

TRAINING PLAN 2024



**ISO 9001 : 2015
CERTIFICATION**

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Management & Leadership

Management and Leadership 2024

Title	From	To	Venue
Authentic Leadership: Courage, Coaching and Ethics	7/1/2024	11/1/2024	Beirut
Building Skills for Working in Teams: Igniting Passion and Activating Potential in Teams	7/1/2024	11/1/2024	London
Creativity, Critical Thinking and Problem Solving	7/1/2024	11/1/2024	New York
Seven habits of Highly Effective People	7/1/2024	11/1/2024	Amman
Effective Self Management	14/1/2024	18/01/2024	Kuala Lumpur
The Art of Leadership	14/1/2024	18/01/2024	Amsterdam
Business Planning: Practical Strategies for Organisational Success	14/1/2024	18/01/2024	Amman
Analytical Tools and Techniques	14/1/2024	18/01/2024	Vienna
Dealing with Pressure , Prioritization and Management of Emotions at Work	21/1/2024	25/01/2024	Beirut

Middle Management Skills	21/1/2024	25/01/2024	Paris
Strategic Enterprise Analysis	21/1/2024	25/01/2024	Beirut
The Art of Strategic Management & Leadership	21/1/2024	25/01/2024	Amman
Business Continuity Management & Scenario Planning	28/1/2024	1/2/2024	Cyprus
Effective Business Communication: Professional Understanding of Successful Communication	28/1/2024	1/2/2024	Beirut
Leadership & Management Skills for the New Manager & Supervisor	28/1/2024	1/2/2024	Tunis
Managing Conflict, Change & Handling Difficult People	28/1/2024	1/2/2024	Los Angeles
The Effective Executive Trends & Strategies for the Future	28/1/2024	1/2/2024	New York
Strategic Management and Strategic Planning	28/1/2024	1/2/2024	Istanbul
Achieving Leadership Excellence	4/2/2024	8/2/2024	Amman
Efficient Administration Skills	4/2/2024	8/2/2024	Sharm shekh
Leadership & Team Development for Managerial Success	4/2/2024	8/2/2024	Istanbul
Balanced Score Card and Key Performance Indicators	4/2/2024	8/2/2024	Istanbul
Administration and Office Management Best Practices and Technologies	11/2/2024	15/02/2024	Amman
Emotional Intelligence	11/2/2024	15/02/2024	Beirut
Leading and Managing Change	11/2/2024	15/02/2024	Tunis
Mastering Management and Leadership Skills	11/2/2024	15/02/2024	Athens

Mastering People Management & Team Leadership	18/2/2024	22/02/2024	London
Setting Priorities, Time Management & Stress Reduction Managing Stress & Pressure at Work	18/2/2024	22/02/2024	Istanbul
Critical Thinking and Problem Solving	18/2/2024	22/02/2024	London
Personal Effectiveness & Influencing Skills: Communicate Openly, Negotiate, Influence & Persuade	18/2/2024	22/02/2024	Dubai
Analytical Thinking & Creative Problem Solving	25/2/2024	28/02/2024	Beirut
Implementation Of Six Sigma : How To Get The Best Results & High Performance	25/2/2024	28/02/2024	Dubai
Modern trends & strategies of risks & crisis management	25/2/2024	28/02/2024	Istanbul
Management Reporting and Decision Making	25/2/2024	28/02/2024	New York
Effective Business Communication: Professional Understanding of Successful Communication	25/2/2024	28/02/2024	Istanbul
Improving Performance through the Balanced Scorecard	3/3/2024	7/3/2024	Amman
Facilitation Skills: Managing Group Dynamics	3/3/2024	7/3/2024	Amman
Developing and Managing Key Performance Indicators (KPI)	3/3/2024	7/3/2024	London
Mini MBA	3/3/2024	7/3/2024	Vienna
Team Building and Leadership	10/3/2024	14/03/2024	Amman
Building Skills for Working in Teams: Igniting Passion & Activating Potential in Teams	10/3/2024	14/03/2024	Singapore
Creative Thinking and Innovation Techniques	10/3/2024	14/03/2024	Sharm shekh
Innovative Leadership Competencies	10/3/2024	14/03/2024	Sharm shekh

Business Planning: Practical Strategies for Organisational Success	17/3/2024	21/03/2024	Cairo
Managing & Motivating Towards Excellence: Skills, Competencies, Traits & Techniques	17/3/2024	21/03/2024	Amman
Systems Thinking in Analysing Problems	17/3/2024	21/03/2024	Istanbul
Strategic Management and Strategic Planning	17/3/2024	21/03/2024	Singapore
Modern Trends & Strategies of Risks & Crisis Management	24/3/2024	28/03/2024	Bangkok
Middle Management Skills	24/3/2024	28/03/2024	Amman
Systems Thinking in Analysing Problems	24/3/2024	28/03/2024	Dubai
Managing Conflict, Change & Handling Difficult People	31/3/2024	4/4/2024	Kuala Lumpur
The Art of Strategic Management & Leadership	31/3/2024	4/4/2024	Dubai
Effective Time, Task and Work Planning	31/3/2024	4/4/2024	Dubai
The Highly Productive and Effective Administrator	31/3/2024	4/4/2024	Amman
Efficient Administration Skills	7/4/2024	11/4/2024	Kasablanka
Leadership Skills for Women at Work	7/4/2024	11/4/2024	Madrid
Mastering Communication, Negotiation and Presentation Skills	7/4/2024	11/4/2024	Paris
The Effective Executive Trends & Strategies for the Future	7/4/2024	11/4/2024	Athens
Emotional Intelligence	14/4/2024	18/04/2024	Cairo
Mastering Management and Leadership Skills	14/4/2024	18/04/2024	Madrid

Leader Behavioral Change	14/4/2024	18/04/2024	Kasablanka
Advanced Strategic Management	14/4/2024	18/04/2024	Amman
Leadership and Management in Times of Pressure, Stress and Crisis	21/4/2024	25/04/2024	London
Total Quality Management in Practice	21/4/2024	25/04/2024	Amsterdam
Time Management & Personal Effectiveness	21/4/2024	25/04/2024	Los Angeles
Developing Emotional Intelligence Awareness	21/4/2024	25/04/2024	Los Angeles
Balanced Score Card and Key Performance Indicators	28/4/2024	2/5/2024	Paris
Total Quality Management (T.Q.M.)	28/4/2024	2/5/2024	London
Strategy Building and Sustaining Competitive Advantage	28/4/2024	2/5/2024	Istanbul
Dealing with Pressure , Prioritization and Management of Emotions at Work	28/4/2024	2/5/2024	Istanbul
The Art of Strategic Management	5/5/2024	9/5/2024	Dubai
Business Continuity Management & Scenario Planning	5/5/2024	9/5/2024	Kuala Lumpur
Improving Performance through the Balanced Scorecard	5/5/2024	9/5/2024	Barcelona
Mastering Supervisory Skills	5/5/2024	9/5/2024	Sharm shekh
Business Continuity Management	5/5/2024	9/5/2024	Dubai
Business Protocol	12/5/2024	16/05/2024	Ottawa
Business Analysis, Decision Making and Developing a Strategy	12/5/2024	16/05/2024	Istanbul

Practical Management, Team Leadership & Interpersonal Skills	12/5/2024	16/05/2024	Amman
Transforming Team Leading to Leadership	12/5/2024	16/05/2024	Beirut
Advanced Communication and Problem Solving	12/5/2024	16/05/2024	Kuala Lumpur
The Four Keys to Effective First Line Leadership	19/05/2024	23/05/2024	Beirut
Mastering People Management & Team Leadership	19/5/2024	23/05/2024	Jakarta
Creative Thinking : Problem Analysis and Decision Making	19/5/2024	23/05/2024	Beirut
Development of Leadership Competencies and Effective Supervisory and Communication Skills with Subordinates	19/5/2024	23/05/2024	Dubai
Advanced Supervisory Skills	26/5/2024	30/05/2024	Dubai
Corporate Social Responsibility	26/5/2024	30/05/2024	London
Key Managerial Skills for New Managers and Supervisors	26/5/2024	30/05/2024	Amman
Negotiation Management under Conditions of Crises and Emergencies	26/5/2024	30/05/2024	Singapore
Creativity, Critical Thinking and Problem Solving	2/6/2024	6/6/2024	Cyprus
Leadership & Management Skills for the New Manager & Supervisor	2/6/2024	6/6/2024	Amman
Seven habits of Highly Effective People	2/6/2024	6/6/2024	Sharm shekh
Compliance and Compliance Risk Management	2/6/2024	6/6/2024	Manama
Leadership, Critical Thinking and Innovation: Igniting Creativity for Workplace Excellence	9/6/2024	13/06/2024	Barcelona
Leadership & Team Development for Managerial Success	9/6/2024	13/06/2024	Amman

Strategic Planning & Goal Setting: Setting Business Goals, Targets & Deliverables	9/6/2024	13/06/2024	London
The Effective Executive: Trends and Strategies for the Future	9/6/2024	13/06/2024	Istanbul
Developing the Skills of Dealing with Others in Work Environment	16/6/2024	20/06/2024	Dubai
Leading and Managing Change	16/6/2024	20/06/2024	Dubai
Creative & Innovative Thinking	16/6/2024	20/06/2024	Istanbul
Vision and Planning Skills	16/6/2024	20/06/2024	Istanbul
Mini MBA	23/6/2024	27/06/2024	Istanbul
Modern Trends & Strategies of Risks & Crisis Management	23/6/2024	27/06/2024	Kuala Lumpur
Middle Management Skills	23/6/2024	27/06/2024	Istanbul
Systems Thinking in Analysing Problems	23/6/2024	27/06/2024	Beirut
Effective Business Communication: Professional Understanding of Successful Communication	30/6/2024	4/7/2024	Amman
Management Reporting and Decision Making	30/6/2024	4/7/2024	Singapore
Managing Conflict, Change & Handling Difficult People	30/6/2024	4/7/2024	Kasablanka
The Art of Strategic Management & Leadership	30/6/2024	4/7/2024	Amman
Analytical Thinking & Creative Problem Solving	30/6/2024	4/7/2024	Amman
Efficient Administration Skills	7/7/2024	11/7/2024	Istanbul
Leadership Skills for Women at Work	7/7/2024	11/7/2024	Dubai

Mastering Communication, Negotiation and Presentation Skills	7/7/2024	11/7/2024	Istanbul
The Effective Executive Trends & Strategies for the Future	7/7/2024	11/7/2024	Beirut
Creative Thinking and Innovation Techniques	14/7/2024	18/07/2024	Kuala Lumpur
Emotional Intelligence	14/7/2024	18/07/2024	Dubai
Advanced Business Writing Skills	14/7/2024	18/07/2024	Cairo
Communication & Dealing with Others & Projecting the Positive Attitude	14/7/2024	18/07/2024	Madrid
Enhancing Leadership Presence: Projection, Control & Connection	21/7/2024	25/07/2024	London
Managing & Motivating Towards Excellence: Skills, Competencies, Traits & Techniques	21/7/2024	25/07/2024	Barcelona
Mastering People Management & Team Leadership	21/7/2024	25/07/2024	Singapore
Corporate Social Responsibility	28/7/2024	1/8/2024	Ottawa
Implementation Of Six Sigma : How To Get The Best Results & High Performance	28/7/2024	1/8/2024	Istanbul
Mastering Strategic Decision Making	28/7/2024	1/8/2024	Sharm shekh
Setting Priorities, Time Management & Stress Reduction Managing Stress & Pressure at Work	28/7/2024	1/8/2024	London
Development of Leadership Competencies and Effective Supervisory and Communication Skills with Subordinates	28/7/2024	1/8/2024	Dubai
Team Work Leadership and Building Quality Chains	28/7/2024	1/8/2024	Milan
Team Building and Leadership	28/7/2024	1/8/2024	Quebec
Business Continuity Management & Scenario Planning	4/8/2024	8/8/2024	Kuala Lumpur

Creativity, Critical Thinking and Problem Solving	4/8/2024	8/8/2024	Dubai
Improving Performance through the Balanced Scorecard	4/8/2024	8/8/2024	Doha
Mastering Supervisory Skills	4/8/2024	8/8/2024	Beirut
Achieving Leadership Excellence	11/8/2024	15/08/2024	London
Building Skills for Working in Teams: Igniting Passion & Activating Potential in Teams	11/8/2024	15/08/2024	Amman
Leadership, Critical Thinking and Innovation: Igniting Creativity for Workplace Excellence	11/8/2024	15/08/2024	Jakarta
Innovative Leadership Competencies	11/8/2024	15/08/2024	Amman
Practical Management, Team Leadership & Interpersonal Skills	11/8/2024	15/08/2024	Dubai
Enhancing & Developing Supervisors Performance	11/8/2024	15/08/2024	London
Advanced Strategies of Excellent and Creative Leadership and Building Creative Team Works	11/8/2024	15/08/2024	Ottawa
Advanced Presentation Skills	18/8/2024	22/08/2024	Istanbul
Smart Leadership: Achieving Strategy through Leadership and Innovation	18/8/2024	22/08/2024	London
Administration and Office Management Best Practices and Technologies	18/8/2024	22/08/2024	Dubai
Business Planning: Practical Strategies for Organisational Success	18/8/2024	22/08/2024	Dubai
Advanced Supervisory Skills	25/8/2024	29/08/2024	Proxel
Key Managerial Skills for New Managers and Supervisors	25/8/2024	29/08/2024	Sharm shekh
The Manager as a Strategic Leader	25/8/2024	29/08/2024	Dubai

Effective Time, Task & Plan and Organize Work	25/8/2024	29/08/2024	Kuala Lumpur
Management Skills for New Managers	1/9/2024	5/9/2024	Dubai
Analytical Thinking & Creative Problem Solving	1/9/2024	5/9/2024	Istanbul
Leading and Managing Change	1/9/2024	5/9/2024	Beirut
Strategic Planning and Performance Measurement	1/9/2024	5/9/2024	Amman
Facilitation Skills: Managing Group Dynamics	8/9/2024	12/9/2024	Dubai
Strategic Planning & Goal Setting: Setting Business Goals, Targets & Deliverables	8/9/2024	12/9/2024	London
Leadership & Team Development for Managerial Success	8/9/2024	12/9/2024	Istanbul
Strategic Planning & Goal Setting: Setting Business Goals, Targets & Deliverables	8/9/2024	12/9/2024	London
Managing Strategic Alliances and Partnerships	8/9/2024	12/9/2024	Dubai
Strategic Planning	8/9/2024	12/9/2024	Cairo
Strategic Planning and Performance Measurement	15/9/2024	19/09/2024	Amman
Strategic Management and Strategic Planning	15/9/2024	19/09/2024	Doha
Modern Trends & Strategies of Risks & Crisis Management	15/9/2024	19/09/2024	Ottawa
Developing the Skills of Dealing with Others in Work Environment	15/9/2024	19/09/2024	Beirut
Strategic Management and Strategic Planning	22/9/2024	26/09/2024	Istanbul
Modern Trends & Strategies of Risks & Crisis Management	22/9/2024	26/09/2024	Dubai

Middle Management Skills	22/9/2024	26/09/2024	Amman
Systems Thinking in Analysing Problems	22/9/2024	26/09/2024	Cairo
Administrative Assistant skills' Development	22/9/2024	26/09/2024	Ottawa
The Highly Productive and Effective Administrator	29/9/2024	3/10/2024	Dubai
Effective Business Communication: Professional Understanding of Successful Communication	29/9/2024	3/10/2024	Cairo
Management Reporting and Decision Making	29/9/2024	3/10/2024	Beirut
Managing Conflict, Change & Handling Difficult People	29/9/2024	3/10/2024	Dubai
Efficient Administration Skills	6/10/2024	10/10/2024	Kuala Lumpur
Leadership Skills for Women at Work	6/10/2024	10/10/2024	Amman
Mastering Communication, Negotiation and Presentation Skills	6/10/2024	10/10/2024	Istanbul
The Effective Executive Trends & Strategies for the Future	6/10/2024	10/10/2024	Kuala Lumpur
Creative Thinking and Innovation Techniques	13/10/2024	17/10/2024	Kasablanka
Creative Thinking and Innovation Techniques	13/10/2024	17/10/2024	Kasablanka
Emotional Intelligence	13/10/2024	17/10/2024	Istanbul
Mastering Management and Leadership Skills	13/10/2024	17/10/2024	Singapore
Computer-Based Office Administration and Organization	20/10/2024	24/10/2024	Kuala Lumpur
Enhancing Leadership Presence: Projection, Control & Connection	20/10/2024	24/10/2024	Amman

Managing & Motivating Towards Excellence: Skills, Competencies, Traits & Techniques	20/10/2024	24/10/2024	London
Mastering People Management & Team Leadership	20/10/2024	24/10/2024	Istanbul
Administrative & Creative Excellence for Middle & Supervisory Leaders	20/10/2024	24/10/2024	London
Corporate Social Responsibility	27/10/2024	31/10/2024	Istanbul
Implementation Of Six Sigma : How To Get The Best Results & High Performance	27/10/2024	31/10/2024	Proxel
Mastering Strategic Decision Making	27/10/2024	31/10/2024	Amman
Negotiation Management under Conditions of Crises and Emergencies	27/10/2024	31/10/2024	Kuala Lumpur
Improving Performance through the Balanced Scorecard	3/11/2024	7/11/2024	Dubai
Mastering Supervisory Skills	3/11/2024	7/11/2024	Kuala Lumpur
Seven habits of Highly Effective People	3/11/2024	7/11/2024	Madrid
Business Continuity Management & Scenario Planning	3/11/2024	7/11/2024	London
Achieving Leadership Excellence	10/11/2024	14/11/2024	Dubai
Building Skills for Working in Teams: Igniting Pas	10/11/2024	14/11/2024	Vienna
Achieving Leadership Excellence	10/11/2024	14/11/2024	Dubai
Building Skills for Working in Teams: Igniting Passion & Activating Potential in Teams	10/11/2024	14/11/2024	Vienna
Administration and Office Management Best Practices and Technologies	17/11/2024	21/11/2024	Paris
Business Planning: Practical Strategies for Organisational Success	17/11/2024	21/11/2024	New York

Innovative Leadership Competencies	17/11/2024	21/11/2024	Beirut
Mini MBA Business Management	17/11/2024	21/11/2024	London
Advanced Business Writing Skills	17/11/2024	21/11/2024	Paris
Developing Emotional Intelligence Awareness	24/11/2024	28/11/2024	Kuala Lumpur
Time Management & Personal Effectiveness	24/11/2024	28/11/2024	Kuala Lumpur
Corporate Governance and Business Management	24/11/2024	28/11/2024	Paris
Key Managerial Skills for New Managers and Supervisors	24/11/2024	28/11/2024	Istanbul
Analytical Thinking & Creative Problem Solving	1/12/2024	5/12/2024	Ottawa
Leadership & Management Skills for the New Manager	1/12/2024	5/12/2024	Dubai
Analytical Thinking & Creative Problem Solving	1/12/2024	5/12/2024	Dubai
Leadership & Management Skills for the New Manager & Supervisor	1/12/2024	5/12/2024	Cairo
Leadership & Team Development for Managerial Success	8/12/2024	12/12/2024	Dubai
Strategic Planning & Goal Setting: Setting Business Goals, Targets & Deliverables	8/12/2024	12/12/2024	Quebec
Dealing with Pressure , Prioritization and Management of Emotions at Work	8/12/2024	12/12/2024	London
Facilitation Skills: Managing Group Dynamics	8/12/2024	12/12/2024	Istanbul
Leading and Managing Change	15/12/2024	19/12/2024	Amman
Strategic Planning and Performance Measurement	15/12/2024	19/12/2024	Dubai

Leading and Managing Change	15/12/2024	19/12/2024	Amman
Strategic Planning and Performance Measurement	15/12/2024	19/12/2024	Dubai
The Effective Executive Trends & Strategies for the Future	22/12/2024	26/12/2024	Istanbul
Competency-Based Management	22/12/2024	26/12/2024	Istanbul
Creative & Innovative Thinking	22/12/2024	26/12/2024	Dubai
Leading & Managing through Strategic Planning & Innovation: Developing Deliverable Strategies	22/12/2024	26/12/2024	Amman
Achieving Leadership Excellence	29/12/2024	2/1/2025	Istanbul
Advanced Management: Achieving Superior Performance and Strategic Success	29/12/2024	2/1/2025	Dubai
Total Quality Management (T.Q.M.)	29/12/2024	2/1/2025	Istanbul
Advanced Management: Motivation, Strategic Planning and Creative Problem Solving	29/12/2024	2/1/2025	London



Human resources & Training

Human Resources & Training 2024

Title	From	To	Venue
Preparing and Developing Training Specialist and Coordinators	7/1/2024	11/1/2024	Istanbul

Strategic Change Management for HR Professionals	7/1/2024	11/1/2024	Amman
HR Skills for HR Assistants	7/1/2024	11/1/2023	Kuala Lumpur
Advanced Human Resource Management	7/1/2024	11/1/2024	Vienna
The Effective Human Resources Administrator	14/01/2024	18/01/2024	Kasablanka
Essential Skills for Effective Training (Certified Training Coordinator)	14/01/2024	18/01/2024	London
Train the Trainer : From Design to Delivery	14/1/2024	18/01/2024	Dubai
Understanding Human Performance	14/1/2024	18/01/2024	Istanbul
Advanced Strategies: Creative Training Management and Maximizing the Return from Training	14/1/2024	18/01/2024	Amman
Developing the Skills of Training and Development Specialists	14/1/2024	18/01/2024	Beirut
HRM Skills for Today's Leaders and Professionals	21/1/2024	25/01/2024	Dubai
Enhancing the Skills of Training Coordinators & Administrators	21/1/2024	25/01/2024	Istanbul
Career Development & Succession Planning Strategies	21/1/2024	25/01/2024	London
Formulating and Delivering Manpower Planning Strategies	21/1/2024	25/01/2024	Amman
Managing Globally Integrated Workforces	28/1/2024	1/2/2024	Dubai
HR Budgeting & Performance Evaluation	28/1/2024	1/2/2024	Los Angeles
Recruitment, Interviewing and Selection	28/1/2024	1/2/2024	New York
Modern Qualification of HR Supervisors	28/1/2024	1/2/2024	Dubai

Advanced Selection, Interviewing & Recruitment Skills	4/2/2024	8/2/2024	Amman
Developing Skills of Trainees / Development of Technical and Personal Capacity	4/2/2024	8/2/2024	Munich
Internal Consultant - Strategic Perspective, Change Management & People Engagement	4/2/2024	8/2/2024	London
Job Analysis and Job Description Techniques	4/2/2024	8/2/2024	Kasablanka
Jobs Evaluation ,Budget and Training Planning and Strategic Management	4/2/2024	8/2/2024	Amman
Advanced Strategies and Excellence in Career and self-development	11/2/2024	15/02/2024	Amman
Preparation and Development of HR and Training Specialists	11/2/2024	15/02/2024	Beirut
Assessment of Training Needs and Career Planning	11/2/2024	15/02/2024	Athens
Evaluating the Impact of Learning and Development	11/2/2024	15/02/2024	Amman
Essential Skills for Effective Training Administration	11/2/2024	15/02/2024	Amman
Introduction to Human Resources Management	18/2/2024	22/02/2023	Beirut
Conducting Successful Appraisals & Reviews	18/2/2024	22/02/2024	Beirut
Evaluating Training: From Reaction to ROI	18/2/2024	22/02/2024	Istanbul
Manpower Planning and Strategies of Job Analysis, Description and Evaluation	18/2/2024	22/02/2024	Beirut
Train the Trainer Group Training Techniques	25/2/2024	28/02/2024	Beirut
Developing the Skills of Training Coordinators	25/2/2024	28/02/2024	Dubai
Employee Relations: Roles and Responsibilities	25/2/2024	28/02/2024	Kuala Lumpur

Developing Effective Talent Management Strategies	25/2/2024	28/02/2024	New York
HR Measurement and Human Capital Management	25/2/2024	28/02/2024	Beirut
Auditing HR Processes	3/3/2024	7/3/2024	Amman
Essential HR for Managers - Best Practices	3/3/2024	7/3/2024	Vienna
Formulation of Work Strategic Plans for Performance Development	3/3/2024	7/3/2024	Amman
HRM and Career Future Planning Through Job Analysis	3/3/2024	7/3/2024	Amman
Performance Evaluation Analysis and Improvement	3/3/2024	7/3/2024	Amman
Developing the Skills of Training and Development Specialists	3/3/2024	7/3/2024	Istanbul
Design, Implementation and Evaluation of Training Programs	10/3/2024	14/03/2024	Sharm shekh
The HR Administrator's Role	10/3/2024	14/03/2024	Sharm shekh
Identification and Analysis of Training Needs and Preparing Training Plans	10/3/2024	14/03/2024	Kasablanka
Measuring your HRM Effectiveness - HRM Metrics	10/3/2024	14/03/2024	Singapore
Training Strategies and Preparation of Training Plans	10/3/2024	14/03/2024	Sharm shekh
Mastering Human Resource Management	17/3/2024	21/03/2024	Istanbul
Fundamentals of HR & Training development	17/3/2024	21/03/2024	Amman
International Standards of Selection and Recruitment	17/3/2024	21/03/2024	Istanbul
Modern Trends in Human Resources Management and Job Development	17/3/2024	21/03/2024	Dubai

Strategic Training, Needs Analysis, Evaluation & Implementation	24/3/2024	28/03/2024	Singapore
Evaluating Training: From Reaction to ROI	24/3/2024	28/03/2024	Bangkok
Training Management and Training of Trainers (TOT)	24/3/2024	28/03/2024	Amman
International Standards of Selection and Recruitment	24/3/2024	28/03/2024	Dubai
Writing Human Resources Policies and Procedures	31/3/2024	4/4/2024	Istanbul
Developing Effective Talent Management Strategies	31/3/2024	4/4/2024	London
HR Budgeting & Performance Evaluation	31/3/2024	4/4/2024	Kuala Lumpur
Confident Recruitment and Selection Interviewing Skills	31/3/2024	4/4/2024	Dubai
Developing Skills of Trainees / Development of Technical and Personal Capacity	7/4/2024	11/4/2024	Kasablanka
The Innovative Approach of Evaluating Training Needs and Career Planning towards Goal Achievement in	7/4/2024	11/4/2024	Istanbul
The Innovative Approach of Evaluating Training Needs and Career Planning	7/4/2024	11/4/2024	Paris
Formulation of Work Strategic Plans for Performance Development	7/4/2024	11/4/2024	Madrid
Design, Implementation and Evaluation of Training Programs	14/4/2024	18/04/2024	Singapore
Preparation and Development of HR and Training Specialists	14/4/2024	18/04/2024	Amman
Assessment of Training Needs and Career Planning	14/4/2024	18/04/2024	Madrid
Job Analysis and Job Description Techniques	14/4/2024	18/04/2024	Proxel
Conducting Successful Appraisals & Reviews	21/4/2024	25/04/2024	Jakarta

Fundamentals of HR & Training development	21/4/2024	25/04/2024	Beirut
Developing the Skills of Training Coordinators	21/4/2024	25/04/2024	Amman
Developing the Skills of Training and Development Specialists	21/4/2024	25/04/2024	Amman
Managing Employee Performance, Behaviour & Attitudes	28/4/2024	2/5/2024	Dubai
The Effective Human Resource Management	28/4/2024	2/5/2024	Kuala Lumpur
Employee Relations: Roles and Responsibilities	28/4/2024	2/5/2024	Cyprus
HRM - Competency Based	28/4/2024	2/5/2024	Istanbul
Strategies and Recent Trends Of Training Management and career development	5/5/2024	9/5/2024	Kasablanka
Auditing HR Processes	5/5/2024	9/5/2024	Barcelona
Essential HR for Managers - Best Practices	5/5/2024	9/5/2024	Sharm shekh
Modern Qualification of HR Supervisors	5/5/2024	9/5/2024	Kasablanka
Advanced Selection, Interviewing & Recruitment Skills	12/5/2024	16/05/2024	Istanbul
The HR Administrator's Role	12/5/2024	16/05/2024	London
Jobs Evaluation ,Budget and Training Planning and Strategic Management	12/5/2024	16/05/2024	Istanbul
Measuring your HRM Effectiveness - HRM Metrics	12/5/2024	16/05/2024	Sharm shekh
Advanced Strategies and Excellence in Career and self-development	19/5/2024	23/05/2024	New York
Mastering Human Resource Management	19/5/2024	23/05/2024	Beirut

Developing the Skills of Personnel Specialists for Career Analysis and Description	19/5/2024	23/05/2024	Istanbul
HR Budgeting & Performance Through Balanced Score Card	19/5/2024	23/05/2024	Amman
Introduction to Human Resources Management	26/5/2024	30/05/2024	Dubai
Compensation Packages & Salary Structures	26/5/2024	30/05/2024	London
Early Retirement Project	26/5/2024	30/05/2024	Amman
Performance Management: Setting Objectives and Conducting Appraisals	26/5/2024	30/05/2024	Singapore
Train the Trainer Group Training Techniques	2/6/2024	6/6/2024	Tunis
Concepts of Total Quality Management in Developing the Training System	2/6/2024	6/6/2024	Cyprus
Managing Globally Integrated Workforces	2/6/2024	6/6/2024	Amman
The Art of Human Resources Management	2/6/2024	6/6/2024	Sharm shekh
Identification of Training Needs and Evaluation of Return from Training	9/6/2024	13/06/2024	Barcelona
Internal Consultant - Strategic Perspective, Change Management & People Engagement	9/6/2024	13/06/2024	Amman
HRM and Career Future Planning Through Job Analysis	9/6/2024	13/06/2024	New York
Leading Strategic HR Transformation	9/6/2024	13/06/2024	Istanbul
Manpower Organisation, Succession Planning & Trend Analysis	16/6/2024	20/06/2024	Istanbul
Job Evaluation & Analysis	16/6/2024	20/06/2024	Amman
Evaluating the Impact of Learning and Development	16/6/2024	20/06/2024	Dubai

Identification and Analysis of Training Needs and Preparing Training Plans	16/6/2024	20/06/2024	Tunis
Strategic Training, Needs Analysis, Evaluation & Implementation	23/6/2024	27/06/2024	Barcelona
Evaluating Training: From Reaction to ROI	23/6/2024	27/06/2024	Kuala Lumpur
Training Management and Training of Trainers (TOT)	23/6/2024	27/06/2024	Istanbul
International Standards of Selection and Recruitment	23/6/2024	27/06/2024	Beirut
Writing Human Resources Policies and Procedures	30/6/2024	4/7/2024	Amman
Developing Effective Talent Management Strategies	30/6/2024	4/7/2024	Singapore
HR Budgeting & Performance Evaluation	30/6/2024	4/7/2024	Kasablanka
Confident Recruitment and Selection Interviewing Skills	30/06/2024	4/7/2024	Amman
Developing Skills of Trainees / Development of Technical and Personal Capacity	7/7/2024	11/7/2024	Istanbul
The Innovative Approach of Evaluating Training Needs and Career Planning towards	7/7/2024	11/7/2024	Istanbul
Formulation of Work Strategic Plans for Performance Development	7/7/2024	11/7/2024	Dubai
Recruitment, Interviewing and Selection	7/7/2024	11/7/2024	Beirut
Assessment of Training Needs and Career Planning	14/7/2024	18/07/2024	Kasablanka
Job Analysis and Job Description Techniques	14/7/2024	18/07/2024	Paris
Training Strategies and Preparation of Training Plans	14/7/2024	18/07/2024	Kuala Lumpur
Advanced Strategies and Excellence in Career and self-development	14/7/2024	18/07/2024	Dubai

Developing the Skills of Personnel Specialists for Career Analysis and Description	21/7/2024	25/07/2024	Istanbul
Developing the Skills of Training and Development Specialists	21/7/2024	25/07/2024	Athens
Conducting Successful Appraisals & Reviews	21/7/2024	25/07/2024	Singapore
Fundamentals of HR & Training development	21/7/2024	25/07/2024	Beirut
Compensation Packages & Salary Structures	28/7/2024	1/8/2024	Proxel
Developing the Skills of Training Coordinators	28/7/2024	1/8/2024	Istanbul
Employee Relations: Roles and Responsibilities	28/7/2024	1/8/2024	Sharm shekh
Performance Management: Setting Objectives and Conducting Appraisals	28/7/2024	1/8/2024	Istanbul
Strategies and Recent Trends Of Training Management and career development	4/8/2024	8/8/2024	Kuala Lumpur
Concepts of Total Quality Management in Developing the Training System	4/8/2024	8/8/2024	Dubai
Auditing HR Processes	4/8/2024	8/8/2024	Cyprus
Essential HR for Managers - Best Practices	4/8/2024	8/8/2024	Beirut
Advanced Selection, Interviewing & Recruitment Skills	11/8/2024	15/08/2024	London
Identification of Training Needs and Evaluation of Return from Training	11/8/2024	15/08/2024	Jakarta
The HR Administrator's Role	11/8/2024	15/08/2024	Amman
Jobs Evaluation ,Budget and Training Planning and Strategic Management	11/8/2024	15/08/2024	Alexandria
Mastering Human Resource Management	18/8/2024	22/08/2024	Dubai

Essential Skills for Effective Training Administration	18/8/2024	22/08/2024	London
Modern Trends in Human Resources Management and Job Development	18/8/2024	22/08/2024	Amman
Preparing and Developing Training Specialists and Coordinators	18/8/2024	22/08/2024	Istanbul
Human Resources Development & Personnel Management	25/8/2024	29/08/2024	London
Introduction to Human Resources Management	25/8/2024	29/08/2024	Proxel
Early Retirement Project	25/8/2024	29/08/2024	Sharm shekh
Manpower Planning and Strategies of Job Analysis, Description and Evaluation	25/8/2024	29/08/2024	Istanbul
Train the Trainer Group Training Techniques	1/9/2024	5/9/2024	Amman
Managing Globally Integrated Workforces	1/9/2024	5/9/2024	Jakarta
HR Measurement and Human Capital Management	1/9/2024	5/9/2024	London
Recruitment and Selection: Methodologies & Techniques	1/9/2024	5/9/2024	Istanbul
Managing and Coordinating Training Proactively	8/9/2024	12/9/2024	London
HR Skills for HR Assistants	8/9/2024	12/9/2024	Munich
Job Analysis and Job Description Techniques	8/9/2024	12/9/2024	Amman
Internal Consultant - Strategic Perspective, Change Management & People Engagement	8/9/2024	12/9/2024	Istanbul
HRM and Career Future Planning Through Job Analysis	8/9/2024	12/9/2024	Sharm shekh
Evaluating the Impact of Learning and Development	15/9/2024	19/09/2024	Quebec

Identification and Analysis of Training Needs and Preparing Training Plans	15/9/2024	19/09/2024	Amman
How to Write HR Policies and Procedures	15/9/2024	19/09/2024	Dubai
Employee Testing and Evaluation Techniques	15/9/2024	19/09/2024	Istanbul
Human Resources Performance Improvements	15/9/2024	19/09/2024	London
Human Resources Development & Personnel Management	22/9/2024	26/09/2024	Dubai
Strategic Training, Needs Analysis, Evaluation & Implementation	22/9/2024	26/09/2024	Istanbul
Evaluating Training: From Reaction to ROI	22/9/2024	26/09/2024	Dubai
Training Management and Training of Trainers (TOT)	22/9/2024	26/09/2024	Amman
International Standards of Selection and Recruitment	22/9/2024	26/09/2024	Michigan
Writing Human Resources Policies and Procedures	29/9/2024	3/10/2024	Kuala Lumpur
Developing Effective Talent Management Strategies	29/9/2024	3/10/2024	Beirut
HR Budgeting & Performance Evaluation	29/9/2024	3/10/2024	Dubai
Confident Recruitment and Selection Interviewing Skills	29/9/2024	3/10/2024	New York
Preparing and Developing Human Resources Specialists & Training Coordinators	29/9/2024	3/10/2024	Beirut
Fundamentals of HR & Training development	6/10/2024	10/10/2024	Istanbul
Developing Skills of Trainees / Development of Technical and Personal Capacity	6/10/2024	10/10/2024	Kuala Lumpur
The Innovative Approach of Evaluating Training Needs and Career Planning towards	6/10/2024	10/10/2024	Amman

Formulation of Work Strategic Plans for Performance Development	6/10/2024	10/10/2024	Sharm shekh
Recruitment, Interviewing and Selection	6/10/2024	10/10/2024	Amman
Performance Evaluation Analysis and Improvement	6/10/2024	10/10/2024	London
Design, Implementation and Evaluation of Training Programs	13/10/2024	17/10/2024	Kasablanka
Preparation and Development of HR and Training Specialists	13/10/2024	17/10/2024	Istanbul
Assessment of Training Needs and Career Planning	13/10/2024	17/10/2024	Singapore
Job Analysis and Job Description Techniques	13/10/2024	17/10/2024	Amman
Training Strategies and Preparation of Training Plans	13/10/2024	17/10/2024	Kasablanka
Developing the Skills of Personnel Specialists for Career Analysis and Description	20/10/2024	24/10/2024	Kuala Lumpur
Developing the Skills of Training and Development Specialists	20/10/2024	24/10/2024	Amman
Conducting Successful Appraisals & Reviews	20/10/2024	24/10/2024	Istanbul
Fundamentals of HR & Training development	20/10/2024	24/10/2024	London
HR Budgeting & Performance Through Balanced Score Card	20/10/2024	24/10/2024	Istanbul
Description & Analysis of Jobs & Organization Structure Preparation	20/10/2024	24/10/2024	Madrid
Developing the Skills of Personnel and Career Development Specialists	20/10/2024	24/10/2024	Kuala Lumpur
Developing the Skills of Personnel Specialists for Career Analysis and Description	20/10/2024	24/10/2024	Kuala Lumpur
HR Budgeting & Performance Through Balanced Score Card	20/10/2024	24/10/2024	Istanbul

Description & Analysis of Jobs & Organization Structure Preparation	20/10/2024	24/10/2024	Madrid
Developing the Skills of Personnel and Career Development Specialists	20/10/2024	24/10/2024	Kuala Lumpur
Conducting Successful Appraisals & Reviews	20/10/2024	24/10/2024	Istanbul
Advanced Selection, Interviewing & Recruitment Skills	20/10/2024	24/10/2024	London
Auditing HR Processes	27/10/2024	31/10/2024	Dubai
Compensation Packages & Salary Structures	27/10/2024	31/10/2024	Istanbul
Developing the Skills of Training Coordinators	27/10/2024	31/10/2024	Proxel
Employee Relations: Roles and Responsibilities	27/10/2024	31/10/2024	Amman
Performance Management: Setting Objectives and Conducting Appraisals	27/10/2024	31/10/2024	Kuala Lumpur
HRM - Competency Based	27/10/2024	31/10/2024	Kasablanka
The Role of the L&D Consultant	27/10/2024	31/10/2024	Istanbul
Strategies and Recent Trends Of Training Management and career development	3/11/2024	7/11/2024	London
Concepts of Total Quality Management in Developing the Training System	3/11/2024	7/11/2024	Kuala Lumpur
Essential HR for Managers - Best Practices	3/11/2024	7/11/2024	Kuala Lumpur
The Art of Human Resources Management	3/11/2024	7/11/2024	Madrid
Modern Qualification of HR Supervisors	3/11/2024	7/11/2024	London
The Role of HR in Mergers & Acquisitions	3/11/2024	7/11/2024	Kuala Lumpur

Advanced Selection, Interviewing & Recruitment Skills	10/11/2024	14/11/2024	Dubai
Identification of Training Needs and Evaluation of Return from Training	10/11/2024	14/11/2024	Sharm shekh
The HR Administrator's Role	10/11/2024	14/11/2024	Beirut
Jobs Evaluation ,Budget and Training Planning and Strategic Management	10/11/2024	14/11/2024	Dubai
Measuring your HRM Effectiveness - HRM Metrics	10/11/2024	14/11/2024	Vienna
Human Resources Development and Personnel Management	10/11/2024	14/11/2024	Amman
Advanced Human Resources Management The Latest HR Professional Techniques	10/11/2024	14/11/2024	Ottawa
Advanced Strategies and Excellence in Career and self-development	17/11/2024	21/11/2024	Paris
Mastering Human Resource Management	17/11/2024	21/11/2024	New York
Essential Skills for Effective Training Administration	17/11/2024	21/11/2024	Paris
Modern Trends in Human Resources Management and Job Development	17/11/2024	21/11/2024	New York
Introduction to Human Resources Management	24/11/2024	28/11/2024	Amman
Early Retirement Project	24/11/2024	28/11/2024	Athens
Manpower Planning and Strategies of Job Analysis, Description and Evaluation	24/11/2024	28/11/2024	Amman
Applications of Artificial Intelligence in Human Resource Management	24/11/2024	28/11/2024	London
Advanced HR Techniques and Effective Training Planning Strategies	24/11/2024	28/11/2024	Istanbul
The Management and Development of Human Resources and Workforce Planning	1/12/2024	5/12/2024	Istanbul

Human Resources (HR) Management	1/12/2024	5/12/2024	Ottawa
Preparation of Training Plans to Maximize the Return from Training	1/12/2024	5/12/2024	Singapore
Train the Trainer Group Training Techniques	1/12/2024	5/12/2024	Dubai
Managing Globally Integrated Workforces	1/12/2024	5/12/2024	Cairo
HR Measurement and Human Capital Management	1/12/2024	5/12/2024	Dubai
Internal Consultant - Strategic Perspective, Change Management & People Engagement	8/12/2024	12/12/2024	Manama
HRM and Career Future Planning Through Job Analysis	8/12/2024	12/12/2024	Barcelona
Developing the Skills of Training and Development Specialists	8/12/2024	12/12/2024	Kuala Lumpur
Training of Trainers (TOT)	8/12/2024	12/12/2024	Kuala Lumpur
Training Needs Analysis and Evaluation	15/12/2024	19/12/2024	London
Human Resources Performance Improvements	15/12/2024	19/12/2024	Istanbul
Preparing and Developing Training Specialists and Coordinators	15/12/2024	19/12/2024	Ottawa
Evaluating the Impact of Learning and Development	15/12/2024	19/12/2024	Amman
Identification and Analysis of Training Needs and Preparing Training Plans	15/12/2024	19/12/2024	Dubai
HR - Managing the Training Function	22/12/2024	26/12/2024	Dubai
Next Generation HR: Aligning HR to Strategy	22/12/2024	26/12/2024	Amsterdam
HR Development Business Skills & Best Practice	22/12/2024	26/12/2024	Istanbul

The Training Analyst	22/12/2024	26/12/2024	Amman
Essential Skills for Effective Training Administration (Certified Training Administrator)	29/12/2024	2/1/2025	Dubai
Basics of Human Resource Management	29/12/2024	2/1/2025	London
Linking Training to Organisational Goals	29/12/2024	2/1/2025	Barcelona
Mastering Training Needs Analysis and Training Evaluation - Fast Track	29/12/2024	2/1/2025	Istanbul
Human Resources (HR) Mini MBA	29/12/2024	2/1/2025	Madrid



Law, Contract Management & Insurance

Law, Contract & Insurance 2024

Title	From	To	Venue
Arbitration Mechanisms and Procedures	7/1/2024	11/1/2024	New York
Developing the Skills in Writing Legal Memos and Correspondence	7/1/2024	11/1/2024	Amman
Legal Aspects of Electronic Administration	7/1/2024	11/1/2024	Amman
Legal Systems of Transactions on the Exchange	7/1/2024	11/1/2024	New York
Modern Trends in Legal Interpretation, and Writing Legal Briefs	7/1/2024	11/1/2024	New York

Art and Skills of Making Administrative Decision with Regard to Administrative and Legal Aspects	14/1/2024	18/1/2024	Tunis
Fleet Planning and Management	14/1/2024	18/1/2024	Tunis
Legal Terminology, International Contracts, Arbitration and Diplomatic Negotiation	14/1/2024	18/1/2024	Tunis
Modern Trends in the Management of Legal Affairs	14/1/2024	18/1/2024	Amman
Art and Skills of Preparing and Writing Legal Reports and Memos	21/1/2024	25/1/2024	Istanbul
Contract Drafting and Implementation	21/1/2024	25/1/2024	Beirut
Developing the Skills of Legal Department Staff	21/1/2024	25/1/2024	Cairo
Development of Legal and Advisory Skills for Legal Departments Personnel	21/1/2024	25/1/2024	Amman
Fraud in Insurance and International Trade	21/1/2024	25/1/2024	Istanbul
Insurance Contracts and Dispute Arbitration	21/1/2024	25/1/2024	Kuala Lumpur
Legal and legislative Aspects of the Securities Sector	21/1/2024	25/1/2024	Paris
Legal Aspects of Management	21/1/2024	25/1/2024	Dubai
Legal Aspects of Managing and Developing the Skills of Legal Managers and Officials	21/1/2024	25/1/2024	Istanbul
Modern Trends of Administrative Investigations	21/1/2024	25/1/2024	Istanbul
Practical Aspects of Jordanian Current Labour Law and Income - Tax Law According to Latest Modification	21/1/2024	25/1/2024	Beirut
Advanced Strategies of Contract Management and Legal Practices of Tenders	28/1/2024	1/2/2024	Cyprus
Art of Defense on Issues of Financial Assets and Pleadings	28/1/2024	1/2/2024	Beirut

Credit Risk Management in Financial and Business Organization, Banks and Insurance Companies	28/1/2024	1/2/2024	Los Angeles
Development of Legal and Advisory Skills for Legal Management Employees	28/1/2024	1/2/2024	New York
Examination Criteria Of Shipping Documents According To Letters Of Credit And Civil Liability Of Insurance	28/1/2024	1/2/2024	Istanbul
Fraud in the insurance companies	28/1/2024	1/2/2024	Beirut
Insurance Engineering and Risks of Contractors	28/1/2024	1/2/2024	Tunis
Irregularities and Disputes of Financial Markets and How to Deal with them	28/1/2024	1/2/2024	Los Angeles
Legal Considerations that Govern the Formulation and Execution of Contracts	28/1/2024	1/2/2024	Cyprus
Managing Contracts, Agreements and Negotiations	28/1/2024	1/2/2024	New York
Methods of Writing and Translation of Legal Legislation	28/1/2024	1/2/2024	Cairo
Modern Standards of Preparing and Writing Legal Contracts and Memos	28/1/2024	1/2/2024	Doha
Modern Trends of Commercial Contracts	28/1/2024	1/2/2024	Beirut
Practical Problems in the Contracting Procedures and the Implementation of Contracts for Bids	28/1/2024	1/2/2024	Tunis
Insurance and Risk Management	3/2/2024	7/3/2024	Amman
Accident Insurance and Loss Estimation	4/2/2024	8/2/2024	Amman
Audit and Review of Contracts and Detecting Irregularities and Fraud	4/2/2024	8/2/2024	Cairo
Contract Management & Tendering	4/2/2024	8/2/2024	Singapore
Contract Management Skills	4/2/2024	8/2/2024	Cairo

Disciplinary Authority and its Legal Controllers	4/2/2024	8/2/2024	Kasablanka
Drafting of Contracts and the Art of Legal Drafting and Commercial Arbitration	4/2/2024	8/2/2024	Amman
Goods Insurance and Documentary Credits	4/2/2024	8/2/2024	Cairo
Insurance Incidents and Loss Adjustment Internationally	4/2/2024	8/2/2024	Cairo
Islamic insurance is legitimate and compared to commercial insurance	4/2/2024	8/2/2024	Singapore
Managment of Contracts & Contract Claims	4/2/2024	8/2/2024	Kasablanka
Marine Shipping Documents	4/2/2024	8/2/2024	Amman
Modern Trends of Commercial Contracts and their Legal Formulation	4/2/2024	8/2/2024	Istanbul
Practical use of the new FIDIC Conditions of Contract	4/2/2024	8/2/2024	Cairo
Accident Survey and Loss Evaluation of Car and Fire Insurance	11/2/2024	15/2/2024	Amman
Cargo Insurance Types and Risks	11/2/2024	15/2/2024	Doha
Contract Management , Contract Claims and Arbitration	11/2/2024	15/2/2024	Athens
Contract Negotiation and Effective Purchasing Strategies	11/2/2024	15/2/2024	Amsterdam
Legal and legislative Aspects of the Securities Sector	11/2/2024	15/2/2024	Amman
Insurance Incidents and the Adjustment Loss and Addressing Them Globally	11/2/2024	15/2/2024	Tunis
Islamic Insurance Legally and Commercial Insurance	11/2/2024	15/2/2024	Athens
Mastering Contracts Management	11/2/2024	15/2/2024	Amman

Modern Methods of Legal and Financial Control - Correcting Excesses and Aberrations	11/2/2024	15/2/2024	Amman
Modern Trends of Preparing and Formulating Legal Memorandum and Regulations	11/2/2024	15/02/2024	Beirut
Modern Standards in the Preparation of Legal Memoranda and Skills of Advocacy	11/2/2024	15/02/2024	Amman
Administrative and Legal Coordination of the Work of Legal and Judicial Reporting	18/2/2024	22/02/2024	Beirut
Checking Shipping Documents vs. Letters of Credit and Insurance Civil Liability	18/2/2024	22/2/2024	Beirut
Contract Management	18/2/2024	22/2/2024	Beirut
Contracts and Tenders in Companies	18/2/2024	22/2/2024	Istanbul
Electronic Transactions and Legal Protection of Credit Cards	18/2/2024	22/2/2024	Beirut
Implementation and Management of Maintenance Contracts	18/2/2024	22/2/2024	Beirut
Insurance Marketing	18/2/2024	22/2/2024	Istanbul
Islamic Insurance vs. Commercial Insurance	18/2/2024	22/2/2024	Beirut
Means of Combating Crimes of Capital Markets	18/2/2024	22/2/2024	Beirut
Modern Standards in the Preparation and Drafting of Legal Memoranda	18/2/2024	22/2/2024	Beirut
Multi-modal Transport System and Means of Shipment	18/2/2024	22/2/2024	Beirut
Administrative Contracts and Tenders and Electronic Administrative Contracts	25/2/2024	28/2/2024	Beirut
Classifications and Forms of Electronic Crimes in Capital Markets	25/2/2024	28/2/2024	Dubai
Contract Management and Formulation	25/2/2024	28/2/2024	Kuala Lumpur

Contracts Formulation Regulations and Diplomatic Negotiation	25/2/2024	28/2/2024	New York
Engineering and Fire Insurance, General Accidents and Related Risks Insurance	25/2/2024	28/2/2024	Beirut
Insurance Accidents and loss Adjustment internationally	25/2/2024	1/2/2024	Dubai
International Arbitration in Petroleum Contracts	25/2/2024	28/2/2024	New York
Law for Non-Law People	25/2/2024	28/2/2024	Kuala Lumpur
Methods of Legal Writing , Translation and Drafting of Legislation, Regulations and Contracts	25/2/2024	28/2/2024	Beirut
Modern Standards in the Preparation and Drafting of Legal Memoranda	25/2/2024	28/2/2024	Beirut
Negotiate and Conclude Contracts with Insurance Companies	25/2/2024	28/2/2024	Dubai
Modern Standards of Preparation , Formulation and Presentation of Legal Memorandum	25/2/2024	1/2/2024	London
International Security of Ports and Ships (ISPS)	3/3/2024	7/3/2024	Amman
law of Joint Stock Company	3/3/2024	7/3/2024	Vienna
Legal View in Capital Markets	3/3/2024	7/3/2024	Amman
Negotiating, Drafting & Understanding Contracts	3/3/2024	7/3/2024	Amman
Contemporary Legal Trends in Human Resource Management and Organizations Electronically	3/3/2024	7/3/2024	Amman
Contract Management in Construction Projects	3/3/2024	7/3/2024	Vienna
Control & Administration Contracts	3/3/2024	7/3/2024	Amman
Developing the Skills of Proceedings and the Defense before the Courts	3/3/2024	7/3/2024	Amman

Advanced Contracts Management	10/3/2024	14/3/2024	Singapore
Arbitration in the Works Contracts and Contracting	10/3/2024	14/3/2024	Istanbul
Contract Conditions in Construction Projects using FIDIC Forms & Arbitration	10/3/2024	14/3/2024	Sharm shekh
Developing the Skills of Writing Legal Memos and Correspondence	10/3/2024	14/3/2024	Kasablanka
Engineering Insurance, Contractors Insurance and Other Kinds of Insurance	10/3/2024	14/3/2024	Singapore
Fire Insurance, Engineering Insurance and General Accidents	10/3/2024	14/3/2024	Istanbul
Insurance Cargo Types and Risks	10/3/2024	14/3/2024	London
Legal Aspects of Purchase Contracts	10/3/2024	14/3/2024	Singapore
Legal Skills in the Preparation and Drafting of the Claim Statements	10/3/2024	14/3/2024	Kuala Lumpur
Management , Maintenance and Operation of Land Trucking Fleet	10/3/2024	14/3/2024	Amman
Modern Standards of Preparation	10/3/2024	14/3/2024	Singapore
Modern Techniques to Control Financial Irregularities and Frauds	10/3/2024	14/3/2024	Istanbul
Development and Refinement of the Legal Abilities	17/3/2024	21/3/2024	Istanbul
Excellence in Contract Preparation and Forming	17/3/2024	21/3/2024	Cairo
Investment plan in terms of legal, technical and administrative	17/3/2024	21/3/2024	Amman
Modern Strategies in the Preparation, Formulation and Implementation of Contracts	17/3/2024	21/3/2024	London
Contract Law for Business	24/3/2024	28/3/2024	London

Organization and Management Skills of Marine Transport	24/3/2024	28/3/2024	Kuala Lumpur
Legal Departments and their Role in their Institutions	24/3/2024	28/3/2024	Kuala Lumpur
Advanced Strategies of e-Commerce Contracts	24/3/2024	28/3/2024	Cairo
Dealing with Financial Crimes According to Recent Laws	31/3/2024	4/4/2024	Amman
Development and Refinement of the Legal Abilities	31/3/2024	4/4/2024	Dubai
Fraud in Insurance and International Trade	31/3/2024	4/4/2024	Singapore
Legal and legislative Aspects of the Securities Sector	31/3/2024	4/4/2024	Amman
Credit Risk Management in Financial and Business Organization, Banks and Insurance Companies	7/4/2024	11/4/2024	Kuala Lumpur
Development of Legal and Advisory Skills for Legal Departments Personnel	7/4/2024	11/4/2024	Dubai
Fraud in the insurance companies	7/4/2024	11/4/2024	Istanbul
Control & Administration Contracts	7/4/2024	11/4/2024	Madrid
Managerial and Organization of Transportation	14/4/2024	18/4/2024	Dubai
Methods of Writing and Translation of Legal Legislation	14/4/2024	18/4/2024	Istanbul
Audit and Review of Contracts and Detecting Irregularities and Fraud	14/4/2024	18/4/2024	Kasablanka
Contract Management & Tendering	14/04/2024	18/04/2024	Paris
Checking Shipping Documents vs. Letters of Credit and Insurance Civil Liability	21/4/2024	25/4/2024	Istanbul
Contract Management & Tendering	21/4/2024	25/4/2024	Jakarta

Control Mechanism in Light of Modern Legal Online Trading	21/4/2024	25/4/2024	Cairo
Contract Management and Dealing with Financial Institutions and Practical Solutions of their Problems	21/4/2024	25/4/2024	Amman
Classifications and Forms of Electronic Crimes in Capital Markets	28/4/2024	2/5/2024	Amman
Contract Management and Formulation	28/4/2024	2/5/2024	Cyprus
Developing the Skills of Legal Department Staff	28/4/2024	2/5/2024	Cairo
Insurance Accidents and loss Adjustment internationally	28/4/2024	2/5/2024	Amman
Advanced Strategies of Contract Management and Legal Practices of Tenders	5/5/2024	9/5/2024	Kasablanka
Contemporary Legal Trends in Human Resource Management and Organizations Electronically	5/5/2024	9/5/2024	Barcelona
Contract Management in Construction Projects	5/5/2024	9/5/2024	Sharm shekh
Examination Criteria Of Shipping Documents	5/5/2024	9/5/2024	Dubai
Modern Standards of Preparing and Writing Legal Contracts and Memos	12/5/2024	16/5/2024	Kasablanka
Negotiating, Drafting & Understanding Contracts	12/5/2024	16/5/2024	Barcelona
Accident Insurance and Loss Estimation	12/5/2024	16/5/2024	Istanbul
Advanced Contracts Management	12/5/2024	16/5/2024	Sharm shekh
Modern Standards of Preparation , Formulation and Presentation of Legal Memorandum	12/5/2024	16/5/2024	Amman
Organization and Management Skills of Marine Transport	19/5/2024	23/5/2024	Alexandria
Accident Survey and Loss Evaluation of Car and Fire Insurance	19/5/2024	23/5/2024	Istanbul

Advanced Strategies of e-Commerce Contracts	19/5/2024	23/5/2024	Istanbul
Modern Strategies in the Preparation, Formulation and Implementation of Contracts	19/5/2024	23/5/2024	Amman
Modern Strategies of Preparation, Writing and Presentation of Legal Memorandums	19/5/2024	23/5/2024	Dubai
Administrative and Legal Coordination of the Work of Legal and Judicial Reporting	26/5/2024	30/5/2024	Dubai
Analysis and Conducting Contracts Medical Insurance	26/5/2024	30/5/2024	Alexandria
Contract Drafting and Implementation	26/5/2024	30/5/2024	Amman
Developing Legal Skills, Contracting Negotiation and Contract Writing Strategies	26/5/2024	30/5/2024	Singapore
Administrative Contracts and Tenders and Electronic Administrative Contracts	2/6/2024	6/6/2024	Tunis
Arbitration Mechanisms and Procedures	2/6/2024	6/6/2024	Cyprus
Developing the Skills in Writing Legal Memos and Correspondence	2/6/2024	6/6/2024	Sharm shekh
Engineering and Fire Insurance, General Accidents and Related Risks Insurance	2/6/2024	6/6/2024	Tunis
Insurance Engineering and Risks of Contractors	2/6/2024	6/6/2024	Amman
Art and Skills of Making Administrative Decision with Regard to Administrative and Legal Aspects	9/6/2024	13/6/2024	Barcelona
Contract Management Skills	9/6/2024	13/6/2024	Amman
Developing the Skills of Proceedings and the Defense before the Courts	9/6/2024	13/6/2024	New York
Fleet Planning and Management	9/6/2024	13/6/2024	Barcelona
Legal View in Capital Markets	9/6/2024	13/6/2024	Madrid

Contract Negotiation and Effective Purchasing Strategies	16/6/2024	20/6/2024	Dubai
Developing the Skills of Writing Legal Memos and Correspondence	16/6/2024	20/6/2024	Tunis
Insurance Incidents and the Adjustment Loss and Addressing Them Globally	16/6/2024	20/6/2024	Dubai
Management , Maintenance and Operation of Land Trucking Fleet	16/6/2024	20/6/2024	Kasablanka
Art and Skills of Preparing and Writing Legal Reports and Memos	23/6/2024	27/6/2024	Barcelona
Contracts and Tenders in Companies	23/6/2024	27/6/2024	Kuala Lumpur
Dealing with Financial Crimes According to Recent Laws	23/06/2024	27/06/2024	Istanbul
Development and Refinement of the Legal Abilities	23/06/2024	27/06/2024	Beirut
Art of Defense on Issues of Financial Assets and Pleadings	30/06/2024	4/7/2024	Amman
Contracts Formulation Regulations and Diplomatic Negotiation	30/06/2024	4/7/2024	Singapore
Credit Risk Management in Financial and Business Organization, Banks and Insurance Companies	30/06/2024	4/7/2024	Kasablanka
Development of Legal and Advisory Skills for Legal Departments Personnel	30/06/2024	4/7/2024	Amman
Audit and Review of Contracts and Detecting Irregularities and Fraud	7/7/2024	11/7/2024	Istanbul
Control & Administration Contracts	7/7/2024	11/7/2024	Munich
Development of Legal and Advisory Skills for Legal Management Employees	7/7/2024	11/7/2024	Paris
Contract Law for Business	7/7/2024	11/7/2024	Amman
Cargo Insurance Types and Risks	14/07/2024	18/07/2024	Dubai

Contract Management , Contract Claims and Arbitration	14/07/2024	18/07/2024	Kasablanka
Disciplinary Authority and its Legal Controllers	14/07/2024	18/07/2024	Paris
Fire Insurance, Engineering Insurance and General Accidents	14/07/2024	18/07/2024	Vienna
Advanced Techniques of Legal Translation	21/07/2024	25/07/2024	Istanbul
Checking Shipping Documents vs. Letters of Credit and Insurance Civil Liability	21/07/2024	25/07/2024	Athens
Contract Management and Dealing with Financial Institutions and Practical Solutions of their Problems	21/07/2024	25/07/2024	Istanbul
Control Mechanism in Light of Modern Legal Online Trading	21/07/2024	25/07/2024	Beirut
Modern Strategies of Preparation, Writing and Presentation of Legal Memorandums	28/07/2024	1/8/2024	Istanbul
Analysis and Conducting Contracts Medical Insurance	28/07/2024	1/8/2024	Proxel
Classifications and Forms of Electronic Crimes in Capital Markets	28/07/2024	1/8/2024	Istanbul
Contract Management and Formulation	28/07/2024	1/8/2024	Sharm shekh
Advanced Contracts Management	28/07/2024	1/8/2024	Beirut
Advanced Strategies of Contract Management and Legal Practices of Tenders	4/8/2024	8/8/2024	Kuala Lumpur
Arbitration Mechanisms and Procedures	4/8/2024	8/8/2024	Dubai
Contemporary Legal Trends in Human Resource Management and Organizations Electronically	4/8/2024	8/8/2024	Cyprus
Examination Criteria Of Shipping Documents	4/8/2024	8/8/2024	Kuala Lumpur
Accident Insurance and Loss Estimation	11/8/2024	15/08/2024	Cairo

Advanced Contracts Management	11/8/2024	15/08/2024	Amman
Art and Skills of Making Administrative Decision with Regard to Administrative and Legal Aspects	11/8/2024	15/08/2024	Jakarta
Contract Conditions in Construction Projects using FIDIC Forms & Arbitration	11/8/2024	15/08/2024	Amman
Advanced Strategies of e-Commerce Contracts	18/08/2024	22/08/2024	Dubai
Legal and legislative Aspects of the Securities Sector	18/08/2024	22/08/2024	Kuala Lumpur
Excellence in Contract Preparation and Forming	18/08/2024	22/08/2024	Dubai
Modern Methods of Legal and Financial Control - Correcting Excesses and Aberrations	18/08/2024	22/08/2024	London
Administrative and Legal Coordination of the Work of Legal and Judicial Reporting	25/08/2024	29/08/2024	Proxel
Contract Drafting and Implementation	25/08/2024	29/08/2024	Sharm shekh
Electronic Transactions and Legal Protection of Credit Cards	25/08/2024	29/08/2024	Proxel
Modern Standards in the Preparation and Drafting of Legal Memoranda	25/08/2024	29/08/2024	Proxel
Administrative Contracts and Tenders and Electronic Administrative Contracts	1/9/2024	5/9/2024	London
Contract Law for Business	1/9/2024	5/9/2024	Kuala Lumpur
Engineering and Fire Insurance, General Accidents and Related Risks Insurance	1/9/2024	5/9/2024	Dubai
Insurance Engineering and Risks of Contractors	1/9/2024	5/9/2024	Istanbul
Methods of Legal Writing , Translation and Drafting of Legislation, Regulations and Contracts	1/9/2024	5/9/2024	Jakarta
Modern Standards in the Preparation and Drafting of Legal Memoranda	1/9/2024	5/9/2024	Istanbul

Practical Problems in the Contracting Procedures and the Implementation of Contracts for Bids	1/9/2024	5/9/2024	Munich
Contract Management Skills	8/9/2024	12/9/2024	Istanbul
Developing the Skills of Proceedings and the Defense before the Courts	8/9/2024	12/9/2024	Alexandria
Insurance Incidents and Loss Adjustment Internationally	8/9/2024	12/9/2024	Istanbul
Legal View in Capital Markets	8/9/2024	12/9/2024	Alexandria
Practical use of the new FIDIC Conditions of Contract	8/9/2024	12/9/2024	Istanbul
Contract Negotiation and Effective Purchasing Strategies	15/09/2024	19/09/2024	Ottawa
Developing the Skills of Writing Legal Memos	15/09/2024	19/09/2024	Istanbul
Insurance Incidents and the Adjustment Loss and Addressing Them Globally	15/09/2024	19/09/2024	London
Management , Maintenance and Operation of Land Trucking Fleet	15/09/2024	19/09/2024	Amman
Art and Skills of Preparing and Writing Legal Reports and Memos	22/09/2024	26/09/2024	Quebec
Contracts and Tenders in Companies	22/09/2024	26/09/2024	Istanbul
Dealing with Financial Crimes According to Recent Laws	22/09/2024	26/09/2024	Amman
International Arbitration in Petroleum Contracts	22/09/2024	26/09/2024	Dubai
Contract Drafting and Implementation	22/09/2024	26/09/2024	Madrid
Art of Defense on Issues of Financial Assets and Pleadings	29/09/2024	3/10/2024	Kuala Lumpur
Contracts Formulation Regulations and Diplomatic Negotiation	29/09/2024	3/10/2024	Beirut

Development of Legal and Advisory Skills for Legal Departments Personnel	29/09/2024	3/10/2024	New York
Fraud in the insurance companies	29/09/2024	3/10/2024	Kuala Lumpur
International Security of Ports and Ships (ISPS)	29/09/2024	3/10/2024	Beirut
Islamic insurance is legitimate and compared to commercial insurance	29/09/2024	3/10/2024	Dubai
Managing Contracts, Agreements and Negotiations	29/09/2024	3/10/2024	New York
Methods of Writing and Translation of Legal Legislation	29/09/2024	3/10/2024	Kuala Lumpur
Modern Trends of Commercial Contracts	29/09/2024	3/10/2024	Kuala Lumpur
Audit and Review of Contracts and Detecting Irregularities and Fraud	6/10/2024	10/10/2024	Kuala Lumpur
Contract Management & Tendering	6/10/2024	10/10/2024	Amman
Control & Administration Contracts	6/10/2024	10/10/2024	Sharm shekh
Development of Legal and Advisory Skills for Legal Management Employees	6/10/2024	10/10/2024	Amman
Goods Insurance and Documentary Credits	6/10/2024	10/10/2024	Kuala Lumpur
Investment plan in terms of legal, technical and administrative	6/10/2024	10/10/2024	Sharm shekh
Islamic Insurance Legally and Commercial Insurance	6/10/2024	10/10/2024	Amman
Managment of Contracts & Contract Claims	6/10/2024	10/10/2024	Amman
Modern Trends of Commercial Contracts and their Legal Formulation	6/10/2024	10/10/2024	Kuala Lumpur
Insurance Contracts and Dispute Arbitration	6/10/2024	10/10/2024	Istanbul

Arbitration in the Works Contracts and Contracting	13/10/2024	17/10/2024	Kasablanka
Cargo Insurance Types and Risks	13/10/2024	17/10/2024	Istanbul
Contract Management , Contract Claims and Arbitration	13/10/2024	17/10/2024	Singapore
Disciplinary Authority and its Legal Controllers	13/10/2024	17/10/2024	Amman
Fire Insurance, Engineering Insurance and General Accidents	13/10/2024	17/10/2024	Kasablanka
Islamic Insurance vs. Commercial Insurance	13/10/2024	17/10/2024	Singapore
Legal Systems of Transactions on the Exchange	13/10/2024	17/10/2024	Kasablanka
Marine Insurance and Letters of Credit	13/10/2024	17/10/2024	Amman
Modern Techniques to Control Financial Irregularities and Frauds	13/10/2024	17/10/2024	Kasablanka
Modern Trends of Preparing and Formulating Legal Memorandum and Regulations	13/10/2024	17/10/2024	Istanbul
Advanced Techniques of Legal Translation	20/10/2024	24/10/2024	Kuala Lumpur
Checking Shipping Documents vs. Letters of Credit and Insurance Civil Liability	20/10/2024	24/10/2024	Amman
Control Mechanism in Light of Modern Legal Online Trading	20/10/2024	24/10/2024	Alexandria
Custom Dealing, Insurance and Maritime Transportation	20/10/2024	24/10/2024	Beijing
Contract Management and Dealing with Financial Institutions and Practical Solutions of their Problems	20/10/2024	24/10/2024	London
Disputes Arising from Dealing in the Securities Business and Ways to Solve them	20/10/2024	24/10/2024	Madrid
Excellence in Dealing with Beneficiaries form Insurance Services	20/10/2024	24/10/2024	Kuala Lumpur

Implementation and Management of Maintenance Contracts	20/10/2024	24/10/2024	Amman
Legal and legislative Aspects of the Securities Sector	20/10/2024	24/10/2024	London
Advanced Contracts Management	20/10/2024	24/10/2024	London
Law for Non-Law People	20/10/2024	24/10/2024	Istanbul
Legal Rules of Letters of Credit	20/10/2024	24/10/2024	Kuala Lumpur
Modern Strategies of Preparation, Writing and Presentation of Legal Memorandums	20/10/2024	24/10/2024	Kuala Lumpur
Multi-modal Transport System and Means of Shipment	20/10/2024	24/10/2024	Amman
Administrative and Legal Coordination of the Work of Legal and Judicial Reporting	20/10/2024	24/10/2024	Amman
Analysis and Conducting Contracts Medical Insurance	27/10/2024	31/10/2024	Istanbul
Classifications and Forms of Electronic Crimes in Capital Markets	27/10/2024	31/10/2024	Proxel
Contract Management and Formulation	27/10/2024	31/10/2024	Amman
Developing Legal Skills, Contracting Negotiation and Contract Writing Strategies	27/10/2024	31/10/2024	Kuala Lumpur
Developing the Skills of Legal Department Staff	27/10/2024	31/10/2024	Kasablanka
Financial Crimes in Relation to IT and Computer	27/10/2024	31/10/2024	Istanbul
Insurance Accidents and loss Adjustment internationally	27/10/2024	31/10/2024	London
law of Joint Stock Company	27/10/2024	31/10/2024	Amman
Legal Aspects of Electronic Administration	27/10/2024	31/10/2024	Kuala Lumpur

Legal Aspects of Managing and Developing the Skills of Legal Managers and Officials	27/10/2024	31/10/2024	Kasablanka
Legal Skills in the Preparation and Drafting of the Claim Statements	27/10/2024	31/10/2024	Istanbul
Modern Strategies of Writing and Implementing Administrative Contracts	27/10/2024	31/10/2024	Istanbul
Negotiate and Conclude Contracts with Insurance Companies	27/10/2024	31/10/2024	Proxel
Advanced Strategies of Contract Management and Legal Practices of Tenders	3/11/2024	7/11/2024	London
Arbitration Mechanisms and Procedures	3/11/2024	7/11/2024	Kuala Lumpur
Contemporary Legal Trends in Human Resource Management and Organizations Electronically	3/11/2024	7/11/2024	Dubai
Contract Management in Construction Projects	3/11/2024	7/11/2024	Kuala Lumpur
Insurance and Risk Management	3/11/2024	7/11/2024	Dubai
Legal & Financial Strategies and Regulations for Transactions in Stock Exchange	3/11/2024	7/11/2024	Dubai
Legal Aspects of Management	3/11/2024	7/11/2024	Madrid
Legal Departments and their Role in their Institutions	3/11/2024	7/11/2024	London
Legal Terminology, International Contracts, Arbitration and Diplomatic Negotiation	3/11/2024	7/11/2024	Kuala Lumpur
Modern Standards of Preparing and Writing Legal Contracts and Memos	3/11/2024	7/11/2024	London
Modern Trends in Legal Interpretation, and Writing Legal Briefs	3/11/2024	7/11/2024	Kuala Lumpur
Negotiating, Drafting & Understanding Contracts	3/11/2024	7/11/2024	Dubai
Developing the Skills in Writing Legal Memos and Correspondence	3/11/2024	7/11/2024	Madrid

Examination Criteria Of Shipping Documents According To Letters Of Credit And Civil Liability Of Insurance	3/11/2024	7/11/2024	London
Organization and Management Skills of Marine Transport	10/11/2024	14/11/2024	Beirut
Accident Insurance and Loss Estimation	10/11/2024	14/11/2024	Dubai
Advanced Contracts Management	10/11/2024	14/11/2024	Vienna
Art and Skills of Making Administrative Decision with Regard to Administrative and Legal Aspects	10/11/2024	14/11/2024	Sharm shekh
Contract Conditions in Construction Projects using FIDIC Forms & Arbitration	10/11/2024	14/11/2024	Beirut
Drafting of Contracts and the Art of Legal Drafting and Commercial Arbitration	10/11/2024	14/11/2024	Dubai
Engineering Insurance, Contractors Insurance and Other Kinds of Insurance	10/11/2024	14/11/2024	Vienna
Fleet Planning and Management	10/11/2024	14/11/2024	Sharm shekh
Insurance Cargo Types and Risks	10/11/2024	14/11/2024	Beirut
Legal Considerations that Govern the Formulation and Execution of Contracts	10/11/2024	14/11/2024	Vienna
Legal View in Capital Markets	10/11/2024	14/11/2024	Sharm shekh
Marine Shipping Documents	10/11/2024	14/11/2024	Dubai
Modern Standards of Preparation , Formulation and Presentation of Legal Memorandum	10/11/2024	14/11/2024	Vienna
Modern Trends in the Management of Legal Affairs	10/11/2024	14/11/2024	Sharm shekh
Advanced Strategies of e-Commerce Contracts	17/11/2024	21/11/2024	New York
Legal and legislative Aspects of the Securities Sector	17/11/2024	21/11/2024	London

Excellence in Contract Preparation and Forming	17/11/2024	21/11/2024	New York
Legal Problems Arising from Dealing in Letters of Credit and Ways to Resolve them	17/11/2024	21/11/2024	New York
Mastering Contracts Management	17/11/2024	21/11/2024	Paris
Modern Methods of Legal and Financial Control - Correcting Excesses and Aberrations	17/11/2024	21/11/2024	Paris
Modern Strategies in the Preparation, Formulation and Implementation of Contracts	17/11/2024	21/11/2024	New York
Accident Survey and Loss Evaluation of Car and Fire Insurance	17/11/2024	21/11/2024	Paris
Modern Standards in the Preparation and Drafting of Legal Memoranda	24/11/2024	28/11/2024	Beirut
Contract Drafting and Implementation	24/11/2024	28/11/2024	Istanbul
Insurance Contracts and Dispute Arbitration	24/11/2024	28/11/2024	Istanbul
Means of Combating Crimes of Capital Markets	24/11/2024	28/11/2024	Amman
The Role of Transportation in Export Businesses	24/11/2024	28/11/2024	Madrid
Administrative Contracts and Tenders and Electronic Administrative Contracts	1/12/2024	5/12/2024	Dubai
Insurance Incidents and Loss Adjustment Internationally	1/12/2024	5/12/2024	Istanbul
Methods of Legal Writing , Translation and Drafting of Legislation, Regulations and Contracts	1/12/2024	5/12/2024	Dubai
Modern Standards in the Preparation of Legal Memoranda and Skills of Advocacy	1/12/2024	5/12/2024	Dubai
Practical Problems in the Contracting Procedures and the Implementation of Contracts for Bids	1/12/2024	5/12/2024	Istanbul
Legal Departments and their Role in their Institutions	1/12/2024	5/12/2024	London

Developing the Skills of Proceedings and the Defense before the Courts	8/12/2024	12/12/2024	Istanbul
Insurance Incidents and the Adjustment Loss and Addressing Them Globally	8/12/2024	12/12/2024	Beirut
Management , Maintenance and Operation of Land Trucking Fleet	8/12/2024	12/12/2024	Barcelona
Practical use of the new FIDIC Conditions of Contract	8/12/2024	12/12/2024	Manama
Irregularities and Disputes of Financial Markets and How to Deal with them	15/12/2024	19/12/2024	Istanbul
Developing the Skills of Writing Legal Memos and Correspondence	15/12/2024	19/12/2024	Dubai
Insurance Marketing	15/12/2024	19/12/2024	Amman
Management and Operation of Maritime Transport Fleet	15/12/2024	19/12/2024	Istanbul
Advanced Techniques of Legal Translation	22/12/2024	26/12/2024	Amman
Custom Dealing, Insurance and Maritime Transportation	22/12/2024	26/12/2024	Quebec
Disputes Arising from Dealing in the Securities Business and Ways to Solve them	22/12/2024	26/12/2024	Singapore
Excellence in Dealing with Beneficiaries form Insurance Services	22/12/2024	26/12/2024	Amman
Legal & Financial Strategies and Regulations for Transactions in Stock Exchange	22/12/2024	26/12/2024	Ottawa
Legal Problems Arising from Dealing in Letters of Credit and Ways to Resolve them	22/12/2024	26/12/2024	Amman
Marine Insurance and Letters of Credit	22/12/2024	26/12/2024	Singapore
Modern Strategies of Preparation, Writing and Presentation of Legal Memorandums	22/12/2024	26/12/2024	Amman
Advanced Contracts Management	22/12/2024	26/12/2024	Kuala Lumpur

Analysis and Conducting Contracts Medical Insurance	29/12/2024	2/1/2025	Beirut
Developing Legal Skills, Contracting Negotiation and Contract Writing Strategies	29/12/2024	2/1/2025	New York
Financial Crimes in Relation to IT and Computer	29/12/2024	2/1/2025	Beirut
Legal and Technical Skills of Administrative Investigations	29/12/2024	2/1/2025	New York
Legal Rules of Letters of Credit	29/12/2024	2/1/2025	Beirut
Modern Strategies of Writing and Implementing Administrative Contracts	29/12/2024	2/1/2025	Beirut



Accounting, Finance, Capital Market

Accounting, Finance, Capital Market 2024

Title	From	To	Venue
Assessment of Administrative and Financial Performance in Organizations	7/1/2024	11/1/2024	Dubai
Fundamentals of Accounting for Administrative and Support Staff	7/1/2024	11/1/2024	Amman
Modern Methods for the Detection of Fraud and Forgery in Financial Transactions	7/1/2024	11/1/2024	New York
Strategic Planning for Investment and the Preparation of Investment Portfolio	7/1/2024	11/1/2024	Amman
The Role of Capital Markets in the Economic Activity	7/1/2024	11/1/2024	Istanbul

Regulations for Financial and Banking Transactions	7/1/2024	11/1/2024	Istanbul
Technical and Financial Analysis for the Purpose of Investment in Capital Markets	14/01/2024	18/01/2024	Dubai
Budgeting, Planning & Management Reporting	14/01/2024	18/01/2024	Dubai
Modern Methods to Assess the Performance of Securities Portfolios	14/01/2024	18/01/2024	Istanbul
The Skills of Financial Analysis and Preparation of Budgets	14/01/2024	18/01/2024	Tunis
Advanced Strategies: Developing Performance of Accountants and Auditors	14/01/2024	18/01/2024	Dubai
Accounting & Financial Analysis for Decision Makers	14/01/2024	18/01/2024	London
Preparing Financial Statements, Reports and Lists of Costs	21/01/2024	25/01/2024	Tunis
Budgeting & Cost Control	21/01/2024	25/01/2024	Istanbul
Projects feasibility study and evaluation	21/01/2024	25/01/2024	Dubai
Integrated Programme for Trading in the Stock Exchange	21/01/2024	25/01/2024	Amman
Modern Strategies in Auditing and Reviewing Financial Accounts According to International Standards	21/01/2024	25/01/2024	Istanbul
Preparation & Examination of Discretionary Budget & Reading Financial Statements	21/01/2024	25/01/2024	Beirut
Using the skills of financial analysis to assess the financial performance of institutions	28/01/2024	1/2/2024	Amman
Advanced Financial Accounting	28/01/2024	1/2/2024	Dubai
Accounting Information Systems	28/01/2024	1/2/2024	Bareclona
Management Accounting in the Service of Management Planning , Control and Decision-making	28/01/2024	1/2/2024	Istanbul

Modern Strategies in Financial Investigations (Detection of Irregularities and Fraud)	28/01/2024	1/2/2024	Beirut
Accounting and Financial Analysis for Non-accountants	4/2/2024	8/2/2024	Amman
Introduction to Cost and Managerial Accounting	4/2/2024	8/2/2024	Beirut
Financial Analysis, Modelling & Forecasting (Using EXCEL)	4/2/2024	8/2/2024	Istanbul
Integrated Strategies for Preparation of Investment Plans and Alternative Plans	4/2/2024	8/2/2024	Istanbul
Strategic Planning and Management of Banks	4/2/2024	8/2/2024	Paris
Strategies in Financial Investigations (Detecting Irregularities and Fraud)	4/2/2024	8/2/2024	London
Risk Management in Financial Markets	4/2/2024	8/2/2024	Singapore
Corporate Governance: Transparency and Accountability	4/2/2024	8/2/2024	Beirut
Managerial Finance Financial Management and Analytical Assessment	4/2/2024	8/2/2024	Cairo
Investment in Securities (Stocks and Bonds)	4/2/2024	8/2/2024	Kasablanka
International Accounting & Auditing Standards	4/2/2024	8/2/2024	Amman
Modern Techniques in Auditing and Financial Control	4/2/2024	8/2/2024	Cairo
Business Finance & Accounting Skills	11/2/2024	15/02/2024	Beirut
How to Read the Movements of the Stock Market	11/2/2024	15/02/2024	Cairo
E-Accounting Solutions Have Been Developed for the Professional Accountant	11/2/2024	15/02/2024	Kuala Lumpur
Knowledge of financial market products and applications	11/2/2024	15/02/2024	Amman

Developing the Skills of Preparing Financial Statements , Reports and Lists of Costs	11/2/2024	15/02/2024	Beirut
Reading of the Financial Statements in Accordance of the Capital Markets and Stock Exchanges	11/2/2024	15/02/2024	Kuala Lumpur
Rules and Regulations in Capital Markets	11/2/2024	15/02/2024	Athens
Strategies of Measuring Performance, Financial Accounting and Preparing Financial Plans	18/02/2024	22/02/2024	Istanbul
Business & Financial Modelling using Excel	18/02/2024	22/02/2024	Istanbul
Advanced Cost Analysis and Performance Management	18/02/2024	22/02/2024	Singapore
IFRS for Small and Medium-Sized Entities (SMEs)	18/02/2024	22/02/2024	Beirut
Financial Accounting Tools in Planning, Control and Decision-Making	18/02/2024	22/02/2024	London
Modern Trends in Financial Planning and Cash Management	18/02/2024	22/02/2024	Dubai
Recent Trends for Corporate Governance	25/02/2024	28/02/2024	Beirut
Skills of Preparing and Writing Financial Contracts by Computer	25/02/2024	28/02/2024	Kuala Lumpur
Accounting in the acquisition and exploitation	25/02/2024	28/02/2024	Barcelona
Capital Market Irregularities	25/02/2024	28/02/2024	Dubai
Deliberation and Legal Control on Capital Markets (Stock Exchanges)	25/02/2024	28/02/2024	Madrid
Economy and Financial Markets	25/02/2024	28/02/2024	Istanbul
Knowledge of the Capital Market Irregularities	25/02/2024	28/02/2024	Beirut
Modern Techniques of Technical Analysis for the Stock Market	25/02/2024	28/02/2024	Beirut

Reading, Interpreting and Analyzing Financial Statements	25/02/2024	28/02/2024	Istanbul
Skills of Financial Planning , Control and Performance Appraisal	25/02/2024	28/02/2024	Beirut
E-Banking and their Legal Protection	25/02/2024	28/02/2024	Dubai
Advanced Cash Flow & Working Capital Management	25/02/2024	28/02/2024	Dubai
Introduction to Internal Auditing and Control	25/02/2024	28/02/2024	Kuala Lumpur
Financial Management for Project Development	25/02/2024	28/02/2024	Munich
Preparing Reports and Final Statement of Accounts	3/3/2024	7/3/2024	Cairo
Control of Capital Markets for Banks and Financial Institutions	3/3/2024	7/3/2024	Amman
Finance & Accounting International Accounting Standards (IAS	3/3/2024	7/3/2024	Amman
Planning and Analysis of Financial Lists and Advanced Accounting and Preparation of Budgets	3/3/2024	7/3/2024	Amman
Recent Trends to Increase the Efficiency of Internal Audit	3/3/2024	7/3/2024	Amman
Statistical Analysis by Using SPSS	3/3/2024	7/3/2024	Vienna
Trading and Investing in Derivative Instruments Investment	3/3/2024	7/3/2024	Amman
Accounts Receivable and Credit Policies Management	10/3/2024	14/03/2024	Singapore
Advanced Budgeting & Forecasting Techniques	10/3/2024	14/03/2024	Sharm shekh
Corporate and Financial Restructuring	10/3/2024	14/03/2024	Istanbul
Leverages in Financial Markets	10/3/2024	14/03/2024	Singapore

Management, collection and treatment of bad debts	10/3/2024	14/03/2024	Sharm shekh
Planning and Follow-up of Investment Budget	10/3/2024	14/03/2024	Istanbul
Study of Local Stock Markets and Analysis of Financial Reports	10/3/2024	14/03/2024	Singapore
The Preparation of Financial Plans and Assessing Financial Performance	10/3/2024	14/03/2024	Istanbul
Understand and Use Reports of International Markets	10/3/2024	14/03/2024	Kasablanka
Planning Skills for Financial Budgets to Achieve Goals	10/3/2024	14/03/2024	Amsterdam
Advanced Strategies for the Development of Professional Performance of Accountants	17/03/2024	21/03/2024	Istanbul
Financial Analysis and Lists of Cash Flows	17/03/2024	21/03/2024	Amman
Integrated Programme for Investment and the Functioning of Financial Markets	17/03/2024	21/03/2024	Istanbul
Management of Investment Funds	17/03/2024	21/03/2024	Cairo
Budgeting & Cost Control	24/03/2024	28/03/2024	Singapore
Economy and Financial Markets	24/03/2024	28/03/2024	Bangkok
Projects feasibility study and evaluation	24/03/2024	28/03/2024	Amman
Financial Strategy & Accounting Skills	24/03/2024	28/03/2024	Istanbul
Strategic Planning and Management of Banks	31/03/2024	4/4/2024	Amman
Accounting Information Systems	31/03/2024	4/4/2024	Istanbul
Financial Accounting Tools in Planning, Control and Decision-Making	31/03/2024	4/4/2024	London

Recent Trends for Corporate Governance	7/4/2024	11/4/2024	London
Regulations for Financial and Banking Transactions	7/4/2024	11/4/2024	Kuala Lumpur
Using the skills of financial analysis to assess the financial performance of institutions	7/4/2024	11/4/2024	Dubai
Electronic Banking	7/4/2024	11/4/2024	Dubai
Advanced Budgeting & Forecasting Techniques	14/04/2024	18/04/2024	Singapore
Business Finance & Accounting Skills	14/04/2024	18/04/2024	Istanbul
How to Read the Movements of the Stock Market	14/04/2024	18/04/2024	Istanbul
Management, collection and treatment of bad debts	14/04/2024	18/04/2024	Singapore
Capital Market Irregularities	21/04/2024	25/04/2024	Istanbul
Deliberation and Legal Control on Capital Markets (Stock Exchanges)	21/04/2024	25/04/2024	Jakarta
Financial Analysis and Lists of Cash Flows	21/04/2024	25/04/2024	Istanbul
Modern Techniques of Technical Analysis for the Stock Market	21/04/2024	25/04/2024	Istanbul
Advanced Cash Flow & Working Capital Management	28/04/2024	2/5/2024	Amman
Introduction to Internal Auditing and Control	28/04/2024	2/5/2024	Cyprus
IFRS for Small and Medium-Sized Entities (SMEs)	28/04/2024	2/5/2024	Cairo
Modern Trends in Financial Planning and Cash Management	28/04/2024	2/5/2024	Amman
Advanced Financial Accounting	5/5/2024	9/5/2024	Kasablanka

Control of Capital Markets for Banks and Financial Institutions	5/5/2024	9/5/2024	Barcelona
Management Accounting in the Service of Management Planning , Control and Decision-making	5/5/2024	9/5/2024	Kasablanka
Financial Analysis & Evaluation for Business Planning & Decision Making	5/5/2024	9/5/2024	London
Accounting and Financial Analysis for Non-accountants	12/5/2024	16/05/2024	Istanbul
Corporate and Financial Restructuring	12/5/2024	16/05/2024	Alexandria
International Accounting & Auditing Standards	12/5/2024	16/05/2024	Istanbul
Leverages in Financial Markets	12/5/2024	16/05/2024	Sharm shekh
Advanced Strategies for the Development of Professional Performance of Accountants	19/05/2024	23/05/2024	Beirut
Advanced Systems of Accounting , Financial Control and Performance Appraisal	19/05/2024	23/05/2024	Beirut
Financial Analysis, Planning & Controlling Budgets	19/05/2024	23/05/2024	Amman
Investment Laws in the Stock Exchanges and Capital Markets	19/05/2024	23/05/2024	Los Angeles
Accounting in the acquisition and exploitation	26/05/2024	30/05/2024	Dubai
Arts of Dealing with Misleading Figures in Capital Markets	26/05/2024	30/05/2024	Alexandria
Corporate Governance: Transparency and Accountability	26/05/2024	30/05/2024	Amman
Knowledge of the Capital Market Irregularities	26/05/2024	30/05/2024	Dubai
Financial Strategy & Accounting Skills	2/6/2024	6/6/2024	Tunis
Islamic Banking	2/6/2024	6/6/2024	Dubai

Business & Financial Modelling using Excel	2/6/2024	6/6/2024	Istanbul
Advanced Cost Analysis and Performance Management	2/6/2024	6/6/2024	Istanbul
Budgeting, Planning & Management Reporting	9/6/2024	13/06/2024	Barcelona
Managerial Finance Financial Management and Analytical Assessment	9/6/2024	13/06/2024	Amman
Finance & Accounting International Accounting Standards (IAS)	9/6/2024	13/06/2024	New York
Modern Methods to Assess the Performance of Securities Portfolios	9/6/2024	13/06/2024	Dubai
Trading and Investing in Derivative Instruments Investment	16/06/2024	20/06/2024	Beirut
E-Accounting Solutions Have Been Developed for the Professional Accountant	16/06/2024	20/06/2024	Dubai
Reading of the Financial Statements in Accordance of the Capital Markets and Stock Exchanges	16/06/2024	20/06/2024	Dubai
Understand and Use Reports of International Markets	16/06/2024	20/06/2024	Tunis
Budgeting & Cost Control	23/06/2024	27/06/2024	Barcelona
Economy and Financial Markets	23/06/2024	27/06/2024	Kuala Lumpur
Projects feasibility study and evaluation	23/06/2024	27/06/2024	Istanbul
Integrated Programme for Investment and the Functioning of Financial Markets	23/06/2024	27/06/2024	Beirut
Accounting Information Systems	30/06/2024	4/7/2024	Amman
Financial Accounting Tools in Planning, Control and Decision-Making	30/06/2024	4/7/2024	Singapore
Financial Analysis, Modelling & Forecasting (Using EXCEL)	30/06/2024	4/7/2024	Kasablanka

Integrated Programme for Trading in the Stock Exchange	30/06/2024	4/7/2024	Amman
Budgeting & Cost Control	7/7/2024	11/7/2024	Beirut
Economy and Financial Markets	7/7/2024	11/7/2024	Dubai
Projects feasibility study and evaluation	7/7/2024	11/7/2024	Amman
Advanced Budgeting & Cost Management	7/7/2024	11/7/2024	Sharm shekh
Advanced Budgeting & Forecasting Techniques	14/07/2024	18/07/2024	Kuala Lumpur
Business Finance & Accounting Skills	14/07/2024	18/07/2024	Dubai
How to Read the Movements of the Stock Market	14/07/2024	18/07/2024	Kasablanka
Investment in Securities (Stocks and Bonds)	14/07/2024	18/07/2024	Beirut
Advanced Systems of Accounting , Financial Control and Performance Appraisal	21/07/2024	25/07/2024	Istanbul
Capital Market Irregularities	21/07/2024	25/07/2024	Istanbul
Deliberation and Legal Control on Capital Markets (Stock Exchanges)	21/07/2024	25/07/2024	Singapore
Financial Analysis and Lists of Cash Flows	21/07/2024	25/07/2024	Beirut
Arts of Dealing with Misleading Figures in Capital Markets	28/07/2024	1/8/2024	Istanbul
Advanced Cash Flow & Working Capital Management	28/07/2024	1/8/2024	Istanbul
Introduction to Internal Auditing and Control	28/07/2024	1/8/2024	Istanbul
IFRS for Small and Medium-Sized Entities (SMEs)	28/07/2024	1/8/2024	Dubai

Advanced Financial Accounting	4/8/2024	8/8/2024	Kuala Lumpur
Assessment of Administrative and Financial Performance in Organizations	4/8/2024	8/8/2024	Dubai
Control of Capital Markets for Banks and Financial Institutions	4/8/2024	8/8/2024	Cyprus
Fundamentals of Accounting for Administrative and Support Staff	4/8/2024	8/8/2024	Dubai
Accounting and Financial Analysis for Non-accountants	11/8/2024	15/08/2024	Alexandria
Accounts Receivable and Credit Policies Management	11/8/2024	15/08/2024	Amman
Budgeting, Planning & Management Reporting	11/8/2024	15/08/2024	Jakarta
Corporate and Financial Restructuring	11/8/2024	15/08/2024	Amman
Advanced Strategies for the Development of Professional Performance of Accountants	18/08/2024	22/08/2024	Dubai
Knowledge of financial market products and applications	18/08/2024	22/08/2024	Cairo
Management of Investment Funds	18/08/2024	22/08/2024	Dubai
The Basic Financial Instruments and Derivatives	18/08/2024	22/08/2024	Dubai
Accounting in the acquisition and exploitation	25/08/2024	29/08/2024	Proxel
Corporate Governance: Transparency and Accountability	25/08/2024	29/08/2024	Istanbul
Knowledge of the Capital Market Irregularities	25/08/2024	29/08/2024	Proxel
Preparation & Examination of Discretionary Budget & Reading Financial Statements	25/08/2024	29/08/2024	Istanbul
Business Financial & Accounting Skills	25/08/2024	29/08/2024	Quebec

Accounting & Financial Analysis for Decision Makers	1/9/2024	5/9/2024	London
Financial Strategy & Accounting Skills	1/9/2024	5/9/2024	Dubai
Introduction to Cost and Managerial Accounting	1/9/2024	5/9/2024	Istanbul
Preparing Financial Statements, Reports and Lists of Costs	1/9/2024	5/9/2024	Istanbul
Managerial Finance Financial Management and Analytical Assessment	8/9/2024	12/9/2024	Istanbul
Finance & Accounting International Accounting Standards (IAS	8/9/2024	12/9/2024	Alexandria
Preparing Reports and Final Statement of Accounts	8/9/2024	12/9/2024	Istanbul
Trading and Investing in Derivative Instruments Investment	8/9/2024	12/9/2024	Istanbul
Advanced Procedures in Tax Accounting and Tax Examination	8/9/2024	12/9/2024	Amsterdam
E-Accounting Solutions Have Been Developed for the Professional Accountant	15/09/2024	19/09/2024	London
Reading of the Financial Statements in Accordance of the Capital Markets and Stock Exchanges	15/09/2024	19/09/2024	Quebec
Understand and Use Reports of International Markets	15/09/2024	19/09/2024	Cairo
Integrated Programme for Investment and the Functioning of Financial Markets	15/09/2024	19/09/2024	Dubai
Modern Strategies in Auditing and Reviewing Financial Accounts According to International Standards	22/09/2024	26/09/2024	Ottawa
Reading, Interpreting and Analyzing Financial Statements	22/09/2024	26/09/2024	Dubai
Strategic Planning and Management of Banks	22/09/2024	26/09/2024	Amman
Strategies of Measuring Performance, Financial Accounting and Preparing Financial Plans	22/09/2024	26/09/2024	Istanbul

Accounting Information Systems	29/09/2024	3/10/2024	Kuala Lumpur
Financial Accounting Tools in Planning, Control and Decision-Making	29/09/2024	3/10/2024	Beirut
Financial Analysis, Modelling & Forecasting (Using EXCEL)	29/09/2024	3/10/2024	Dubai
Integrated Programme for Trading in the Stock Exchange	29/09/2024	3/10/2024	New York
Modern Strategies in Financial Investigations (Detection of Irregularities and Fraud)	29/09/2024	3/10/2024	Kuala Lumpur
Recent Trends for Corporate Governance	29/09/2024	3/10/2024	Beirut
Regulations for Financial and Banking Transactions	29/09/2024	3/10/2024	Dubai
Using the skills of financial analysis to assess the financial performance of institutions	29/09/2024	3/10/2024	New York
Business & Financial Modelling using Excel	6/10/2024	10/10/2024	Kuala Lumpur
Advanced Cost Analysis and Performance Management	6/10/2024	10/10/2024	Amman
Integrated Strategies for Preparation of Investment Plans and Alternative Plans	6/10/2024	10/10/2024	Amman
Modern Techniques in Auditing and Financial Control	6/10/2024	10/10/2024	Kuala Lumpur
Recent Trends to Increase the Efficiency of Internal Audit	6/10/2024	10/10/2024	Sharm shekh
Risk Management in Financial Markets	6/10/2024	10/10/2024	Amman
Advanced Budgeting & Forecasting Techniques	13/10/2024	17/10/2024	Kasablanka
Business Finance & Accounting Skills	13/10/2024	17/10/2024	Istanbul
How to Read the Movements of the Stock Market	13/10/2024	17/10/2024	Singapore

Investment in Securities (Stocks and Bonds)	13/10/2024	17/10/2024	Amman
Management, collection and treatment of bad debts	13/10/2024	17/10/2024	Kasablanka
Developing the Skills of Preparing Financial Statements , Reports and Lists of Costs	13/10/2024	17/10/2024	Istanbul
Rules and Regulations in Capital Markets	13/10/2024	17/10/2024	Singapore
The Preparation of Financial Plans and Assessing Financial Performance	13/10/2024	17/10/2024	Kasablanka
Planning Skills for Financial Budgets to Achieve Goals	13/10/2024	17/10/2024	London
Advanced Budgeting & Cost Management	20/10/2024	24/10/2024	Ottawa
Capital Market Irregularities	20/10/2024	24/10/2024	Amman
Advanced Systems of Accounting , Financial Control and Performance Appraisal	20/10/2024	24/10/2024	Kuala Lumpur
Deliberation and Legal Control on Capital Markets (Stock Exchanges)	20/10/2024	24/10/2024	Istanbul
Financial Analysis and Lists of Cash Flows	20/10/2024	24/10/2024	Alexandria
Financial Analysis, Planning & Controlling Budgets	20/10/2024	24/10/2024	Beijing
Investment Laws in the Stock Exchanges and Capital Markets	20/10/2024	24/10/2024	Madrid
Management of Investment Securities and Building a Portfolio of Investments	20/10/2024	24/10/2024	Kuala Lumpur
Modern Techniques of Technical Analysis for the Stock Market	20/10/2024	24/10/2024	Amman
Regulations and Laws of Capital Markets	20/10/2024	24/10/2024	Alexandria
Skills of Financial Planning , Control and Performance Appraisal	20/10/2024	24/10/2024	Istanbul

Stock Evaluation and Dealing with Over-stock	20/10/2024	24/10/2024	Frankfurt
The Legal System of Transactions in Capital Markets	20/10/2024	24/10/2024	Kuala Lumpur
Arts of Dealing with Misleading Figures in Capital Markets	27/10/2024	31/10/2024	Istanbul
Advanced Cash Flow & Working Capital Management	27/10/2024	31/10/2024	Sharm shekh
Introduction to Internal Auditing and Control	27/10/2024	31/10/2024	Amman
IFRS for Small and Medium-Sized Entities (SMEs)	27/10/2024	31/10/2024	Kasablanka
Management of Treasury Operations and Financial Markets	27/10/2024	31/10/2024	Istanbul
Modern Trends in Financial Planning and Cash Management	27/10/2024	31/10/2024	London
Skills of Preparing and Writing Financial Contracts by Computer	27/10/2024	31/10/2024	Amman
Strategic Planning and the Preparation of Budgets in Government Units	27/10/2024	31/10/2024	Kuala Lumpur
Strategies in Financial Investigations (Detecting Irregularities and Fraud)	27/10/2024	31/10/2024	Vienna
The Modern Tools for Accounting and Financial Analysis by Using Computer	27/10/2024	31/10/2024	Istanbul
E-Banking and their Legal Protection	27/10/2024	31/10/2024	Kuala Lumpur
Advanced Budgeting & Forecasting	27/10/2024	31/10/2024	Singapore
E-Banking and their Legal Protection	27/10/2024	31/10/2024	Proxel
Advanced Financial Accounting	3/11/2024	7/11/2024	London
Assessment of Administrative and Financial Performance in Organizations	3/11/2024	7/11/2024	Kuala Lumpur

Control of Capital Markets for Banks and Financial Institutions	3/11/2024	7/11/2024	Dubai
Fundamentals of Accounting for Administrative and Support Staff	3/11/2024	7/11/2024	Madrid
Management Accounting in the Service of Management Planning , Control and Decision-making	3/11/2024	7/11/2024	London
Modern Methods for the Detection of Fraud and Forgery in Financial Transactions	3/11/2024	7/11/2024	Kuala Lumpur
Planning and Analysis of Financial Lists and Advanced Accounting and Preparation of Budgets	3/11/2024	7/11/2024	Dubai
Statistical Analysis by Using SPSS	3/11/2024	7/11/2024	Kuala Lumpur
Strategic Planning for Investment and the Preparation of Investment Portfolio	3/11/2024	7/11/2024	Madrid
Technical and Financial Analysis for the Purpose of Investment in Capital Markets	3/11/2024	7/11/2024	London
The Role of Capital Markets in the Economic Activity	3/11/2024	7/11/2024	Kuala Lumpur
Islamic Banking	3/11/2024	7/11/2024	Istanbul
Accounts Receivable and Credit Policies Management	10/11/2024	14/11/2024	Dubai
Budgeting, Planning & Management Reporting	10/11/2024	14/11/2024	Istanbul
International Accounting & Auditing Standards	10/11/2024	14/11/2024	Dubai
Modern Methods to Assess the Performance of Securities Portfolios	10/11/2024	14/11/2024	Istanbul
Study of Local Stock Markets and Analysis of Financial Reports	10/11/2024	14/11/2024	London
The Skills of Financial Analysis and Preparation of Budgets	10/11/2024	14/11/2024	Dubai
Accounting and Financial Analysis for Non-accountants	10/11/2024	14/11/2024	Dubai

Accounts Receivable and Credit Policies Management	10/11/2024	14/11/2024	Vienna
Budgeting, Planning & Management Reporting	10/11/2024	14/11/2024	Sharm shekh
Corporate and Financial Restructuring	10/11/2024	14/11/2024	Beirut
International Accounting & Auditing Standards	10/11/2024	14/11/2024	Dubai
Leverages in Financial Markets	10/11/2024	14/11/2024	Vienna
Modern Methods to Assess the Performance of Securities Portfolios	10/11/2024	14/11/2024	Sharm shekh
Planning and Follow-up of Investment Budget	10/11/2024	14/11/2024	Beirut
Study of Local Stock Markets and Analysis of Financial Reports	10/11/2024	14/11/2024	Vienna
The Skills of Financial Analysis and Preparation of Budgets	10/11/2024	14/11/2024	Sharm shekh
Business Financial & Accounting Skills	10/11/2024	14/11/2024	Istanbul
Advanced Strategies for the Development of Professional Performance of Accountants	17/11/2024	21/11/2024	New York
Knowledge of financial market products and applications	17/11/2024	21/11/2024	Paris
Management of Investment Funds	17/11/2024	21/11/2024	New York
The Basic Financial Instruments and Derivatives	17/11/2024	21/11/2024	New York
Advanced Strategies for the Development of Professional Performance of Accountants	17/11/2024	21/11/2024	New York
Knowledge of financial market products and applications	17/11/2024	21/11/2024	Paris
Management of Investment Funds	17/11/2024	21/11/2024	Amman

The Basic Financial Instruments and Derivatives	17/11/2024	21/11/2024	Dubai
Accounting in the acquisition and exploitation of fixed assets in the light of professional standards	24/11/2024	28/11/2024	Amman
Corporate Governance: Transparency and Accountability	24/11/2024	28/11/2024	Istanbul
Knowledge of the Capital Market Irregularities	24/11/2024	28/11/2024	Amman
Preparation & Examination of Discretionary Budget & Reading Financial Statements	24/11/2024	28/11/2024	London
Accounting in the acquisition and exploitation of fixed assets	24/11/2024	28/11/2024	Amman
Corporate Governance: Transparency and Accountability	24/11/2024	28/11/2024	Athens
Preparation & Examination of Discretionary Budget & Reading Financial Statements	24/11/2024	28/11/2024	Athens
Preparing Financial Statements, Reports and Lists of Costs	1/12/2024	5/12/2024	Cairo
Financial Analysis & Evaluation for Business Planning & Decision Making	1/12/2024	5/12/2024	Istanbul
Accounting for Non-Accountant	1/12/2024	5/12/2024	Cairo
Financial Management for Project Development	1/12/2024	5/12/2024	London
Advanced Budgeting & Cost Management	1/12/2024	5/12/2024	Dubai
Preparing Financial Statements, Reports and Lists of Costs	1/12/2024	5/12/2024	Istanbul
Managerial Finance Financial Management and Analytical Assessment	8/12/2024	12/12/2024	Los Angeles
Finance & Accounting International Accounting Standards (IAS)	8/12/2024	12/12/2024	Amsterdam
Preparing Reports and Final Statement of Accounts	8/12/2024	12/12/2024	Ottawa

Trading and Investing in Derivative Instruments Investment	8/12/2024	12/12/2024	Barcelona
E-Accounting Solutions Have Been Developed For The Professional Accountant	15/12/2024	19/12/2024	Amman
Advanced Systems of Accounting , Financial Control and Performance Appraisal	15/12/2024	19/12/2024	Amman
Reading of the Financial Statements in Accordance of the Capital Markets and Stock Exchanges	15/12/2024	19/12/2024	Amman
Understand and Use Reports of International Markets	15/12/2024	19/12/2024	Dubai
Financial Analysis, Planning & Controlling Budgets	22/12/2024	26/12/2024	Quebec
Investment Laws in the Stock Exchanges and Capital Markets	22/12/2024	26/12/2024	Singapore
Management of Investment Securities and Building a Portfolio of Investments	22/12/2024	26/12/2024	Amman
Stock Evaluation and Dealing with Over-stock	22/12/2024	26/12/2024	Barcelona
The Legal System of Transactions in Capital Markets	22/12/2024	26/12/2024	Amman
Arts of Dealing with Misleading Figures in Capital Markets	29/12/2024	2/1/2025	Beirut
Management of Treasury Operations and Financial Markets	29/12/2024	2/1/2025	Beirut
Strategic Planning and the Preparation of Budgets in Government Units	29/12/2024	2/1/2025	Istanbul
The Modern Tools for Accounting and Financial Analysis by Using Computer	29/12/2024	2/1/2025	Beirut
Essentials of Business Finance	29/12/2024	2/1/2025	Istanbul





Office Management & Secretariat

Office Management- Secretariat 2024

Title	From	To	Venue
Executive Secretary , Office Management	7/1/2024	11/1/2024	Istanbul
Skills Development Secretary In Dealing With Others	7/1/2024	11/1/2024	Amman
The Preparation And Drafting Of Correspondence, Reports, And Presentation	7/1/2024	11/1/2024	Kuala Lumpur
Time Management And Prioritization Of The Secretariat	14/01/2024	18/01/2024	London
Develop Core Capacities To Managers Offices Of Senior Management	14/01/2024	18/01/2024	Istanbul
Management Offices Under The Information And Communication Technology	14/01/2024	18/01/2024	Madrid
Electronic Document Management System (EDMS)	14/01/2024	18/01/2024	Tunis
Modern Methods And Ways To Retrieve Information And Documents Electronically	21/01/2024	25/01/2024	Istanbul
Office Organization Using MS Outlook	21/01/2024	25/01/2024	Beirut
Behavioral Skills For Secretarial And Office Managers	21/01/2024	25/01/2024	Amman
Electronic Applications And the Use of the Internet to the Secretariat of the Modern	21/01/2024	25/01/2024	Sharm shekh
Administrative and Technical Skills of Office Management and Executive Secretariat	28/01/2024	1/2/2024	Istanbul
The Executive Secretary & Officer Management Skills	28/01/2024	1/2/2024	Cairo

Administrative And Technical Skills To Managers And Secretary	28/01/2024	1/2/2024	Cyprus
Modern Archiving and Electronic Indexing (Keeping and Retrieval of Documents and Files Electronically)	28/01/2024	1/2/2024	Dubai
Executive Secretaries	28/01/2024	1/2/2024	Beirut
Administration and Office Management Best Practices and Technologies	4/2/2024	8/2/2024	Istanbul
Executive Secretariat and Office Management for Top Management	4/2/2024	8/2/2024	Cairo
Modern Systems and Trends of Office Management and e-Secretariat	4/2/2024	8/2/2024	Singapore
Executive Secretary Office Management and Creative Public Relation Skills	4/2/2024	8/2/2024	Amman
Report and Letter Preparing and Writing - English and Arabic	4/2/2024	8/2/2024	Kasablanka
Behavioral, Administrative and Technical Skills of Office Management and Executive Secretariat	11/2/2024	15/02/2024	Amman
Global Secretariat in the e-Business Perspective - Paperless Management	11/2/2024	15/02/2024	Amman
Electronic Office Management and Executive Secretariats	11/2/2024	15/02/2024	Tunis
Effective Time Management for Office Professionals	11/2/2024	15/02/2024	Barcelona
Core Capacities and Skills in Office Management and E-secretariat for Top Management	18/02/2024	22/02/2024	Beirut
British Approach To Business Development Executive Secretarial And Office Managers And Senior Officials	18/02/2024	22/02/2024	Istanbul
E-Library Management Techniques	18/02/2024	22/02/2024	Kuala Lumpur
The Office Professional and Records Management	18/02/2024	22/02/2024	Amman
Skills To Move From Paper To Conservation Conservation-Mail	25/02/2024	28/02/2024	Istanbul

Certified Office & Admin Management Skills	25/02/2024	28/02/2024	New York
Office Management & Effective Administration Skills	25/02/2024	28/02/2024	Kuala Lumpur
Global Secretariat and E-Management	25/02/2024	28/02/2024	Dubai
Dealing with Conflicts in Diplomatic Way for Executive Secretariat and Office Management	3/3/2024	7/3/2024	Amman
The Administrative and Management Skills for Officers	3/3/2024	7/3/2024	Amman
Report Writing for the Modern Business	3/3/2024	7/3/2024	Amman
Advanced Documents & Records Management Compliance	3/3/2024	7/3/2024	Madrid
Administrative & Executive Secretarial Skills	10/3/2024	14/03/2024	Istanbul
Advanced Office Management & Effective Administration Skills	10/3/2024	14/03/2024	London
Advanced Documents & Records Management Compliance	10/3/2024	14/03/2024	Singapore
Planning, Organizing Meetings and Minutes Taking	10/3/2024	14/03/2024	Sharm shekh
Electronic Document Management System (EDMS)	17/03/2024	21/03/2024	Istanbul
e-Secretariat- Future Office Management	17/03/2024	21/03/2024	Kasablanka
Advanced Office Management & Secretarial Effective Administration Skills	17/03/2024	21/03/2024	Kuala Lumpur
Administrative Assistant skills Development	17/03/2024	21/03/2024	Cairo
Application Of Skills Essential For Managers Of Executive Offices And Secretarial	24/03/2024	28/03/2024	Dubai
Organising & Behavioural Skills for Administrative Professionals & Executive Secretaries	24/03/2024	28/03/2024	Istanbul

Proposal Writing	24/03/2024	28/03/2024	Cairo
Office Management and Effective Administration Skills	24/03/2024	28/03/2024	Istanbul
Electronic Office Management and Executive Secretariats	31/03/2024	4/4/2024	Singapore
Office Organization Using MS Outlook	31/03/2024	4/4/2024	Bangkok
The Executive Secretary & Officer Management Skills	31/03/2024	4/4/2024	Dubai
Excellence and Innovation in Secretarial Work and Administration Offices	31/03/2024	11/4/2024	Istanbul
Executive Secretary Office Management and Creative Public Relation Skills	7/4/2024	11/4/2024	Madrid
Behavioral Skills For Secretarial And Office Managers	7/4/2024	11/4/2024	Dubai
Archiving & Filing	7/4/2024	11/4/2024	Amman
Effective Office Management	7/4/2024	11/4/2024	London
Executive Secretariat and Office Management for Top Management	14/04/2024	18/04/2024	Singapore
Global Secretariat in the e-Business Perspective - Paperless Management	14/04/2024	18/04/2024	Beirut
e-Secretariat- Future Office Management	14/04/2024	18/04/2024	Proxel
Report and Letter Preparing and Writing - English and Arabic	14/04/2024	18/04/2024	Dubai
Effective Time Management for Office Professionals	21/04/2024	25/04/2024	Istanbul
Etiquette Skills and Art of Dealing with the Public for the Offices Managers	21/04/2024	25/04/2024	Dubai
Effective Report Writing Skills	21/04/2024	25/04/2024	London

Executive Secretariat and Office Management for Top Management	21/04/2024	25/04/2024	Amman
Professional Secretarial & Administration Skills	28/04/2024	2/5/2024	Istanbul
Management Information Systems and Electronic Archiving	28/04/2024	2/5/2024	Dubai
Global Secretariat and E-Management	28/04/2024	2/5/2024	Amman
Administrative and Technical Skills of Office Management and Executive Secretariat	28/04/2024	2/5/2024	Sharm shekh
Certified Office & Admin Management Skills	5/5/2024	9/5/2024	Kasablanka
The Administrative and Management Skills for Officers	5/5/2024	9/5/2024	Barcelona
Successful Skills for Office Managers	5/5/2024	9/5/2024	Bareclona
Skills To Provide Administrative Services And Support To The Executive Secretary	5/5/2024	9/5/2024	Istanbul
Archiving & Filing	12/5/2024	16/05/2024	Kuala Lumpur
Electronic Management Of The Secretariat Of The Senior Management And Executive Secretarial	12/5/2024	16/05/2024	Dubai
Professional Skills for Administrators & Secretaries	12/5/2024	16/05/2024	Amman
Dealing with Conflicts in Diplomatic Way for Executive Secretariat and Office Management	12/5/2024	16/05/2024	Istanbul
Planning, Organizing Meetings and Minutes Taking	19/05/2024	23/05/2024	Amman
Modern Methods And Ways To Retrieve Information And Documents Electronically	19/05/2024	23/05/2024	Dubai
Behavioral, Administrative and Technical Skills of Office Management and Executive Secretariat	19/05/2024	23/05/2024	Los Angeles
Development of Managerial Skills - The Art of Dealing with Work Pressures for Office Managers	19/05/2024	23/05/2024	New York

The Essential Office Professional	26/05/2024	30/05/2024	Amman
Integrated Approach of Managing and Organizing the Work of Office Managers for Top Management	26/05/2024	30/05/2024	Singapore
Administration and Office Management Best Practices and Technologies	26/05/2024	30/05/2024	New York
Organising & Behavioural Skills for Administrative Professionals & Executive Secretaries	26/05/2024	30/05/2024	London
The Secretariat Of Modern And Reading Skills And Promote The Rapid Reduction Of Memory	26/05/2024	30/05/2024	Istanbul
Core Capacities and Skills in Office Management and E-secretariat for Top Management	2/6/2024	6/6/2024	Tunis
Information & Documentation Compliance	2/6/2024	6/6/2024	Beirut
Administrative And Technical Skills To Managers And Secretary	2/6/2024	6/6/2024	Amman
Executive Secretary , Office Management	2/6/2024	6/6/2024	London
Modern Archiving and Electronic Indexing (Keeping and Retrieval of Documents and Files Electronically)	9/6/2024	13/06/2024	Amman
Report Writing for the Modern Business	9/6/2024	13/06/2024	New York
British Approach To The Development Of Executive Secretarial Work And Office Managers	9/6/2024	13/06/2024	Istanbul
Archive-Mail: Security Systems Security Systems And Save, Save And Retrieve Files And Electronic Documents	9/6/2024	13/06/2024	Kuala Lumpur
Advanced Systems In Office Management And Secretarial	9/6/2024	13/06/2024	Dubai
Excellence In The Secretarial Work Of Modern And Sophisticated Management Offices	16/06/2024	20/06/2024	Amman
Recent Trends In The Management Offices Of The Secretariat	16/06/2024	20/06/2024	Singapore
Skills To Move From Paper To Conservation Conservation-Mail	16/06/2024	20/06/2024	London

Modern Systems and Trends of Office Management and e-Secretariat	16/06/2024	20/06/2024	Dubai
Electronic Document Management System (EDMS)	23/06/2024	27/06/2024	Barcelona
Electronic Office Management and Executive Secretariats	23/06/2024	27/06/2024	Beirut
Excellence and Innovation in Secretarial Work and Administration Offices	23/06/2024	27/06/2024	Amman
Integrated Skills in Secretarial and Office Management	23/06/2024	27/06/2024	Istanbul
Functional Competencies of Managers of the Senior Management Offices	30/06/2024	4/7/2024	Istanbul
Creative Strategies for the Secretary of the Executive and Senior Management Offices	30/06/2024	4/7/2024	Dubai
Etiquette Skills and Art of Dealing with the Public for the Offices Managers	30/06/2024	4/7/2024	Cairo
Office Organization Using MS Outlook	30/06/2024	4/7/2024	Amman
The Executive Secretary & Officer Management Skills	7/7/2024	11/7/2024	Istanbul
Office Management & Effective Administration Skills	7/7/2024	11/7/2024	Beirut
Executive Secretaries	7/7/2024	11/7/2024	Dubai
Executive Secretariat and Office Management for Top Management	7/7/2024	11/7/2024	Istanbul
Time Management and Meetings and Delegation of Powers to the Secretariat and the Coordinators of Office	7/7/2024	11/7/2024	Kuala Lumpur
The Modern Methods of Follow Up and Preparation of Reports to Top Management	7/7/2024	11/7/2024	Kuala Lumpur
Development of Managerial Skills the - Art of Dealing with Work Pressures for Office Managers	7/7/2024	11/7/2024	Amsterdam
Professional Skills for Administrators & Secretaries	14/07/2024	18/07/2024	Istanbul

Executive Secretary Office Management and Creative Public Relation Skills	14/07/2024	18/07/2024	Kuala Lumpur
Report and Letter Preparing and Writing - English and Arabic	14/07/2024	18/07/2024	Paris
Advanced Documents & Records Management Compliance	14/07/2024	18/07/2024	Dubai
Development of Managerial Skills - The Art of Dealing with Work Pressures for Office Managers	21/07/2024	25/07/2024	Istanbul
Global Secretariat in the e-Business Perspective - Paperless Management	21/07/2024	25/07/2024	Athens
e-Secretariat- Future Office Management	21/07/2024	25/07/2024	Beirut
Effective Time Management for Office Professionals	21/07/2024	25/07/2024	Singapore
The Essential Office Professional	21/07/2024	25/07/2024	Cairo
Computer-Based Office Administration and Organization	21/07/2024	25/07/2024	Istanbul
Global Secretariat and E-Management	28/07/2024	1/8/2024	Sharm shekh
Integrated Approach of Managing and Organizing the Work of Office Managers for Top Management	28/07/2024	1/8/2024	Istanbul
Executive Management Leadership Skills	28/07/2024	1/8/2024	Amsterdam
Development Of Managerial Skills The - Art Of Dealing With Work Pressures For Office Managers	28/07/2024	1/8/2024	Amsterdam
Professional Skills for Administrators & Secretaries	28/07/2024	1/8/2024	Amsterdam
Information & Documentation Compliance	4/8/2024	8/8/2024	Cyprus
Certified Office & Admin Management Skills	4/8/2024	8/8/2024	Beirut
The Administrative and Management Skills for Officers	4/8/2024	8/8/2024	Dubai

Advanced Documents & Records Management" Electronic Document Management System (EDMS)	4/8/2024	8/8/2024	Istanbul
Save Documents and Files and Prepare Reports to Work	4/8/2024	8/8/2024	Istanbul
Behavioral Skills Of Managers And Administrative Offices Of The Senior Management	11/8/2024	15/08/2024	Kuala Lumpur
Advanced Executive Office Management	11/8/2024	15/08/2024	Dubai
Administrative and Technical Skills of Office Management and Executive Secretariat	11/8/2024	15/08/2024	Amman
Dealing with Conflicts in Diplomatic Way for Executive Secretariat and Office Management	11/8/2024	15/08/2024	Jakarta
Executive Secretary , Office Management	11/8/2024	15/08/2024	Amman
Administration and Office Management Best Practices and Technologies	18/08/2024	22/08/2024	Dubai
Planning, Organizing Meetings and Minutes Taking	18/08/2024	22/08/2024	Cairo
Integrated Program for the Secretary of the Third Millennium	18/08/2024	22/08/2024	Istanbul
Preparation Skills and Writing Letters, Reports, and Ways of Presentation and Methods of Follow- up	18/08/2024	22/08/2024	Amman
Modern Office Management And Simplification Of Administrative Procedures	25/08/2024	29/08/2024	Istanbul
Development Of Managerial Skills, Mental And Behavioral Managers Offices Of The Supreme Administrative	25/08/2024	29/08/2024	Dubai
Skills, Preparation and Drafting of Correspondence, Reports and Presentation	25/08/2024	29/08/2024	London
Advanced Office Management & Effective Administration Skills	25/08/2024	29/08/2024	Dubai
Writing Effective Reports & Proposals	25/08/2024	29/08/2024	Kasablanka
Behavioral, Administrative and Technical Skills of Office Management and Executive Secretariat	25/08/2024	29/08/2024	Sharm shekh

Core Capacities and Skills in Office Management and E-secretariat for Top Management	1/9/2024	5/9/2024	Dubai
Modern Methods And Ways To Retrieve Information And Documents Electronically	1/9/2024	5/9/2024	Jakarta
Administrative And Technical Skills To Managers And Secretary	1/9/2024	5/9/2024	Istanbul
Executive Secretarial Skills of Contemporary	1/9/2024	5/9/2024	Istanbul
Indexing and Archiving Electronic	1/9/2024	5/9/2024	Amman
Management Executive Secretarial Work using Computer	8/9/2024	12/9/2024	London
Etiquette Skills and Art Dealing with the Public to Office Managers	8/9/2024	12/9/2024	Munich
Advanced Skills of Office Management and E-Secretariat	8/9/2024	12/9/2024	Dubai
Administrative and Technical Skills of Office Management and Executive Secretariat	8/9/2024	12/9/2024	Ottawa
Modern Archiving and Electronic Indexing (Keeping and Retrieval of Documents and Files Electronically)	8/9/2024	12/9/2024	Istanbul
Report Writing for the Modern Business	8/9/2024	12/9/2024	Istanbul
Modern Systems and Trends of Office Management and e-Secretariat	15/09/2024	19/09/2024	Amman
Administration and Office Management: Best Practices and Technologies	15/09/2024	19/09/2024	Quebec
Saving Documents and Files and Manual Records and Electronic	15/09/2024	19/09/2024	Dubai
Management Offices of the Leaders and Senior Executives	15/09/2024	19/09/2024	Istanbul
Behavioral Management Skills for Office Managers	22/09/2024	26/09/2024	Istanbul
Professional Skills for Administrators & Secretaries	22/09/2024	26/09/2024	Quebec

Electronic Document Management System (EDMS)	22/09/2024	26/09/2024	Dubai
Electronic Office Management and Executive Secretariats	22/09/2024	26/09/2024	Amman
Office Organization Using MS Outlook	22/09/2024	26/09/2024	Cairo
Etiquette Skills and Art of Dealing with the Public for the Offices Managers	29/09/2024	3/10/2024	Beirut
Executive Secretaries	29/09/2024	3/10/2024	New York
Electronic Secretariat: Department of secretarial work CNC	29/09/2024	3/10/2024	Madrid
Integrated System for Secretarial and Office Management	29/09/2024	3/10/2024	Istanbul
Advanced Documents & Records Management Compliance	6/10/2024	10/10/2024	Amman
The Executive Secretary & Officer Management Skills	6/10/2024	10/10/2024	Kuala Lumpur
Office Management & Effective Administration Skills	6/10/2024	10/10/2024	Sharm shekh
Executive Secretary Office Management and Creative Public Relation Skills	6/10/2024	10/10/2024	Amman
Development of Managerial Skills - The Art of Dealing with Work Pressures for Office Managers	13/10/2024	17/10/2024	Singapore
Executive Secretariat and Office Management for Top Management	13/10/2024	17/10/2024	Kasablanka
Global Secretariat in the e-Business Perspective - Paperless Management	13/10/2024	17/10/2024	Amman
Report and Letter Preparing and Writing - English and Arabic	13/10/2024	17/10/2024	Istanbul
Modern Office Management and Simplification of Administrative Procedures	13/10/2024	17/10/2024	Dubai
Reports Writing	20/10/2024	24/10/2024	Istanbul

e-Secretariat- Future Office Management	20/10/2024	24/10/2024	Kuala Lumpur
Effective Time Management for Office Professionals	20/10/2024	24/10/2024	Amman
The Essential Office Professional - Professional Skills for Administrators, Secretaries & Support Staff	20/10/2024	24/10/2024	Istanbul
Advanced Documents & Records Management Compliance	20/10/2024	24/10/2024	Amman
Information & Documentation Compliance	27/10/2024	31/10/2024	Istanbul
Certified Office & Admin Management Skills	27/10/2024	31/10/2024	Proxel
The Administrative and Management Skills for Officers	27/10/2024	31/10/2024	Madrid
Advanced Office Management & Effective Administration Skills	27/10/2024	31/10/2024	Istanbul
The Art of Excellence and Creativity of the Secretariat in Various Departments	27/10/2024	31/10/2024	Kuala Lumpur
Excellence and Innovation in Secretarial Work and Administration Offices	3/11/2024	7/11/2024	Istanbul
Administrative and Technical Skills of Office Management and Executive Secretariat	3/11/2024	7/11/2024	Dubai
Dealing with Conflicts in Diplomatic Way for Executive Secretariat and Office Management	3/11/2024	7/11/2024	Kuala Lumpur
Executive Secretary , Office Management	3/11/2024	7/11/2024	Amman
Administration and Office Management Best Practices and Technologies	10/11/2024	14/11/2024	Vienna
Planning, Organizing Meetings and Minutes Taking	10/11/2024	14/11/2024	Dubai
Behavioral, Administrative and Technical Skills of Office Management and Executive Secretariat	10/11/2024	14/11/2024	Beirut
Organising & Behavioural Skills for Administrative Professionals & Executive Secretaries	10/11/2024	14/11/2024	Dubai

Core Capacities and Skills in Office Management and E-secretariat for Top Management	17/11/2024	21/11/2024	London
Modern Methods And Ways To Retrieve Information And Documents Electronically	17/11/2024	21/11/2024	Paris
Management offices under the Information and Communication Technology	17/11/2024	21/11/2024	Istanbul
British Approach to Business Development Executive Secretarial and Office Managers and Senior Officials	17/11/2024	21/11/2024	Dubai
Administrative And Technical Skills To Managers And Secretary	24/11/2024	28/11/2024	London
Contemporary Executive Secretarial Skills	24/11/2024	28/11/2024	Istanbul
Secretariat in Light of the Global Methodology of E-government	24/11/2024	28/11/2024	Amman
Modern Archiving and Electronic Indexing (Keeping and Retrieval of Documents and Files Electronically)	24/11/2024	28/11/2024	Kasablanka
Report and Letter Preparation and Analytical Tools and Techniques	24/11/2024	28/11/2024	London
Excellence And Innovation In Secretarial Work And Administration Offices	1/12/2024	5/12/2024	Kuala Lumpur
Writing Effective Reports & Proposals	1/12/2024	5/12/2024	Singapore
Behavioral Skills For Secretarial And Office Managers	1/12/2024	5/12/2024	London
Reduce Paperwork in the Office	1/12/2024	5/12/2024	Istanbul
Modern Systems and Trends of Office Management and e-Secretariat	1/12/2024	5/12/2024	Cairo
Excellence in Business Administration and Secretarial Activities	8/12/2024	12/12/2024	Dubai
Effective Time Management for Office Professionals	8/12/2024	12/12/2024	Kuala Lumpur
The Essential Office Professional - Professional Skills for Administrators, Secretaries & Support Staff	8/12/2024	12/12/2024	Istanbul

Report Writing for the Modern Business	8/12/2024	12/12/2024	Kuala Lumpur
Skills To Move From Paper To Conservation Conservation-Mail	8/12/2024	12/12/2024	Amman
Organising & Behavioural Skills for Administrative Professionals & Executive Secretaries	15/12/2024	19/12/2024	Quebec
Simplifying Procedures and Organizing Office Work	15/12/2024	19/12/2024	Kuala Lumpur
Global Secretariat and E-Management	15/12/2024	19/12/2024	Amman
Integrated Approach of Managing and Organizing the Work of Office Managers for Top Management	15/12/2024	19/12/2024	Dubai
Computer-Based Office Administration and Organization	22/12/2024	26/12/2024	Istanbul
Office Management Skills	22/12/2024	26/12/2024	Kuala Lumpur
Development of Managerial Skills - The Art of Dealing with Work Pressures for Office Managers	22/12/2024	26/12/2024	Amman
The Essential Office Professional - Professional Skills for Administrators, Secretaries & Support Staff	22/12/2024	26/12/2024	Ottawa
Advanced Office Management & Effective Administration Skills	22/12/2024	26/12/2024	Frankfurt
Information & Documentation Compliance	29/12/2024	2/1/2025	New York
Integrated Approach of Managing and Organizing the Work of Office Managers for Top Management	29/12/2024	2/1/2025	Beirut
Effective Office Management Techniques	29/12/2024	2/1/2025	Istanbul
Office Management Skills for Oil & Gas Operations	29/12/2024	2/1/2025	Madrid





Information Technology & Project Management

Information Technology & Project Management 2024

Title	From	To	Venue
Communication Technology	7/1/2024	11/1/2024	Beirut
Introduction to ITIL	7/1/2024	11/1/2024	New York
Modern Techniques of Network Security Management	7/1/2024	11/1/2024	Beirut
Windows Server 2012 Administration	7/1/2024	11/1/2024	New York
Concepts of Information Security	7/1/2024	11/1/2024	Istanbul
Introduction to TCP/IP and Internet Security	7/1/2024	11/1/2024	Amman
Firewalls, Perimeter Protection & VPNs	7/1/2024	11/1/2024	New York
Windows Server 2012 Comprehensive Introduction	7/1/2024	11/1/2024	Amman
Advanced PMP Training Course	7/1/2024	11/1/2024	London
Data Analysis Techniques for Engineers & Technologists	14/01/2024	18/01/2024	London
e-Documents and Transactions and International Trade Contracts	14/01/2024	18/01/2024	Beirut
Introduction to IPV6	14/01/2024	18/01/2024	Paris
Modern Trends in Networking	14/01/2024	18/01/2024	New York

Modern Trends of Training Under Information Technology	21/01/2024	25/01/2024	Tunis
Information Systems As An Entry Point For Administrative Reform And Development	21/01/2024	25/01/2024	Istanbul
Project Management and Implementation	21/01/2024	25/01/2024	Dubai
Introduction to Wireless Networks	28/01/2024	1/2/2024	Cairo
Modern Trends of Transforming to e-employee	28/01/2024	1/2/2024	Istanbul
Statistical Analysis by SPSS	28/01/2024	1/2/2024	Beirut
Business Systems Analysis and Design	4/2/2024	8/2/2024	Dubai
Deploying VMware vSphere	4/2/2024	8/2/2024	Amman
Essentials of Information Security	4/2/2024	8/2/2024	Tunis
Information Management Compliance	4/2/2024	8/2/2024	Istanbul
IT Service Management	4/2/2024	8/2/2024	New York
Methods of Economic Evaluation and Comon of Investment Projects	4/2/2024	8/2/2024	Cyprus
Network Concepts and Technologies	4/2/2024	8/2/2024	Beirut
Strategic IT Leadership	4/2/2024	8/2/2024	Tunis
The Use of Information Technology in the Training and Development of Human Resources	4/2/2024	8/2/2024	Los Angeles
Advanced Course in Wireless Devices (From A to Z)	11/2/2024	15/02/2024	Amman
Developing Applications for Android Devices	11/2/2024	15/02/2024	Cairo

Fiber-Optic Revolution and its Implications in Digital Communication world	11/2/2024	15/02/2024	Istanbul
Information Systems Security in the Workplace	11/2/2024	15/02/2024	Singapore
JavaScript for Web Development	11/2/2024	15/02/2024	Kasablanka
Management of Information Security	11/2/2024	15/02/2024	Amman
Network Security Essentials	11/2/2024	15/02/2024	Cairo
Strategies of Management Development by Information Technology and Communications	11/2/2024	15/02/2024	Dubai
Troubleshooting VMware vSphere	11/2/2024	15/02/2024	Singapore
Project Management Professional (PMP) Certification Preparation	11/2/2024	15/02/2024	London
Earned Value Management (EVM)	11/2/2024	15/02/2024	Cairo
Assess the Work of Electronic Systems, and Looking for their Development and Integration	18/02/2024	22/02/2024	Amman
Digital Transformation of Archiving to Information Technology	18/02/2024	22/02/2024	Beirut
Information Systems Strategy	18/02/2024	22/02/2024	Athens
Management of Information Technology Systems	18/02/2024	22/02/2024	Amman
Building Android Applications: Extended Features	25/02/2024	28/02/2024	Beirut
Advanced Documents & Records Management Compliance	25/02/2024	28/02/2024	Istanbul
Fundamentals of Database Systems	25/02/2024	28/02/2024	Madrid
Information Technology for Non- professionals	25/02/2024	28/02/2024	London

Managing a World-Class IT Department	25/02/2024	28/02/2024	Dubai
Building Applications with Microsoft Access	3/3/2024	7/3/2024	Kuala Lumpur
Hand-on Linux Security	3/3/2024	7/3/2024	New York
Installing and Managing Exchange Server 2010	3/3/2024	7/3/2024	Istanbul
Managing Projects Using Microsoft Project	3/3/2024	7/3/2024	Riyadh
Economic & Technical Evaluations in Engineering & Maintenance Projects	10/3/2024	14/03/2024	Amman
How to Conduct a Network Vulnerability Assessment	10/3/2024	14/03/2024	Amman
Integrated Skills in Preparing Database Professional	10/3/2024	14/03/2024	Vienna
iPhone and iPad Programming Introduction	10/3/2024	14/03/2024	Amman
Information Technology Infrastructure Library (ITIL)	10/3/2024	14/03/2024	Istanbul
Building iPhone and iPad Applications: Extended Features	17/03/2024	21/03/2024	Singapore
Computer Networks Management	17/03/2024	21/03/2024	Sharm shekh
Economics of Projects and Process Analysis	17/03/2024	21/03/2024	Sharm shekh
IT Continual Service Improvement	17/03/2024	21/03/2024	Kasablanka
HTML5 Web Development	24/03/2024	28/03/2024	Amman
IT Project Management	24/03/2024	28/03/2024	Istanbul
Microsoft Access Comprehensive Introduction	24/03/2024	28/03/2024	Cairo

Cascading Style Sheets (CSS) for Web Pages	24/03/2024	28/03/2024	Cairo
Fundamentals of Database Systems	31/03/2024	4/4/2024	Bangkok
Introduction to IPV6	31/03/2024	4/4/2024	Amman
IT Project Management	31/03/2024	4/4/2024	Dubai
Modern Trends of Transforming to e-employee	31/03/2024	4/4/2024	Singapore
Deploying VMware vSphere	7/4/2024	11/4/2024	Istanbul
Hand-on Linux Security	7/4/2024	11/4/2024	London
Information Management Compliance	7/4/2024	11/4/2024	Kuala Lumpur
IT Protection, Security, Auditing & Control	7/4/2024	11/4/2024	Dubai
Developing Applications for Android Devices	14/04/2024	18/04/2024	Kasablanka
How to Conduct a Network Vulnerability Assessment	14/04/2024	18/04/2024	Madrid
Information Systems Security in the Workplace	14/04/2024	18/04/2024	Paris
IT Service Management	14/04/2024	18/04/2024	Athens
JavaScript for Web Development	21/04/2024	25/04/2024	Proxel
Modern Techniques of Organizational Transformation to Use IT	21/04/2024	25/04/2024	Singapore
Nutritional Projects Management	21/04/2024	25/04/2024	Cairo
VBA Programming Comprehensive Introduction	21/04/2024	25/04/2024	Madrid

Advanced Documents & Records Management Compliance	28/04/2024	2/5/2024	Istanbul
HTML5 Web Development	28/04/2024	2/5/2024	Cairo
Information Technology for Non- professionals	28/04/2024	2/5/2024	Jakarta
Objective-C Programming for the Mac,iPhone,iPad	28/04/2024	2/5/2024	Istanbul
Installing and Managing Exchange Server 2010	5/5/2024	9/5/2024	Cyprus
Introduction to Wireless Networks	5/5/2024	9/5/2024	Cairo
Productivity Assessment and Improvement of Projects	5/5/2024	9/5/2024	Amman
Earned Value Management (EVM)	5/5/2024	9/5/2024	Ottawa
Project Management Professional (PMP) Certification Preparation	5/5/2024	9/5/2024	Istanbul
Business Systems Analysis and Design	12/5/2024	16/05/2024	Kasablanka
Economic & Technical Evaluations in Engineering & Maintenance Projects	12/5/2024	16/05/2024	Barcelona
Integrated Skills in Preparing Database Professional	12/5/2024	16/05/2024	Sharm shekh
Methods of Economic Evaluation and Comon of Investment Projects	12/5/2024	16/05/2024	Kasablanka
Advanced Course in Wireless Devices (From A to Z)	19/05/2024	23/05/2024	Istanbul
Building iPhone and iPad Applications: Extended Features	19/05/2024	23/05/2024	Sharm shekh
Economics of Projects and Process Analysis	19/05/2024	23/05/2024	Alexandria
Management of Information Security	19/05/2024	23/05/2024	Istanbul

Securing Web Applications, Services and Servers	26/05/2024	30/05/2024	Alexandria
Assess the Work of Electronic Systems, and Looking for their Development and Integration	26/05/2024	30/05/2024	New York
Cascading Style Sheets (CSS) for Web Pages	26/05/2024	30/05/2024	Beirut
COBIT and IT Governance Foundations	26/05/2024	30/05/2024	New York
Building Android Applications: Extended Features	2/6/2024	6/6/2024	Dubai
Communication Technology	2/6/2024	6/6/2024	Alexandria
e-Documents and Transactions and International Trade Contracts	2/6/2024	6/6/2024	Amman
Introduction to ITIL	2/6/2024	6/6/2024	Singapore
Advanced Project Management	2/6/2024	6/6/2024	Berlin
Building Applications with Microsoft Access	9/6/2024	13/06/2024	Tunis
Concepts of Information Security	9/6/2024	13/06/2024	Cyprus
Essentials of Information Security	9/6/2024	13/06/2024	Amman
Introduction to TCP/IP and Internet Security	9/6/2024	13/06/2024	Sharm shekh
Data Analysis Techniques for Engineers & Technologists	16/06/2024	20/06/2024	Barcelona
Fiber-Optic Revolution and its Implications in Digital Communication world	16/06/2024	20/06/2024	Amman
iPhone and iPad Programming Introduction	16/06/2024	20/06/2024	New York
Modern Trends of Training Under Information Technology	16/06/2024	20/06/2024	Barcelona

Firewalls, Perimeter Protection & VPNs	23/06/2024	27/06/2024	Dubai
IT Continual Service Improvement	23/06/2024	27/06/2024	Tunis
Fundamentals of Database Systems	23/06/2024	27/06/2024	Kuala Lumpur
Introduction to IPV6	23/06/2024	27/06/2024	Istanbul
Deploying VMware vSphere	30/06/2024	4/7/2024	Amman
Hand-on Linux Security	30/06/2024	4/7/2024	Singapore
Information Management Compliance	30/06/2024	4/7/2024	Kasablanka
IT Protection, Security, Auditing & Control	30/06/2024	4/7/2024	Amman
Developing Applications for Android Devices	7/7/2024	11/7/2024	Istanbul
How to Conduct a Network Vulnerability Assessment	7/7/2024	11/7/2024	Dubai
Information Systems Security in the Workplace	7/7/2024	11/7/2024	Istanbul
IT Service Management	7/7/2024	11/7/2024	Beirut
Computer Networks Management	14/07/2024	18/07/2024	Kuala Lumpur
Digital Transformation of Archiving to Information Technology	14/07/2024	18/07/2024	Dubai
Information Systems Strategy	14/07/2024	18/07/2024	Kasablanka
Advanced Excel	14/07/2024	18/07/2024	London
Planning, Organising & Controlling Projects	21/07/2024	25/07/2024	Cairo

Advanced Project Management	21/07/2024	25/07/2024	Amman
COBIT and IT Governance Foundations	21/07/2024	25/07/2024	Istanbul
Objective-C Programming for the Mac,iPhone,iPad	21/07/2024	25/07/2024	Athens
Installing and Managing Exchange Server 2010	28/07/2024	1/8/2024	Sharm shekh
Introduction to ITIL	28/07/2024	1/8/2024	Istanbul
Introduction to Wireless Networks	28/07/2024	1/8/2024	Dubai
Modern Techniques of Network Security Management	28/07/2024	1/8/2024	Proxel
Advanced Documents & Records Management Compliance	28/07/2024	1/8/2024	Athens
Business Systems Analysis and Design	4/8/2024	8/8/2024	Kuala Lumpur
Firewalls, Perimeter Protection & VPNs	4/8/2024	8/8/2024	Istanbul
TOGAF training	4/8/2024	8/8/2024	London
Construction Management Training	4/8/2024	8/8/2024	Doha
Project Management Professional – PMP Advanced	11/8/2024	15/08/2024	Cairo
Earned Value Management (EVM)	11/8/2024	15/08/2024	London
Advanced Course in Wireless Devices (From A to Z)	11/8/2024	15/08/2024	Alexandria
Building iPhone and iPad Applications: Extended Features	11/8/2024	15/08/2024	Amman
Data Analysis Techniques for Engineers & Technologists	11/8/2024	15/08/2024	Jakarta

Assess the Work of Electronic Systems, and Looking for their Development and Integration	18/08/2024	22/08/2024	Cairo
Cascading Style Sheets (CSS) for Web Pages	18/08/2024	22/08/2024	Dubai
Management of Information Technology Systems	18/08/2024	22/08/2024	Cairo
Microsoft Access Comprehensive Introduction	18/08/2024	22/08/2024	Dubai
Information Technology Infrastructure Library (ITIL)	18/08/2024	22/08/2024	Dubai
Technology and Modern Concepts in the Organization of Information Sectors	25/08/2024	29/08/2024	Istanbul
Building Android Applications: Extended Features	25/08/2024	29/08/2024	Proxel
e-Documents and Transactions and International Trade Contracts	25/08/2024	29/08/2024	Sharm shekh
Managing a World-Class IT Department	25/08/2024	29/08/2024	Proxel
Building Applications with Microsoft Access	1/9/2024	5/9/2024	Amman
Essentials of Information Security	1/9/2024	5/9/2024	Jakarta
Managing Projects Using Microsoft Project	1/9/2024	5/9/2024	Istanbul
Strategic IT Leadership	1/9/2024	5/9/2024	Frankfurt
Fiber-Optic Revolution and its Implications in Digital Communication world	8/9/2024	12/9/2024	Istanbul
iPhone and iPad Programming Introduction	8/9/2024	12/9/2024	Dubai
Strategies of Management Development by Information Technology and Communications	8/9/2024	12/9/2024	Istanbul
Project Management Using Primavera Software	8/9/2024	12/9/2024	Dubai

Financial Management for Project Development	15/09/2024	19/09/2024	Istanbul
Firewalls, Perimeter Protection & VPNs	15/09/2024	19/09/2024	Beirut
IT Continual Service Improvement	15/09/2024	19/09/2024	Amman
sub_links Analysis Techniques for Engineers & Technologists	15/09/2024	19/09/2024	Quebec
Fundamentals of Database Systems	22/09/2024	26/09/2024	Dubai
Introduction to IPV6	22/09/2024	26/09/2024	Amman
IT Project Management	22/09/2024	26/09/2024	Cairo
Modern Trends of Transforming to e-employee	22/09/2024	26/09/2024	Istanbul
Successful leadership of Information Technology	22/09/2024	26/09/2024	Dubai
Earned Value Management (EVM)	22/09/2024	26/09/2024	Ottawa
Microsoft office	29/09/2024	3/10/2024	Amman
Advanced Project Management	29/09/2024	3/10/2024	Cairo
Deploying VMware vSphere	29/09/2024	3/10/2024	Kuala Lumpur
Hand-on Linux Security	29/09/2024	3/10/2024	Beirut
Information Management Compliance	29/09/2024	3/10/2024	Dubai
IT Protection, Security, Auditing & Control	29/09/2024	3/10/2024	New York
Network Concepts and Technologies	29/09/2024	3/10/2024	Kuala Lumpur

System Center 2012 Configuration Manager	29/09/2024	3/10/2024	Beirut
The Use of Information Technology in the Training and Development of Human Resources	29/09/2024	3/10/2024	Dubai
Developing Applications for Android Devices	6/10/2024	10/10/2024	Kuala Lumpur
How to Conduct a Network Vulnerability Assessment	6/10/2024	10/10/2024	Sharm shekh
Network Security Essentials	6/10/2024	10/10/2024	Kuala Lumpur
Technical Support Essentials and Logistics	6/10/2024	10/10/2024	Sharm shekh
Troubleshooting VMware vSphere	6/10/2024	10/10/2024	Amman
Computer Networks Management	13/10/2024	17/10/2024	Kasablanka
Digital Transformation of Archiving to Information Technology	13/10/2024	17/10/2024	Istanbul
Information Systems Strategy	13/10/2024	17/10/2024	Singapore
JavaScript for Web Development	13/10/2024	17/10/2024	Amman
Modern Techniques of Organizational Transformation to Use IT	13/10/2024	17/10/2024	Kasablanka
Nutritional Projects Management	13/10/2024	17/10/2024	Istanbul
VBA Programming Comprehensive Introduction	13/10/2024	17/10/2024	Singapore
Project Management (From A to Z)	20/10/2024	24/10/2024	Cairo
COBIT and IT Governance Foundations	20/10/2024	24/10/2024	Kuala Lumpur
HTML5 Web Development	20/10/2024	24/10/2024	Istanbul

Information Technology for Non- professionals	20/10/2024	24/10/2024	Istanbul
Integrating Mac OS X into a Windows Environment	20/10/2024	24/10/2024	Beijing
Management of Construction Projects	20/10/2024	24/10/2024	Madrid
Microsoft Office: Streamlining Tasks for Productivity	20/10/2024	24/10/2024	Kuala Lumpur
Objective-C Programming for the Mac,iPhone,iPad	20/10/2024	24/10/2024	Amman
Installing and Managing Exchange Server 2010	20/10/2024	24/10/2024	Amman
Virtualization Technologies Comprehensive Introduction	20/10/2024	24/10/2024	Istanbul
Communication Technology	27/10/2024	31/10/2024	Istanbul
Introduction to ITIL	27/10/2024	31/10/2024	Kuala Lumpur
Introduction to Wireless Networks	27/10/2024	31/10/2024	Kasablanka
Modern Techniques of Network Security Management	27/10/2024	31/10/2024	Istanbul
Productivity Assessment and Improvement of Projects	27/10/2024	31/10/2024	Doha
Public key Infrastructure (PKI) in the Enterprise	3/11/2024	7/11/2024	Dubai
Business Systems Analysis and Design	3/11/2024	7/11/2024	London
Concepts of Information Security	3/11/2024	7/11/2024	Kuala Lumpur
Economic & Technical Evaluations in Engineering & Maintenance Projects	3/11/2024	7/11/2024	Dubai
Integrated Skills in Preparing Database Professional	3/11/2024	7/11/2024	Kuala Lumpur

Introduction to TCP/IP and Internet Security	3/11/2024	7/11/2024	Madrid
Methods of Economic Evaluation and Comon of Investment Projects	3/11/2024	7/11/2024	London
Modern Trends in Networking	3/11/2024	7/11/2024	Kuala Lumpur
Public key Infrastructure (PKI) in the Enterprise	3/11/2024	7/11/2024	Dubai
Windows PowerShell Hands-On: Automating Administrative Tasks	3/11/2024	7/11/2024	Kuala Lumpur
Windows Server 2012 Comprehensive Introduction	3/11/2024	7/11/2024	Madrid
Project Management Professional (PMP) Certification Preparation	3/11/2024	7/11/2024	Kuala Lumpur
Firewalls, Perimeter Protection & VPNs	3/11/2024	7/11/2024	Kuala Lumpur
Microsoft Azure	3/11/2024	7/11/2024	Istanbul
Earned Value Management (EVM)	10/11/2024	14/11/2024	Istanbul
Advanced Course in Wireless Devices (From A to Z)	10/11/2024	14/11/2024	Dubai
Building iPhone and iPad Applications: Extended Features	10/11/2024	14/11/2024	Vienna
Data Analysis Techniques for Engineers & Technologists	10/11/2024	14/11/2024	Sharm shekh
Economics of Projects and Process Analysis	10/11/2024	14/11/2024	Beirut
Management of Information Security	10/11/2024	14/11/2024	Dubai
Managing Time and Cost of Projects	10/11/2024	14/11/2024	Vienna
Modern Trends of Training Under Information Technology	10/11/2024	14/11/2024	Sharm shekh

Securing Web Applications, Services and Servers	10/11/2024	14/11/2024	Barcelona
Assess the Work of Electronic Systems, and Looking for their Development and Integration	17/11/2024	21/11/2024	Paris
Cascading Style Sheets (CSS) for Web Pages	17/11/2024	21/11/2024	Milan
Management of Information Technology Systems	17/11/2024	21/11/2024	Paris
Microsoft Access Comprehensive Introduction	17/11/2024	21/11/2024	New York
Information Technology Infrastructure Library (ITIL Foundation)	17/11/2024	21/11/2024	Cairo
Building Android Applications: Extended Features	24/11/2024	28/11/2024	Amman
e-Documents and Transactions and International Trade Contracts	24/11/2024	28/11/2024	Paris
Managing a World-Class IT Department	24/11/2024	28/11/2024	Amman
Statistical Analysis by SPSS	24/11/2024	28/11/2024	Athens
IT Project Management	1/12/2024	5/12/2024	Dubai
Essentials of Information Security	1/12/2024	5/12/2024	Istanbul
Strategic IT Leadership	1/12/2024	5/12/2024	London
COBIT and IT Governance Foundations	1/12/2024	5/12/2024	Cairo
IT Service Management	8/12/2024	12/12/2024	Istanbul
Fiber-Optic Revolution and its Implications in Digital Communication world	8/12/2024	12/12/2024	Ottawa
iPhone and iPad Programming Introduction	8/12/2024	12/12/2024	Dubai

Strategies of Management Development by Information Technology and Communications	8/12/2024	12/12/2024	Quebec
Firewalls, Perimeter Protection & VPNs	15/12/2024	19/12/2024	Amman
IT Continual Service Improvement	15/12/2024	19/12/2024	Dubai
sub_links Analysis Techniques for Engineers & Technologists	15/12/2024	19/12/2024	Amman
Advanced Project Management	15/12/2024	19/12/2024	Ottawa
Data Analysis Techniques	22/12/2024	26/12/2024	Madrid
Technology and Modern Concepts in the Organization of Information Sectors	22/12/2024	26/12/2024	Amman
IT Protection, Security, Auditing & Control	22/12/2024	26/12/2024	Istanbul
Windows Server 2012 Administration	22/12/2024	26/12/2024	Kuala Lumpur
Information Systems Security in the Workplace	22/12/2024	26/12/2024	Amman
COBIT and IT Governance Foundations	29/12/2024	2/1/2025	Amman
Integrating Mac OS X into a Windows Environment	29/12/2024	2/1/2025	Beirut
Management of Construction Projects	29/12/2024	2/1/2025	Singapore
Microsoft Office: Streamlining Tasks for Productivity	29/12/2024	2/1/2025	Amman



Media, Public Relations & Communication Skills

Media, Public Relations & Communication Skills 2024

Title	From	To	Venue
Effective Electronic Media under Globalization and Current Challenges	7/1/2024	11/1/2024	Amman
Basic Computer Skills in Journalism	7/1/2024	11/1/2024	Beirut
Essential Media Relations	7/1/2024	11/1/2024	Istanbul
Public Relations and Media under Globalization and IT	7/1/2024	11/1/2024	Istanbul
Mastering Public Relations	7/1/2024	11/1/2024	New York
Public Relations and Skills of Organizing Conferences , Exhibitions and Meetings	14/01/2024	18/01/2024	Amman
International Business Etiquette and Protocol for Management	14/01/2024	18/01/2024	Tunis
Design & Application of Modern Strategy for Public Relations & Media Activities	14/01/2024	18/01/2024	Cairo
Future Roles Of Public Relations And Art Of Ceremony And Protocol	14/01/2024	18/01/2024	Istanbul
Strategies For Excellence In Public Relations And Art Of The Ceremony And Protocols	21/01/2024	25/01/2024	Dubai
Essential Presentation Skills	21/01/2024	25/01/2024	Amman
Public Relation Strategy and Management	21/01/2024	25/01/2024	Dubai
Media Communication Skills and Article Writing	21/01/2024	25/01/2024	Beirut
The Role of Public Relations in Enhancing the Effectiveness of Conferences and Exhibitions	21/01/2024	25/01/2024	Doha

Body Language and Public Relations	28/01/2024	1/2/2024	New York
Communication Skills and Dealing Positively with Others	28/01/2024	1/2/2024	Beirut
Customer Relationship Management (CRM)	28/01/2024	1/2/2024	Tunis
Events, Exhibitions, & Conference Management	28/01/2024	1/2/2024	Sharm shekh
Business Etiquette & Protocol	4/2/2024	8/2/2024	London
Hospitality Events and Conferences Management	4/2/2024	8/2/2024	Dubai
Interpersonal Communication Skills	4/2/2024	8/2/2024	Cyprus
Planning and Managing Communications and PR Campaigns	4/2/2024	8/2/2024	Istanbul
Press Coverage of Cultural and Artistic Issues	4/2/2024	8/2/2024	Los Angeles
Skills of using the Internet as a Source of Press	4/2/2024	8/2/2024	New York
Administrative and Professional Skills of Public Relations and Media Employees	11/2/2024	16/02/2023	Amman
Communication Strategy Design and Development	11/2/2024	15/02/2024	Cairo
Editing and Directing Skills of Press Releases for Public Relations Staff	11/2/2024	15/02/2024	Singapore
How to Conduct Productive Meetings	11/2/2024	15/02/2024	Kasablanka
Integrated Skills of Public Relation Managers	11/2/2024	15/02/2024	Amman
Social Media Communication and PR Focused Immersion	11/2/2024	15/02/2024	Barcelona
Social Media Strategy For Communications And PR	11/2/2024	15/02/2024	Amman

Effective Communication Skills: Methods and Techniques	11/2/2024	15/02/2024	Athens
Advanced Skills of Government Relations Specialist	11/2/2024	15/02/2024	London
Intensive Media Relations	18/02/2024	22/02/2024	Amman
New Strategies in Planning Media Campaigns and Advertising	18/02/2024	22/02/2024	Beirut
Powerful Presentations & Public Speaking Skills	18/02/2024	22/02/2024	Tunis
Excellence and Innovation in the Management of Public Services According to TQM	25/02/2024	28/02/2024	Beirut
Handling the Media and Public Speaking	25/02/2024	28/02/2024	Amman
Public Relations and Media Skills	25/02/2024	28/02/2024	Paris
Public Relations: Etiquette ,Protocol ,Ceremonies and Dealing with VIP	25/02/2024	28/02/2024	Beirut
Practical Skills of PR Staff	3/3/2024	7/3/2024	Istanbul
Development of Communication Skills and Quality Chains	3/3/2024	7/3/2024	New York
Effective Practice of Public Relations and Media	3/3/2024	7/3/2024	Kuala Lumpur
Performance Development of Public Relations and Media Supervisors	3/3/2024	7/3/2024	Dubai
Creativity in PR	10/3/2024	14/03/2024	Amman
Digital Media Specialist	10/3/2024	14/03/2024	Amman
Effective Presentation Skills	10/3/2024	14/03/2024	Vienna
Personal Communication Skills for Business	10/3/2024	14/03/2024	Amman

Advanced Communications and PR Management	17/03/2024	21/03/2024	Istanbul
Behavioural and Professional Skills of Public Relations and Media Employees	17/03/2024	21/03/2024	Sharm shekh
Crisis Management in Social Media	17/03/2024	21/03/2024	Istanbul
Field Skills for PR Professionals	17/03/2024	21/03/2024	Kasablanka
Planning and Management of Information Campaigns	24/03/2024	28/03/2024	Sharm shekh
Introduction to Communications and PR	24/03/2024	28/03/2024	Kuala Lumpur
Press Conference Management	24/03/2024	28/03/2024	Kuala Lumpur
Strategies for Excellence in Public Relations and Art of the Ceremony and Protocols	24/03/2024	28/03/2024	Istanbul
Developing the Skills of Operators and Call Center Employees	31/03/2024	4/4/2024	Bangkok
Emotional Intelligence	31/03/2024	4/4/2024	Amman
Practical Skills of PR Staff	31/03/2024	4/4/2024	Bangkok
Public Relations and Media Skills	31/03/2024	4/4/2024	Amman
Communication Skills and Dealing Positively with Others	7/4/2024	11/4/2024	Istanbul
Development of Communication Skills and Quality Chains	7/4/2024	11/4/2024	London
Handling the Media and Public Speaking	7/4/2024	11/4/2024	Dubai
Preparation and Presentation of News Reports	7/4/2024	11/4/2024	London
Communication Strategy Design and Development	14/04/2024	18/04/2024	Kasablanka

Digital Media Specialist	14/04/2024	18/04/2024	Madrid
Editing and Directing Skills of Press Releases for Public Relations Staff	14/04/2024	18/04/2024	Paris
Hospitality Events and Conferences Management	14/04/2024	18/04/2024	Athens
Behavioural and Professional Skills of Public Relations and Media Employees	21/04/2024	25/04/2024	Singapore
Effective Communication Skills: Methods and Techniques	21/04/2024	25/04/2024	Madrid
How to Conduct Productive Meetings	21/04/2024	25/04/2024	Proxel
New Strategies in Planning Media Campaigns and Advertising	21/04/2024	25/04/2024	Cairo
Integrated Strategies of Public Relations, Protocol & Contemporary Media	28/04/2024	2/5/2024	Istanbul
e- Public Relations Management	28/04/2024	2/5/2024	Cairo
Effective Communications Skills and Dealing Positively with Others	28/04/2024	2/5/2024	Jakarta
Press Conference Management	28/04/2024	2/5/2024	Amman
Creative Media Relations	5/5/2024	9/5/2024	Amman
Effective Practice of Public Relations and Media	5/5/2024	9/5/2024	Cyprus
Excellence and Innovation in the Management of Public Services According to TQM	5/5/2024	9/5/2024	Cairo
Interdepartmental Communication Skills	5/5/2024	9/5/2024	London
Creativity in PR	12/5/2024	16/05/2024	Barcelona
Effective Presentation Skills	12/5/2024	16/05/2024	Sharm shekh

Interpersonal Communication Skills	12/5/2024	16/05/2024	Kasablanka
International Trends of Public Relations by Using Modern Technology	12/5/2024	16/05/2024	Sharm shekh
Planning and Management of Information Campaigns	19/05/2024	23/05/2024	Alexandria
Social Media Strategy For Communications And PR	19/05/2024	23/05/2024	Istanbul
Effective Promotion and Advertisement Strategies	19/05/2024	23/05/2024	Amman
Administrative and Professional Skills of Public Relations and Media Employees	19/05/2024	23/05/2024	Istanbul
Intensive Media Relations	26/05/2024	30/05/2024	New York
Introduction to Communications and PR	26/05/2024	30/05/2024	Beirut
Public Relations and Effective Communication Skills	26/05/2024	30/05/2024	Ottawa
Social Media Management for Communications and PR	26/05/2024	30/05/2024	Los Angeles
Basic Computer Skills in Journalism	2/6/2024	6/6/2024	Alexandria
Crisis Communication Media Engagement	2/6/2024	6/6/2024	Amman
Essential Media Relations	2/6/2024	6/6/2024	Singapore
Public Relations and Media under Globalization and IT	2/6/2024	6/6/2024	Singapore
Advanced Communication Strategy	9/6/2024	13/06/2024	Istanbul
Body Language and Public Relations	9/6/2024	13/06/2024	Cyprus
Customer Relationship Management (CRM)	9/6/2024	13/06/2024	Amman

Essential Presentation Skills	9/6/2024	13/06/2024	Sharm shekh
International Business Etiquette and Protocol for Management	16/06/2024	20/06/2024	Barcelona
Design & Application of Modern Strategy for Public Relations & Media Activities	16/06/2024	20/06/2024	Amman
Media Communication Skills and Article Writing	16/06/2024	20/06/2024	Istanbul
Effective Electronic Media under Globalization and Current Challenges	16/06/2024	20/06/2024	Barcelona
Field Skills for PR Professionals	23/06/2024	27/06/2024	Tunis
Powerful Presentations & Public Speaking Skills	23/06/2024	27/06/2024	Dubai
Reputation Management in Social Media	23/06/2024	27/06/2024	London
Effective Presentation Skills	23/06/2024	27/06/2024	Beirut
Communication Skills and Dealing Positively with Others	30/6/2024	4/7/2024	Amman
Development of Communication Skills and Quality Chains	30/6/2024	4/7/2024	Singapore
Handling the Media and Public Speaking	30/06/2024	4/7/2024	Amman
Preparation and Presentation of News Reports	30/06/2024	4/7/2024	Singapore
Communication Strategy Design and Development	7/7/2024	11/7/2024	Istanbul
Digital Media Specialist	7/7/2024	11/7/2024	Dubai
Editing and Directing Skills of Press Releases for Public Relations Staff	7/7/2024	11/7/2024	Barcelona
Hospitality Events and Conferences Management	7/7/2024	11/7/2024	Beirut

Behavioural and Professional Skills of Public Relations and Media Employees	14/07/2024	18/07/2024	Kuala Lumpur
Effective Communication Skills: Methods and Techniques	14/07/2024	18/07/2024	Kasablanka
How to Conduct Productive Meetings	14/07/2024	18/07/2024	Paris
New Strategies in Planning Media Campaigns and Advertising	14/07/2024	18/07/2024	Dubai
Integrated Strategies of Public Relations, Protocol & Contemporary Media	21/07/2024	25/07/2024	Athens
e- Public Relations Management	21/07/2024	25/07/2024	Dubai
Reputation Management	21/07/2024	25/07/2024	Dammam
(Etiquette and Protocol) International Practices	21/07/2024	25/07/2024	Ottawa
Basic Computer Skills in Journalism	28/07/2024	1/8/2024	Proxel
Creative Media Relations	28/07/2024	1/8/2024	Istanbul
Effective Practice of Public Relations and Media	28/07/2024	1/8/2024	Sharm shekh
Essential Media Relations	28/07/2024	1/8/2024	Istanbul
Creativity in PR	4/8/2024	8/8/2024	Cyprus
Essential Presentation Skills	4/8/2024	8/8/2024	Dubai
Interpersonal Communication Skills	4/8/2024	8/8/2024	Kuala Lumpur
Mastering Public Relations and Communications Practice	4/8/2024	8/8/2024	Dubai
Administrative and Professional Skills of Public Relations and Media Employees	11/8/2024	15/08/2024	Alexandria

Advanced Communications and PR Management	11/8/2024	15/08/2024	Amman
International Business Etiquette and Protocol for Management	11/8/2024	15/08/2024	Jakarta
Crisis Management in Social Media	11/8/2024	15/08/2024	Amman
Introduction to Communications and PR	18/08/2024	22/08/2024	Dubai
Strategic Media Engagement	18/08/2024	22/08/2024	Cairo
Public Relations & Corporate Communications	18/08/2024	22/08/2024	Istanbul
Institutional Communication and Public Relations Skills	18/08/2024	22/08/2024	Istanbul
Public Relations and Corporate Communications	18/08/2024	22/08/2024	Kasablanka
Strategic Marketing, Brand Management and Public Relations	18/08/2024	22/08/2024	London
Trends of Modern Public Relations and Role in Achieving Excellence Administrative	25/08/2024	29/08/2024	Dubai
International Media and Communication Technology	25/08/2024	29/08/2024	Amman
Effective Communication Skills	25/08/2024	29/08/2024	Istanbul
Crisis Communication Media Engagement	25/08/2024	29/08/2024	London
Advanced Communication Strategy	1/9/2024	5/9/2024	Kuala Lumpur
Customer Relationship Management (CRM)	1/9/2024	5/9/2024	Istanbul
Planning and Managing Communications and PR Campaigns	1/9/2024	5/9/2024	London
The Art of Reception and Hospitality	1/9/2024	5/9/2024	Jakarta

Design & Application of Modern Strategy for Public Relations & Media Activities	8/9/2024	12/9/2024	Istanbul
Excellence in Business Administration and Public Relations Activities	8/9/2024	12/9/2024	Dubai
Public Relations and art Dealing with VIPs	8/9/2024	12/9/2024	Istanbul
Management Conferences and Events	8/9/2024	12/9/2024	Amman
Integrated Systems of Public Relations and Electronic Media	15/09/2024	19/09/2024	Istanbul
Field Skills for PR Professionals	15/09/2024	19/09/2024	Ottawa
Powerful Presentations & Public Speaking Skills	15/09/2024	19/09/2024	Beirut
Reputation Management in Social Media	15/09/2024	19/09/2024	Amman
Developing the Skills of Operators and Call Center Employees	22/09/2024	26/09/2024	Dubai
Emotional Intelligence	22/09/2024	26/09/2024	Singapore
Practical Skills of PR Staff	22/09/2024	26/09/2024	London
Public Relations and Media Skills	22/09/2024	26/09/2024	Amman
Business Etiquette and International Protocol	22/09/2024	26/09/2024	Istanbul
Strategies for Public Relations Activities, Etiquette, Ceremonies and Protocol	29/09/2024	3/10/2024	London
Public Relations: Skills for Organizing Exhibitions, Conferences and Meetings	29/09/2024	3/10/2024	Istanbul
Communication Skills and Dealing Positively with Others	29/09/2024	3/10/2024	Kuala Lumpur
Development of Communication Skills and Quality Chains	29/09/2024	3/10/2024	Beirut

Handling the Media and Public Speaking	29/09/2024	3/10/2024	New York
Preparation and Presentation of News Reports	29/09/2024	3/10/2024	Beirut
Press Coverage of Cultural and Artistic Issues	29/09/2024	3/10/2024	Dubai
Communication Strategy Design and Development	29/09/2024	3/10/2024	Kuala Lumpur
Digital Media Specialist	6/10/2024	10/10/2024	Sharm shekh
Editing and Directing Skills of Press Releases for Public Relations Staff	6/10/2024	10/10/2024	Amman
Hospitality Events and Conferences Management	6/10/2024	10/10/2024	Amman
Preparation and Presentation of Press Programs	6/10/2024	10/10/2024	Sharm shekh
Skills of using the Internet as a Source of Press	6/10/2024	10/10/2024	Amman
Behavioural and Professional Skills of Public Relations and Media Employees	13/10/2024	17/10/2024	Kasablanka
Effective Communication Skills: Methods and Techniques	13/10/2024	17/10/2024	Singapore
How to Conduct Productive Meetings	13/10/2024	17/10/2024	Amman
New Strategies in Planning Media Campaigns and Advertising	13/10/2024	17/10/2024	Istanbul
Public Relations & Corporate Communications	13/10/2024	17/10/2024	Singapore
Social Media Communication and PR Focused Immersion	13/10/2024	17/10/2024	Amman
Events, Exhibitions, & Conference Management	13/10/2024	17/10/2024	Jakarta
Government Relations and Public Affairs	13/10/2024	17/10/2024	Quebec

Integrated Strategies of Public Relations, Protocol & Contemporary Media	20/10/2024	24/10/2024	Amman
e- Public Relations Management	20/10/2024	24/10/2024	Alexandria
Effective Communications Skills and Dealing Positively with Others	20/10/2024	24/10/2024	Istanbul
Effective Promotion and Advertisement Strategies	20/10/2024	24/10/2024	Beijing
Press Conference Management	20/10/2024	24/10/2024	Istanbul
Public Relations (Etiquette , Protocol , Ceremonies and Dealing with VIPs)	20/10/2024	24/10/2024	Istanbul
Public Relations and Effective Communication Skills	20/10/2024	24/10/2024	Beijing
Social Media Management for Communications and PR	20/10/2024	24/10/2024	Madrid
Basic Computer Skills in Journalism	27/10/2024	31/10/2024	Istanbul
Creative Media Relations	27/10/2024	31/10/2024	Proxel
Effective Practice of Public Relations and Media	27/10/2024	31/10/2024	Amman
Essential Media Relations	27/10/2024	31/10/2024	Kuala Lumpur
Excellence and Innovation in the Management of Public Services According to TQM	27/10/2024	31/10/2024	Kasablanka
Performance Development of Public Relations and Media Supervisors	27/10/2024	31/10/2024	Proxel
Public Relations , Service Excellence and High Quality Standards	27/10/2024	31/10/2024	Amman
Public Relations and Media under Globalization and IT	27/10/2024	31/10/2024	Kuala Lumpur
Public Relations: Etiquette ,Protocol ,Ceremonies and Dealing with VIP	27/10/2024	31/10/2024	Kasablanka

The Role of Public Relations in Enhancing the Effectiveness of Conferences and Exhibitions	27/10/2024	31/10/2024	Istanbul
Body Language and Public Relations	3/11/2024	7/11/2024	Kuala Lumpur
Creativity in PR	3/11/2024	7/11/2024	Dubai
Effective Presentation Skills	3/11/2024	7/11/2024	Kuala Lumpur
Interpersonal Communication Skills	3/11/2024	7/11/2024	London
Mastering Public Relations and Communications Practice	3/11/2024	7/11/2024	Kuala Lumpur
Public Relations and Advanced Media	3/11/2024	7/11/2024	Kuala Lumpur
Public Relations and Skills of Organizing Conferences , Exhibitions and Meetings	3/11/2024	7/11/2024	Madrid
Effective Electronic Media under Globalization and Current Challenges	3/11/2024	7/11/2024	Madrid
Interpersonal Communication Skills	3/11/2024	7/11/2024	London
Mastering Public Relations and Communications Practice	3/11/2024	7/11/2024	Kuala Lumpur
Personal Communication Skills for Business	3/11/2024	7/11/2024	Dubai
Public Relations and Advanced Media	3/11/2024	7/11/2024	Kuala Lumpur
Public Relations and Skills of Organizing Conferences , Exhibitions and Meetings	3/11/2024	7/11/2024	Istanbul
Corporate Communication & Public Relations Skills	3/11/2024	7/11/2024	Amsterdam
Interdepartmental Communication Skills	10/11/2024	14/11/2024	Amman
Crisis Management in Social Media	10/11/2024	14/11/2024	Beirut

Integrated Skills of Public Relation Managers	10/11/2024	14/11/2024	Dubai
International Trends of Public Relations by Using Modern Technology	10/11/2024	14/11/2024	Vienna
Media Communication Skills and Article Writing	10/11/2024	14/11/2024	Sharm shekh
Planning and Management of Information Campaigns	10/11/2024	14/11/2024	Beirut
Social Media Strategy For Communications And PR	10/11/2024	14/11/2024	Dubai
Administrative and Professional Skills of Public Relations and Media Employees	10/11/2024	14/11/2024	Dubai
Advanced Communications and PR Management	10/11/2024	14/11/2024	Vienna
Intensive Media Relations	17/11/2024	21/11/2024	Dubai
Introduction to Communications and PR	17/11/2024	21/11/2024	Kuala Lumpur
Strategic Media Engagement	17/11/2024	21/11/2024	Madrid
Public Relations Skills in Government and Private Institutions	17/11/2024	21/11/2024	Istanbul
Strategies for Excellence in Public Relations and Art of the Ceremony and Protocols	24/11/2024	28/11/2024	Dubai
Recent International Trends in Media and Public Relations	24/11/2024	28/11/2024	London
Excellence and Innovation in Public Relations and Communications	24/11/2024	28/11/2024	Dubai
Crisis Communication Media Engagement	24/11/2024	28/11/2024	Istanbul
Organizing & Managing Major Conferences, Events & Celebrations	24/11/2024	28/11/2024	London
Digital Media, Corporate Communication & Creative Practice of PR	24/11/2024	28/11/2024	London

Communication & Dealing with Others & Projecting the Positive Attitude	1/12/2024	5/12/2024	Dubai
Advanced Communication Strategy	1/12/2024	5/12/2024	Dubai
Customer Relationship Management (CRM)	1/12/2024	5/12/2024	Cairo
Public Relations and Corporate Communications	1/12/2024	5/12/2024	Singapore
Advanced Skills of Government Relations Specialist	1/12/2024	5/12/2024	Istanbul
Strategic Planning for Public Relations	8/12/2024	12/12/2024	Istanbul
Public Relations and Art Dealing with VIPs	8/12/2024	12/12/2024	Amman
Excellence in Media Management of Crises and Emergency Events	8/12/2024	12/12/2024	Kuala Lumpur
Business Protocol	8/12/2024	12/12/2024	Tunis
Design & Application of Modern Strategy for Public Relations & Media Activities	8/12/2024	12/12/2024	Barcelona
Public Relations Skills in Government and Private Institutions	15/12/2024	19/12/2024	Istanbul
Field Skills for PR Professionals	15/12/2024	19/12/2024	Ottawa
Powerful Presentations & Public Speaking Skills	15/12/2024	19/12/2024	Amman
Reputation Management in Social Media	15/12/2024	19/12/2024	Quebec
Planning and Managing Communications and PR Campaigns	22/12/2024	26/12/2024	Kuala Lumpur
Communication Skills & Negotiation Techniques	22/12/2024	26/12/2024	London
The Art of Reception and Hospitality	22/12/2024	26/12/2024	Dubai

International Business Etiquette and Protocol for Management	22/12/2024	26/12/2024	Sharm shekh
Effective Promotion and Advertisement Strategies	29/12/2024	2/1/2025	Beirut
Public Relations and Effective Communication Skills	29/12/2024	2/1/2025	Beirut
Social Media Management for Communications and PR	29/12/2024	2/1/2025	Singapore
Protocol Preparation of Official Visits	29/12/2024	2/1/2025	Istanbul
Public Relations and art Dealing with VIPs	29/12/2024	2/1/2025	Istanbul



Marketing, Sales & Customer Service

Marketing, Sales & Customer Service 2024

Title	From	To	Venue
Sales Skills & Cross Selling Techniques	7/1/2024	11/1/2024	Dubai
Excellence in Service Quality and Skills of Dealing with Customers	7/1/2024	11/1/2024	New York
Managing Service Quality and Customer Satisfaction	7/1/2024	11/1/2024	Beirut
Strategic Sales Planning and Territory Management	7/1/2024	11/1/2024	Dubai
After - sale Services as an Approach to Retain Customers	14/01/2024	18/01/2024	Doha

Franchise Management Issues and their Solutions	14/01/2024	18/01/2024	Amman
Marketing for Better Results	14/01/2024	18/01/2024	Istanbul
Successful Channel Management	14/01/2024	18/01/2024	Amman
Marketing Ethics	14/01/2024	18/01/2024	London
Customer Relationship Management C.R.M	14/01/2024	18/01/2024	Dubai
Customer Care and Retention	14/01/2024	18/01/2024	Amman
Advanced Strategies of Defining and Implementing Winning Solutions for Target Markets	14/01/2024	18/01/2024	Beirut
Crisis Management Methods of Marketing	21/01/2024	25/01/2024	London
Sales And Marketing Skills To Government Institutions And The Private Sector And Companies	21/01/2024	25/01/2024	Kuala Lumpur
Excellence Customer Service	21/01/2024	25/01/2024	Istanbul
After sale Service	21/01/2024	25/01/2024	Dubai
Marketing Strategies in Confrontation of Contemporary Challenges	21/01/2024	25/01/2024	Istanbul
Beyond Customer Service	28/01/2024	1/2/2024	Istanbul
Customer Focused Management	28/01/2024	1/2/2024	Beirut
Excellence in Franchising Business Practice	28/01/2024	1/2/2024	Dubai
Franchising Specialist Advanced Course	28/01/2024	1/2/2024	Beirut
How to Increase Effectiveness and Profit in Companies	28/01/2024	1/2/2024	Amman

Mastering Sales and Marketing Management Financials: Planning and Modeling Techn	28/01/2024	1/2/2024	Istanbul
New Methods and Techniques of Developing Comprehensive Strategies to Win Best Sales Opportunities	28/01/2024	1/2/2024	Beirut
Strategic Planning for Marketing ,Sales and Promotion Management	28/01/2024	1/2/2024	Paris
Successful Sales Performance and Account Management	28/01/2024	1/2/2024	Beirut
Telesales: Techniques to Boost Your Phone Sales	28/01/2024	1/2/2024	Amman
Advanced Selling Strategies	4/2/2024	8/2/2024	Cyprus
Building your Networks through Franchise	4/2/2024	8/2/2024	Beirut
Customer Loyalty: Strategies and Measurement	4/2/2024	8/2/2024	Tunis
Developing Action Plans that Successfully Influence Decision-makers in the Customer Organization	4/2/2024	8/2/2024	London
How to Prepare Marketing Research	4/2/2024	8/2/2024	New York
Managing for Sales Results	4/2/2024	8/2/2024	Kuala Lumpur
Methods of Extending the Franchisee Life Cycle	4/2/2024	8/2/2024	Beirut
New Methods of Managing a Franchise Business	4/2/2024	8/2/2024	Tunis
Professional Methods of Distribution and Channel Management	4/2/2024	8/2/2024	Los Angeles
The Art of Sales and its Role in Institution Success	4/2/2024	8/2/2024	New York
Achieving Excellence in Customer Service - Providing a Quality Service	11/2/2024	15/02/2024	Amman
Certified Marketing Professional	11/2/2024	15/02/2024	London

Customer Relation Management (CRM)	11/2/2024	15/02/2024	Istanbul
Developing the Skills of Effective Marketing and Sales	11/2/2024	15/02/2024	Singapore
Implementing and Managing a Customer Complaints System	11/2/2024	15/02/2024	Kasablanka
Key Account Management: Establishing Profitable Customer Relationships	11/2/2024	15/02/2024	Amman
Methods of Protecting your Brand and Inspiring your Franchisee	11/2/2024	15/02/2024	London
Outstanding Performance in Customer Service	11/2/2024	15/02/2024	Kuala Lumpur
Professional Methods of Selecting Marketing Targets	11/2/2024	15/02/2024	Singapore
The Concept of Strategic Selling and its Effect in Winning and Retaining Customers	11/2/2024	15/02/2024	Kasablanka
Customer Experience	11/2/2024	15/02/2024	Dubai
Achieving Excellence in Franchising Business Practice	18/02/2024	22/02/2024	Amman
Certified Sales Manager	18/02/2024	22/02/2024	Beirut
Customer Service Compliance	18/02/2024	22/02/2024	Dubai
Channel Management : Selecting the Right Channels and Developing them	18/02/2024	22/02/2024	Beirut
Customer Service Excellence: How to Win and Keep Customers	25/02/2024	28/02/2024	Istanbul
Effective Marketing and Strategy of Customer Satisfaction	25/02/2024	28/02/2024	Beirut
Latest Franchising Hints and Tips	25/02/2024	28/02/2024	Beirut
Acquisition of Excellence in Customer Service and Speed in Performance	25/02/2024	28/02/2024	Beirut

Advanced Customer Service Management	3/3/2024	7/3/2024	Beirut
Creativity & Excellence in Commercial Wholesale Operations & Customer service	3/3/2024	7/3/2024	Dubai
Sales Skills & Cross Selling Techniques	3/3/2024	7/3/2024	Beirut
Marketing Management	3/3/2024	7/3/2024	Dubai
Creativity in Planning, Implementing and Evaluating Merchandising Activities	10/3/2024	14/03/2024	Amman
Customer Service Professional	10/3/2024	14/03/2024	Amman
Effective Selling Skills in Mobile Companies	10/3/2024	14/03/2024	Vienna
Franchising Works and the Benefits of Different Franchise Models	10/3/2024	14/03/2024	Amman
Managing the Franchise Business Life Cycle	17/03/2024	21/03/2024	Sharm shekh
Negotiating for a Master Franchisee: A Win-Win Approach	17/03/2024	21/03/2024	Istanbul
Techniques of Preparing Effective Marketing Plans	17/03/2024	21/03/2024	Kasablanka
Marketing Ethics	17/03/2024	21/03/2024	Amsterdam
Advanced Skills in Preparing Effective Marketing Plans	24/03/2024	28/03/2024	Istanbul
Customer Service Strategy: Building a Customer Centric Organisation	24/03/2024	28/03/2024	Amman
How to Exceed Customer Expectations by Providing Gold Standard Customer Service	24/03/2024	28/03/2024	Istanbul
Managing Franchise Agreements: Transfers and Renewals	24/03/2024	28/03/2024	Cairo
Customer Service Excellence: How to Win and Keep Customers	31/03/2024	4/4/2024	Bangkok

Excellence in Franchising Business Practice	31/03/2024	4/4/2024	Amman
How to Exceed Customer Expectations by Providing Gold Standard Customer Service	31/03/2024	4/4/2024	Dubai
Mastering Sales and Marketing Management Financials: Planning and Modeling Techn	31/03/2024	4/4/2024	Singapore
Building your Networks through Franchise	7/4/2024	11/4/2024	Istanbul
Customer Service Mindset	7/4/2024	11/4/2024	London
Developing Action Plans that Successfully Influence Decision-makers in the Customer Organization	7/4/2024	11/4/2024	Kuala Lumpur
Beyond Customer Service	7/4/2024	11/4/2024	Singapore
Certified Marketing Professional	14/04/2024	18/04/2024	Kasablanka
Customer Service Professional	14/04/2024	18/04/2024	Cairo
Developing the Skills of Effective Marketing and Sales	14/04/2024	18/04/2024	Paris
Developing Marketing & Business Strategy	14/04/2024	18/04/2024	Amman
Advanced Trends and Techniques of Sales	21/04/2024	25/04/2024	Singapore
Certified Sales Manager	21/04/2024	25/04/2024	Istanbul
Developing the Skills of Marketing and Sales Managers	21/04/2024	25/04/2024	Madrid
Implementing and Managing a Customer Complaints System	21/04/2024	25/04/2024	Proxel
Channel Management : Selecting the Right Channels and Developing them	28/04/2024	2/5/2024	Istanbul
Customer Service Strategy: Building a Customer Centric Organisation	28/04/2024	2/5/2024	Cairo

Effective Marketing and Strategy of Customer Satisfaction	28/04/2024	2/5/2024	Jakarta
Modern Skills of Marketing and Promotion	28/04/2024	2/5/2024	Istanbul
Professional Methods of Account Management in the Telecom Sector	5/5/2024	9/5/2024	London
Recent Trends in Tourism Marketing	5/5/2024	9/5/2024	Paris
Creativity & Excellence in Commercial Wholesale Operations & Costumer service	5/5/2024	9/5/2024	Amman
Effective Presentation Skills	5/5/2024	9/5/2024	Cyprus
Advanced Selling Strategies	12/5/2024	16/05/2024	Ottawa
Creativity in Planning, Implementing and Evaluating Merchandising Activities	12/5/2024	16/05/2024	Barcelona
Effective Selling Skills in Mobile Companies	12/5/2024	16/05/2024	Sharm shekh
Customer Experience	12/5/2024	16/05/2024	Kuala Lumpur
Managing Difficult Client Relationship	12/5/2024	16/05/2024	Amman
Achieving Excellence in Customer Service - Providing a Quality Service	19/05/2024	23/05/2024	Istanbul
Advanced Methods of Building A Global Brand	19/05/2024	23/05/2024	Beirut
Creativity in Sales and Managing VIP Accounts	19/05/2024	23/05/2024	London
Key Account Management: Establishing Profitable Customer Relationships	19/05/2024	23/05/2024	Istanbul
Achieving Excellence in Franchising Business Practice	26/05/2024	30/05/2024	Istanbul
Advanced Skills in Preparing Effective Marketing Plans	26/05/2024	30/05/2024	Beirut

Advanced Skills of Preparing Effective Marketing	26/05/2024	30/05/2024	Ottawa
e-Marketing and Sales under Current and Future Changes	26/05/2024	30/05/2024	Amman
Acquisition of Excellence in Customer Service and Speed in Performance	2/6/2024	6/6/2024	Dubai
Advanced Strategies of Defining and Implementing Winning Solutions for Target Markets	2/6/2024	6/6/2024	Alexandria
Customer Focused Management	2/6/2024	6/6/2024	Ottawa
Excellence in Service Quality and Skills of Dealing with Customers	2/6/2024	6/6/2024	Singapore
Advanced Customer Service Management	9/6/2024	13/06/2024	Beirut
After - sale Services as an Approach to Retain Customers	9/6/2024	13/06/2024	Cyprus
Customer Loyalty: Strategies and Measurement	9/6/2024	13/06/2024	Amman
Franchise Management Issues and their Solutions	9/6/2024	13/06/2024	Sharm shekh
After sale Service	16/06/2024	20/06/2024	Barcelona
Customer Relation Management (CRM)	16/06/2024	20/06/2024	Amman
Franchising Works and the Benefits of Different Franchise Models	16/06/2024	20/06/2024	Istanbul
Marketing Strategies in Confrontation of Contemporary Challenges	16/06/2024	20/06/2024	Barcelona
Customer Service Compliance	23/06/2024	27/06/2024	Dubai
How to be as a Master Franchisee	23/06/2024	27/06/2024	Tunis
Personal Loans , Leasing Products and Complaints Related to them	23/06/2024	27/06/2024	Dubai

Techniques of Preparing Effective Marketing Plans	23/06/2024	27/06/2024	Istanbul
Beyond Customer Service	30/06/2024	4/7/2024	Barcelona
Building your Networks through Franchise	30/06/2024	4/7/2024	Amman
Customer Service Mindset	30/06/2024	4/7/2024	Singapore
Developing Action Plans that Successfully Influence Decision-makers in the Customer Organization	30/06/2024	4/7/2024	Kasablanka
Certified Marketing Professional	7/7/2024	11/7/2024	Istanbul
Customer Service Professional	7/7/2024	11/7/2024	Dubai
Developing the Skills of Effective Marketing and Sales	7/7/2024	11/7/2024	Istanbul
How to Prepare Marketing Research	7/7/2024	11/7/2024	Beirut
Advanced Trends and Techniques of Sales	14/07/2024	18/07/2024	Kuala Lumpur
Certified Sales Manager	14/07/2024	18/07/2024	Dubai
Developing the Skills of Marketing and Sales Managers	14/07/2024	18/07/2024	Kasablanka
Excellence Customer Service	14/07/2024	18/07/2024	Dubai
Customer Experience	21/07/2024	25/07/2024	Dubai
Advanced Skills of Preparing Effective Marketing Plans and Strategy	21/07/2024	25/07/2024	Istanbul
Channel Management : Selecting the Right Channels and Developing them	21/07/2024	25/07/2024	Athens
Customer Service Strategy: Building a Customer Centric Organisation	21/07/2024	25/07/2024	Beirut

Effective Marketing and Strategy of Customer Satisfaction	21/07/2024	25/07/2024	Singapore
Advanced Strategies of Defining and Implementing Winning Solutions for Target Markets	28/07/2024	1/8/2024	Dubai
Creativity & Excellence in Commercial Wholesale Operations & Customer service	28/07/2024	1/8/2024	Istanbul
Effective Presentation Skills	28/07/2024	1/8/2024	Sharm shekh
Excellence in Service Quality and Skills of Dealing with Customers	28/07/2024	1/8/2024	Istanbul
Advanced Selling Strategies	4/8/2024	8/8/2024	Kuala Lumpur
After - sale Services as an Approach to Retain Customers	4/8/2024	8/8/2024	Dubai
Creativity in Planning, Implementing and Evaluating Merchandising Activities	4/8/2024	8/8/2024	Cyprus
Advanced Customer Service Management	4/8/2024	8/8/2024	Dubai
Selling Successfully - Advanced	11/8/2024	15/08/2024	Dubai
Marketing Analytics	11/8/2024	15/08/2024	London
Developing the Skills of Marketing and Sales Managers	11/8/2024	15/08/2024	London
Customer Relationship Management C.R.M	11/8/2024	15/08/2024	Beirut
Customer Experience	18/08/2024	22/08/2024	London
Brand Development	18/08/2024	22/08/2024	Manama
Achieving Excellence in Franchising Business Practice	18/08/2024	22/08/2024	Cairo
Advanced Skills in Preparing Effective Marketing Plans	18/08/2024	22/08/2024	Dubai

Acquisition of Excellence in Customer Service and Speed in Performance	25/08/2024	29/08/2024	Proxel
Customer Focused Management	25/08/2024	29/08/2024	Sharm shekh
Customer Relationship Management C.R.M	25/08/2024	29/08/2024	London
Modern Strategies of Sales and Marketing	25/08/2024	29/08/2024	Istanbul
Developing Marketing & Business Strategy	1/9/2024	5/9/2024	Dubai
Advanced Customer Service Management	1/9/2024	5/9/2024	Jakarta
Customer Loyalty: Strategies and Measurement	1/9/2024	5/9/2024	Jakarta
Management of Sales Team	1/9/2024	5/9/2024	Jakarta
New Methods of Managing a Franchise Business	1/9/2024	5/9/2024	Kuala Lumpur
Customer Relation Management (CRM)	8/9/2024	12/9/2024	Istanbul
Franchising Works and the Benefits of Different Franchise Models	8/9/2024	12/9/2024	Dubai
Outstanding Performance in Customer Service	8/9/2024	12/9/2024	Istanbul
Techniques of Effective Marketing Plans	8/9/2024	12/9/2024	London
Marketing Analytics	8/9/2024	12/9/2024	Dubai
Customer Experience	15/09/2024	19/09/2024	Quebec
Customer Service Compliance	15/09/2024	19/09/2024	Quebec
How to be as a Master Franchisee	15/09/2024	19/09/2024	Amman

Personal Loans , Leasing Products and Complaints Related to them	15/09/2024	19/09/2024	Barcelona
Techniques of Preparing Effective Marketing Plans	15/09/2024	19/09/2024	Amman
Beyond Customer Service	22/09/2024	26/09/2024	Istanbul
Customer Service Excellence: How to Win and Keep Customers	22/09/2024	26/09/2024	Dubai
How to Exceed Customer Expectations by Providing Gold Standard Customer Service	22/09/2024	26/09/2024	Cairo
Mastering Sales and Marketing Management Financials: Planning and Modeling Techn	22/09/2024	26/09/2024	Ottawa
Preparing Marketing and Sales Managers	22/09/2024	26/09/2024	Dubai
Strategic Planning for Marketing ,Sales and Promotion Management	22/09/2024	26/09/2024	Amsterdam
Telephone Sales – the Phone as a Means of Marketing	22/09/2024	26/09/2024	London
Building your Networks through Franchise	29/09/2024	3/10/2024	Kuala Lumpur
Customer Service Mindset	29/09/2024	3/10/2024	Beirut
Developing Action Plans that Successfully Influence Decision-makers in the Customer Organization	29/09/2024	3/10/2024	Dubai
Methods of Extending the Franchisee Life Cycle	29/09/2024	3/10/2024	Kuala Lumpur
Preparing Professional Selling Plans in Mobile-based Companies	29/09/2024	3/10/2024	Beirut
Professional Methods of Distribution and Channel Management	29/09/2024	3/10/2024	Dubai
Telesales: Techniques to Boost Your Phone Sales	29/09/2024	3/10/2024	New York
Customer Experience	6/10/2024	10/10/2024	Istanbul

Udacity Digital Marketing	6/10/2024	10/10/2024	Dammam
Strategic Marketing, Sales and Customer Service	6/10/2024	10/10/2024	Vienna
Managing Difficult Client Relationship	6/10/2024	10/10/2024	Vienna
SME's Marketing Strategies	6/10/2024	10/10/2024	London
Customer Service Professional	6/10/2024	10/10/2024	Sharm shekh
Developing the Skills of Effective Marketing and Sales	6/10/2024	10/10/2024	Amman
How to Increase Effectiveness and Profit in Companies	6/10/2024	10/10/2024	New York
How to Prepare Marketing Research	6/10/2024	10/10/2024	Amman
Methods of Protecting your Brand and Inspiring your Franchisee	6/10/2024	10/10/2024	Kuala Lumpur
Professional Method of Creating Sale Opportunities & Managing VIP Account	6/10/2024	10/10/2024	Sharm shekh
Professional Methods of Selecting Marketing Targets	6/10/2024	10/10/2024	Amman
The Art of Sales and its Role in Institution Success	6/10/2024	10/10/2024	Amman
Advanced Trends and Techniques of Sales	13/10/2024	17/10/2024	Kasablanka
Certified Sales Manager	13/10/2024	17/10/2024	Istanbul
Developing the Skills of Marketing and Sales Managers	13/10/2024	17/10/2024	Singapore
Implementing and Managing a Customer Complaints System	13/10/2024	17/10/2024	Amman
Managing the Franchise Business Life Cycle	13/10/2024	17/10/2024	Kasablanka

Modern Methods in Sales - Sales Intelligently	13/10/2024	17/10/2024	Istanbul
Public Relations and Dealing with Customers and the Public	13/10/2024	17/10/2024	Singapore
The Concept of Strategic Selling and its Effect in Winning and Retaining Customers	13/10/2024	17/10/2024	Amman
Customer Relationship Management C.R.M	13/10/2024	17/10/2024	Amman
Certified Marketing Professional	13/10/2024	17/10/2024	Kuala Lumpur
Strategic Planning for Marketing	13/10/2024	17/10/2024	Amman
Customer Relation Management (CRM)	20/10/2024	24/10/2024	Amman
Exceeding Customer Expectations by Providing VIP Standard Customer Service	20/10/2024	24/10/2024	London
Managing Proactive Sales Teams & Avoiding Crisis	20/10/2024	24/10/2024	Amman
Preparing Professional Selling Plans in Mobile-based Companies	20/10/2024	24/10/2024	London
Strategic Planning for Marketing and Entering Large Markets	20/10/2024	24/10/2024	Madrid
Advanced Skills of Preparing Effective Marketing Plans and Strategy of Customer	20/10/2024	24/10/2024	Kuala Lumpur
Channel Management : Selecting the Right Channels and Developing them	20/10/2024	24/10/2024	Amman
Customer Service Strategy: Building a Customer Centric Organisation	20/10/2024	24/10/2024	Alexandria
Effective Marketing and Strategy of Customer Satisfaction	20/10/2024	24/10/2024	Istanbul
e-Marketing and Sales under Current and Future Changes	20/10/2024	24/10/2024	Beijing
Internet and Web Marketing	20/10/2024	24/10/2024	Madrid

Managing Franchise Problems	20/10/2024	24/10/2024	Kuala Lumpur
Modern Skills of Marketing and Promotion	20/10/2024	24/10/2024	Amman
Professional Methods of Account Management in the Telecom Sector	20/10/2024	24/10/2024	London
Recent Trends in Tourism Marketing	20/10/2024	24/10/2024	Istanbul
Skills of Marketing and Electronic Sales	20/10/2024	24/10/2024	Amman
Advanced Strategies of Defining and Implementing Winning Solutions for Target Markets	27/10/2024	31/10/2024	Istanbul
Creativity & Excellence in Commercial Wholesale Operations & Customer service	27/10/2024	31/10/2024	Proxel
Excellence in Service Quality and Skills of Dealing with Customers	27/10/2024	31/10/2024	Kuala Lumpur
Franchising Specialist Advanced Course	27/10/2024	31/10/2024	Kasablanka
Managing Service Quality and Customer Satisfaction	27/10/2024	31/10/2024	Istanbul
Retail Selling: Creating Memorable Shopping Encounters	27/10/2024	31/10/2024	Amman
Strategic Sales Planning and Territory Management	27/10/2024	31/10/2024	Kuala Lumpur
Successful Sales Performance and Account Management	27/10/2024	31/10/2024	Kasablanka
Advanced Selling Strategies	27/10/2024	31/10/2024	London
Professional Methods of VIP Account Management in the Telecom Sector	27/10/2024	31/10/2024	Kuala Lumpur
Retail Marketing and Sales in the Telecom Industry	27/10/2024	31/10/2024	Istanbul
Effective Presentation Skills	27/10/2024	31/10/2024	Amman

Modern Strategies of Sales and Marketing	27/10/2024	31/10/2024	London
Creativity in Planning, Implementing and Evaluating Merchandising Activities	3/11/2024	7/11/2024	Dubai
After - sale Services as an Approach to Retain Customers	3/11/2024	7/11/2024	Kuala Lumpur
Creativity in Planning, Implementing and Evaluating Merchandising Activities	3/11/2024	7/11/2024	Dubai
Effective Selling Skills in Mobile Companies	3/11/2024	7/11/2024	Kuala Lumpur
Franchise Management Issues and their Solutions	3/11/2024	7/11/2024	Madrid
Managing for Sales Results	3/11/2024	7/11/2024	London
Modern Trends of Bid Analysis and Evaluation for Sales , Marketing and Purchase Managers	3/11/2024	7/11/2024	Dubai
Sales & Marketing Strategies	3/11/2024	7/11/2024	Kuala Lumpur
Successful Channel Management	3/11/2024	7/11/2024	Madrid
Achieving Excellence in Customer Service - Providing a Quality Service	10/11/2024	14/11/2024	Dubai
Advanced Methods of Building A Global Brand	10/11/2024	14/11/2024	Vienna
After sale Service	10/11/2024	14/11/2024	Sharm shekh
Key Account Management: Establishing Profitable Customer Relationships	10/11/2024	14/11/2024	Dubai
Managerial Skills for Sales Staff	10/11/2024	14/11/2024	Vienna
Marketing Strategies in Confrontation of Contemporary Challenges	10/11/2024	14/11/2024	Sharm shekh
Negotiating for a Master Franchisee: A Win-Win Approach	10/11/2024	14/11/2024	Beirut

Achieving Excellence in Franchising Business Practice	17/11/2024	21/11/2024	Paris
Advanced Skills in Preparing Effective Marketing Plans	17/11/2024	21/11/2024	Frankfurt
Keys to Successful Franchising Licensing	17/11/2024	21/11/2024	Paris
Customer Experience	17/11/2024	21/11/2024	London
Advanced Methods of Building A Global Brand	17/11/2024	21/11/2024	Dubai
Key Account Management : Establishing Profitable Customer Relationships	24/11/2024	28/11/2024	New York
Digital Marketing	24/11/2024	28/11/2024	London
Acquisition of Excellence in Customer Service and Speed in Performance	24/11/2024	28/11/2024	Amman
Customer Focused Management	24/11/2024	28/11/2024	Los Angeles
Latest Franchising Hints and Tips	24/11/2024	28/11/2024	Amman
New Methods and Techniques of Developing Comprehensive Strategies to Win Best Sales Opportunities	24/11/2024	28/11/2024	Athens
Advanced Customer Service Management	1/12/2024	5/12/2024	Istanbul
Customer Loyalty: Strategies and Measurement	1/12/2024	5/12/2024	Istanbul
Management of Sales Team	1/12/2024	5/12/2024	Dubai
New Methods of Managing a Franchise Business	1/12/2024	5/12/2024	Cairo
Selling Successfully - Advanced	1/12/2024	5/12/2024	Paris
Advanced Customer Service Management	1/12/2024	5/12/2024	London

Customer Relation Management (CRM)	8/12/2024	12/12/2024	Manama
Franchising Works and the Benefits of Different Franchise Models	8/12/2024	12/12/2024	Sharm shekh
Outstanding Performance in Customer Service	8/12/2024	12/12/2024	Dubai
Techniques of Effective Marketing Plans	8/12/2024	12/12/2024	Ottawa
Customer Service Compliance	15/12/2024	19/12/2024	Istanbul
How to be as a Master Franchisee	15/12/2024	19/12/2024	Dubai
Personal Loans , Leasing Products and Complaints Related to them	15/12/2024	19/12/2024	Amman
Techniques of Preparing Effective Marketing Plans	15/12/2024	19/12/2024	Dubai
Excellence in Franchising Business Practice	15/12/2024	19/12/2024	Amman
Managing Franchise Agreements: Transfers and Renewals	22/12/2024	26/12/2024	Madrid
Creativity in Sales and Managing VIP Accounts	22/12/2024	26/12/2024	Quebec
Advanced Management: Cross Selling and Up Selling	22/12/2024	26/12/2024	Paris
Modern Methods: Sales and Marketing	22/12/2024	26/12/2024	Ottawa
Developing the Skills of Marketing and Sales Managers	22/12/2024	26/12/2024	London
Customer Experience	22/12/2024	26/12/2024	Ottawa
Advanced Skills of Preparing Effective Marketing Plans and Strategy of Customer Satisfacation	29/12/2024	2/1/2025	Amman
e-Marketing and Sales under Current and Future Changes	29/12/2024	2/1/2025	Beirut

Internet and Web Marketing	29/12/2024	2/1/2025	Singapore
Managing Franchise Problems	29/12/2024	2/1/2025	Amman
Skills of Marketing and Electronic Sales	29/12/2024	2/1/2025	Beirut
Developing Marketing & Business Strategy	29/12/2024	2/1/2025	Beirut
Marketing Management	29/12/2024	2/1/2025	Cairo
SME's Marketing Strategies	29/12/2024	2/1/2025	Istanbul



Engineering & Maintenance, Security & Safety, Hospitals, Oil

Engineering and Maintenance, Security and Safety, Hospitals, Oil 2024

Title	From	To	Venue
Finance & Accounting for the Oil & Gas Industry	7/1/2024	11/1/2024	Kuala Lumpur
Advanced Procedures for Risk Assessment and Analysis in the Workplace	7/1/2024	11/1/2024	Beirut
Design & Inspection of Refractory Materials for Refineries, Power Generation & Petrochemical Plants	7/1/2024	11/1/2024	New York
Distribution Systems of Electrical Power	7/1/2024	11/1/2024	Beirut
Erosion Control and selection of materials in oil and gas Manufacturing	7/1/2024	11/1/2024	Istanbul

Finance & Accounting for the Oil & Gas Industry	7/1/2024	11/1/2024	Beirut
Industrial Boilers Operation and Troubleshooting	7/1/2024	11/1/2024	Beirut
Managing Health and Safety in the Workplace	7/1/2024	11/1/2024	Beirut
Monitoring, Assessment and Supervision of Health Services	7/1/2024	11/1/2024	Beirut
Planning and managing shutdowns, turnarounds	7/1/2024	11/1/2024	Beirut
Quality Assurance Systems in hospitals	7/1/2024	11/1/2024	New York
Recent Trends in the Design and Decorating of Gardens (Innovative Approach)	7/1/2024	11/1/2024	Beirut
Advanced Risk Management	14/01/2024	18/01/2024	New York
design and Building Methods of oil pipelines and test the pumps and valves	14/01/2024	18/01/2024	Amman
Drilling, Production & Completion Chemicals in the Oil and Gas Industry	14/01/2024	18/01/2024	New York
Essential health services package	14/01/2024	18/01/2024	Amman
Fire Prevention, Protection & Safety On Power Plants	14/01/2024	18/01/2024	New York
Industrial Safety Measures	14/01/2024	18/01/2024	New York
Managing Projects Using Microsoft Project	14/01/2024	18/01/2024	New York
Nutritional Projects Management	14/01/2024	18/01/2024	Amman
Planning For Effective Management of Nursing	14/01/2024	18/01/2024	Dubai
Quality Control and Analysis in Electric Power Systems	14/01/2024	18/01/2024	Amman

Reservoir Engineering for Petroleum Production Engineers	14/01/2024	18/01/2024	New York
Security Fire And Loss Prevention And Emergency Management	14/01/2024	18/01/2024	New York
Safety and Security in Driving	14/01/2024	18/01/2024	Amman
Fundamentals of Oil and Gas Facilities	21/01/2024	25/01/2024	London
Air , Water and Soil Pollution	21/01/2024	25/01/2024	Beirut
Drilling, Reservoir & Petroleum Engineering	21/01/2024	25/01/2024	Tunis
Firewalls, Perimeter Protection & VPNs	21/01/2024	25/01/2024	Tunis
Infection Control in Health Care and Public Places	21/01/2024	25/01/2024	Tunis
Managing Time and Cost of Projects	21/01/2024	25/01/2024	Tunis
Planning of Distribution Systems for Electricity Grids	21/01/2024	25/01/2024	Tunis
Risk Assessment & Risk Management	21/01/2024	25/01/2024	Tunis
Security Management & Coordination in Organizations	21/01/2024	25/01/2024	Tunis
Petroleum Oil Well Services	28/01/2024	1/2/2024	Cairo
All about OSHA with Special Emphasis on the Safety Supervisor Role	28/01/2024	1/2/2024	Istanbul
Behavioural Skills of Security Supervisors	28/01/2024	1/2/2024	Beirut
Data Analysis Techniques for Engineers & Technologists	28/01/2024	1/2/2024	Paris
Design of Construction Documents and Tender Preparation	28/01/2024	1/2/2024	Beirut

Design, Inspection, Repair And Maintenance Concrete Structure In Petrochemical Plants.	28/01/2024	1/2/2024	Amman
Durability of Reinforced Concrete Structures	28/01/2024	1/2/2024	Istanbul
Electrical Distribution Equipment Operation & Maintenance	28/01/2024	1/2/2024	Beirut
Environmental Risk Assessment and Management	28/01/2024	1/2/2024	Paris
Evaluation and Improvement of the Quality of Leather	28/01/2024	1/2/2024	Beirut
Evidence of Microbial Food Products	28/01/2024	1/2/2024	Istanbul
Hazard Analysis and Critical Control Points (HACCP)	28/01/2024	1/2/2024	Amman
Information Systems Security in the Workplace	28/01/2024	1/2/2024	Istanbul
Investigation of Accidents and Fires Originating out of Electricity	28/01/2024	1/2/2024	Beirut
Marketing of Medical Services	28/01/2024	1/2/2024	Istanbul
Methods of Food Processing and Preservation	28/01/2024	1/2/2024	Beirut
Modern Trends of Security Leadership	28/01/2024	1/2/2024	Paris
Occupational Health and Safety in Hospitals	28/01/2024	1/2/2024	Beirut
Oil and Gas Executive Leadership Strategies (IOGEL)	28/01/2024	1/2/2024	Amman
Policy Development in Hospitals	28/01/2024	1/2/2024	Istanbul
Process Management: Mapping and Improvement	28/01/2024	1/2/2024	Beirut
Quality & Security Of Electric Power Delivery Systems	28/01/2024	1/2/2024	Paris

Quality Control and Quality Assurance of Concrete	28/01/2024	1/2/2024	Beirut
Quality Experts Aiming for Zero Defects Products and Processes	28/01/2024	1/2/2024	Istanbul
Root Cause Analysis and Reliability Improvement	28/01/2024	1/2/2024	Amman
Security Risk Assessment & Management	28/01/2024	1/2/2024	Istanbul
Risk and Crisis Management	28/01/2024	1/2/2024	Kuala Lumpur
Introduction to Health, Safety & Environment (HSE)"	4/2/2024	8/2/2024	Singapore
Analysis and Conducting Contracts Medical Insurance	4/2/2024	8/2/2024	Beirut
Best Practice in Sewage & Industrial Waste Water Treatment & Environmental Protection	4/2/2024	8/2/2024	Tunis
Crisis Management, Security and Effective Decisions	4/2/2024	8/2/2024	Los Angeles
Designing and analyzing Water Networks using Computer Applications	4/2/2024	8/2/2024	New York
Developing the Skills of Industrial Safety Supervisors	4/2/2024	8/2/2024	Cyprus
Early detection of occupational diseases	4/2/2024	8/2/2024	Beirut
Electrical Equipment & Control Systems: Commissioning, Testing & Start-Up of Electrical Systems	4/2/2024	8/2/2024	Tunis
Engineering Materials for Buildings and Bridges	4/2/2024	8/2/2024	Amman
Excellence in Provision of Hospitality Services in Health Sector	4/2/2024	8/2/2024	Cyprus
Hazardous Chemicals: Handling, Storage, Disposal, Monitoring & Response	4/2/2024	8/2/2024	New York
Health Sector Reform Policies	4/2/2024	8/2/2024	Beirut

Integrated and Creative Perspective of Project Management	4/2/2024	8/2/2024	Beirut
ISO 31000:2009 International Risk Management Compliance	4/2/2024	8/2/2024	Beirut
Maintenance & Reliability Best Practices: Lowering Life Cycle Cost of Equipment	4/2/2024	8/2/2024	Istanbul
Management of Occupational Safety and Health According to American OSHA and British Characteristic	4/2/2024	8/2/2024	Dubai
Materials of Construction for Process Equipment & Piping System	4/2/2024	8/2/2024	Beirut
Modern Maintenance & Reliability Management: Planning, Estimating	4/2/2024	8/2/2024	Beirut
Modern Trends in Nursing Management	4/2/2024	8/2/2024	Dubai
Oil- Field Electricity	4/2/2024	8/2/2024	Amman
Petroleum Reservoir Management	4/2/2024	8/2/2024	London
Pollution Control and Environmental Inspection	4/2/2024	8/2/2024	Beirut
Process Safety Management Compliance	4/2/2024	8/2/2024	Dubai
Protection and Coordination of Electric Networks	4/2/2024	8/2/2024	Los Angeles
Quality Management Professional	4/2/2024	8/2/2024	Istanbul
Rotating Equipment (Operation , Maintenance and Vibration Analysis)	4/2/2024	8/2/2024	Istanbul
Safety Audit & Site Inspection	4/2/2024	8/2/2024	Beirut
Safety Leadership And Safety Culture	4/2/2024	8/2/2024	Istanbul
Simplification of Work Processes and Procedures	4/2/2024	8/2/2024	Beirut

Advanced Investigation Techniques	4/2/2024	8/2/2024	Cyprus
Incident & Accident Investigations of Root Cause & Analysis	4/2/2024	8/2/2024	Kuala Lumpur
Chemical & Hazard Material in Oil Industry	4/2/2024	8/2/2024	Istanbul
Management Crisis in Food	4/2/2024	8/2/2024	Kuala Lumpur
Matlab Programming for Chemical Engineering	4/2/2024	8/2/2024	Dubai
Quality Control of Petroleum Products	11/2/2024	15/02/2024	Singapore
Accident Investigation and finding out their Solutions	11/2/2024	15/02/2024	Amman
Application Of Electrical Science To Power Generation, Transmission and Utilization	11/2/2024	15/02/2024	Dubai
Best Understanding & Implementation of Modern HSE Management System	11/2/2024	15/02/2024	Singapore
Comprehensive Course in Forensic Medicine - Advanced	11/2/2024	15/02/2024	Beirut
Designing and Implementing an Occupational Health and Safety Management System (OHSMS)	11/2/2024	15/02/2024	Kasablanka
Designing, Specifying and constructing with Modern Concrete	11/2/2024	15/02/2024	Amman
Earthling of Utility and Industrial Distribution System	11/2/2024	15/02/2024	Cairo
Electrical Equipment: Transformers, Inverters, Rectifiers, Uninterruptible Power Systems, Generators	11/2/2024	15/02/2024	Cairo
Enhanced Oil Recovery (EOR)	11/2/2024	15/02/2024	Singapore
HAZARDOUS MATERIAL EMERGENCY SPILL RESPONSE	11/2/2024	15/02/2024	Kasablanka
Hazardous Waste Management & Pollution Prevention	11/2/2024	15/02/2024	Amman

Integrated Total Project Management	11/2/2024	15/02/2024	Cairo
Lab Techniques and Water Quality Control	11/2/2024	15/02/2024	Cairo
Maintenance Contracting & Outsourcing	11/2/2024	15/02/2024	Singapore
Maintenance of Equipments: Reliability Best Practices, Contracting & Outsourcing	11/2/2024	15/02/2024	Amman
Measuring Customer Satisfaction for Medical Services Provided to Them	11/2/2024	15/02/2024	Cairo
Modern Maintenance Technologies: Challenging Traditional Approaches in Maintenance	11/2/2024	15/02/2024	Singapore
Modern techniques in exploration and oil production methods	11/2/2024	15/02/2024	Istanbul
Oil fires - the measures of prevention and control techniques	11/2/2024	15/02/2024	Istanbul
Optimizing Equipment Maintenance & Replacement Decisions	11/2/2024	15/02/2024	Amman
Practical Hydraulic Systems: Operation and Troubleshooting	11/2/2024	15/02/2024	Cairo
Production and Operation Management	11/2/2024	15/02/2024	Cairo
Protection Scheme & Devices	11/2/2024	15/02/2024	Singapore
Rotating Equipment Fundamental & Performance Monitoring	11/2/2024	15/02/2024	Kasablanka
S/Station Operation, Maintenance and Protection System	11/2/2024	15/02/2024	Amman
Six Sigma Quality Applications for Business Growth	11/2/2024	15/02/2024	Cairo
Accounting in the Industrial, Construction and Oil Firms	18/02/2024	22/02/2024	Amman
Business Systems Analysis and Design	18/02/2024	22/02/2024	Athens

Condition Monitoring of Power System Equipment	18/02/2024	22/02/2024	Tunis
Detailing in Concrete Structure	18/02/2024	22/02/2024	Amman
Economic & Technical Evaluations in Engineering & Maintenance Projects	18/02/2024	22/02/2024	Beirut
Assessment & review of safety operations in oil Facilities	25/02/2024	28/02/2024	Beirut
Combustion Control System	25/02/2024	28/02/2024	Beirut
Construction & Maintenance of Asphalt & Gravel Roads	25/02/2024	28/02/2024	Istanbul
Petroleum Engineering for Non-Petroleum Engineers	25/02/2024	28/02/2024	Beirut
Prevention against Security Risks in Industrial Organizations	25/02/2024	28/02/2024	Beirut
Assessment of Risk to Health from Chemical Substances	3/3/2024	7/3/2024	Dubai
Commissioning and Troubleshooting Control Systems	3/3/2024	7/3/2024	Kuala Lumpur
Control of Environmental Pollution in Oil Refineries	3/3/2024	7/3/2024	New York
Planning According to International Standards	3/3/2024	7/3/2024	Beirut
Effective Planning and Management of Hospitals and Health Services	3/3/2024	7/3/2024	Dubai
Design of Electric Distribution Networks	10/3/2024	14/03/2024	Amman
Electric Distribution System Equipment Preventive Maintenance (EPM) & Engineering Principles	10/3/2024	14/03/2024	Amman
Emergency Management and Safety of Utilities and Employees	10/3/2024	14/03/2024	Amman
Environmental Planning and Pollution Control	10/3/2024	14/03/2024	Vienna

Fundamentals of Oil and Gas Facilities	10/3/2024	14/03/2024	Amman
Advanced Health & Safety Management	17/03/2024	21/03/2024	Singapore
Advanced Risk Assessment with Production & Operation	17/03/2024	21/03/2024	Sharm shekh
Auditor Role in Security Risk Management	17/03/2024	21/03/2024	Sharm shekh
Design of Electric Switchboards (LV & MV) only of Design & Engineering Engineers	17/03/2024	21/03/2024	Kasablanka
Crisis Management and Incident Controller	24/03/2024	28/03/2024	Amman
Design of Maintenance Management Systems	24/03/2024	28/03/2024	Istanbul
Developing the Skills of the Workers in the Management of Registration and Licensing	24/03/2024	28/03/2024	Cairo
Emergency Response Management :Planning, Leadership & Communication	24/03/2024	28/03/2024	Amman
All about OSHA with Special Emphasis on the Safety Supervisor Role	31/03/2024	4/4/2024	Singapore
Data Analysis Techniques for Engineers & Technologists	31/03/2024	4/4/2024	Amman
Design of Maintenance Management Systems	31/03/2024	4/4/2024	Dubai
Durability of Reinforced concrete Structures	31/03/2024	4/4/2024	Singapore
Analysis and Conducting Contracts Medical Insurance	7/4/2024	11/4/2024	Istanbul
Control of Environmental Pollution in Oil Refineries	7/4/2024	11/4/2024	London
Crisis Management, Security and Effective Decisions	7/4/2024	11/4/2024	Kuala Lumpur
Design, Inspection, Repair And Maintenance Concrete Structure In Petrochemical Plants.	7/4/2024	11/4/2024	Dubai

Application Of Electrical Science To Power Generation, Transmission and Utilization	14/04/2024	18/04/2024	Kasablanka
Best Understanding & Implementation of Modern HSE Management System	14/04/2024	18/04/2024	Paris
Cost Accounting in Health Sector	14/04/2024	18/04/2024	Amman
Designing and analyzing Water Networks using Computer Applications	14/04/2024	18/04/2024	Athens
Advanced Risk Assessment with Production & Operation	21/04/2024	25/04/2024	Singapore
Applied Geostatistics For Oil & Gas	21/04/2024	25/04/2024	Cairo
Business Systems Analysis and Design	21/04/2024	25/04/2024	Madrid
Designing and Implementing an Occupational Health and Safety Management System (OHSMS)	21/04/2024	25/04/2024	Dubai
Public key Infrastructure (PKI) in the Enterprise.	28/04/2024	2/5/2024	Madrid
Refractory Design, Installation, Inspection, & Repair	28/04/2024	2/5/2024	Singapore
Rotating Equipment Fundamental & Performance Monitoring	28/04/2024	2/5/2024	Proxel
Hazardous Chemicals: Handling, Storage, Disposal, Monitoring & Response	28/04/2024	2/5/2024	Athens
Assessment & review of safety operations in oil Facilities	5/5/2024	9/5/2024	Istanbul
Prevention against Security Risks in Industrial Organizations	5/5/2024	9/5/2024	Istanbul
Project Management (From A to Z)	5/5/2024	9/5/2024	Cairo
Pump Technology (Selection, Operation & Maintenance)	5/5/2024	9/5/2024	Jakarta
Assessment of Risk to Health from Chemical Substances	5/5/2024	9/5/2024	Amman

Advanced Investigation Techniques	12/5/2024	16/05/2024	Kasablanka
Communication and Dealing skills and Strategy of Customer Satisfaction	12/5/2024	16/05/2024	Sharm shekh
Maintenance Management: Systems, Tools and Techniques	12/5/2024	16/05/2024	Munich
Production Planning and Control	12/5/2024	16/05/2024	Amman
Safety Technology & Risk Management	12/5/2024	16/05/2024	Munich
Accident Investigation and finding out their Solutions	19/05/2024	23/05/2024	Istanbul
Advanced Health & Safety Management	19/05/2024	23/05/2024	Quebec
Auditor Role in Security Risk Management	19/05/2024	23/05/2024	Doha
Designing, Specifying and constructing with Modern Concrete	19/05/2024	23/05/2024	Istanbul
Developing of Communication Skills for Hospitals Staff	19/05/2024	23/05/2024	Sharm shekh
Accounting in the Industrial, Construction and Oil Firms	26/05/2024	30/05/2024	Istanbul
Advanced Power System Analysis in Electrical Networks using ETAP Power Station	26/05/2024	30/05/2024	Beirut
Advanced Power Transmission Technologies	26/05/2024	30/05/2024	New York
Customer Service and Dealing with the Public in Hospitals	26/05/2024	30/05/2024	Amman
Detailing in Concrete Structure	26/05/2024	30/05/2024	New York
Achieving Excellence in Management of Health and Medical Services	2/6/2024	6/6/2024	Ottawa
Advanced Procedures for Risk Assessment and Analysis in the Workplace	2/6/2024	6/6/2024	Quebec

Behavioural Skills of Security Supervisors	2/6/2024	6/6/2024	Amman
Design & Inspection of Refractory Materials for Refineries, Power Generation s	2/6/2024	6/6/2024	Singapore
Developing an Effective Safety Culture	2/6/2024	6/6/2024	Dubai
Administrative Skills in Hospitals & Health Institutions	9/6/2024	13/06/2024	Ottawa
Advanced Risk Management	9/6/2024	13/06/2024	Quebec
Best Practice in Sewage & Industrial Waste Water Treatment & Environmental Protection	9/6/2024	13/06/2024	Amman
Design and Building Methods of Oil Pipelines and Test The Pumps and Valves	9/6/2024	13/06/2024	Sharm shekh
Air , Water and Soil Pollution	16/06/2024	20/06/2024	Barcelona
Comprehensive Course in Forensic Medicine - Advanced	16/06/2024	20/06/2024	Amman
Design of Electric Distribution Networks	16/06/2024	20/06/2024	Dubai
Drilling, Reservoir & Petroleum Engineering	16/06/2024	20/06/2024	Barcelona
Electrical Equipment: Transformers, Inverters, Rectifiers, Uninterruptible Power Systems, Generators	16/06/2024	20/06/2024	Amman
Infection Control in Health Care and Public Places	23/06/2024	27/06/2024	Barcelona
Condition Monitoring of Power System Equipment	23/06/2024	27/06/2024	Dubai
Design of Electric Switchboards (LV & MV) only of Design & Engineering Engineers	23/06/2024	27/06/2024	Ottawa
Electrical Installations in Buildings , Hospitals and Factories	23/06/2024	27/06/2024	Dubai
Gas Lift at Intermediate Level	23/06/2024	27/06/2024	Tunis

All about OSHA with Special Emphasis on the Safety Supervisor Role	30/06/2024	4/7/2024	Barcelona
Construction & Maintenance of Asphalt & Gravel Roads	30/06/2024	4/7/2024	Kuala Lumpur
Data Analysis Techniques for Engineers & Technologists	30/06/2024	4/7/2024	Istanbul
Design of Maintenance Management Systems	30/06/2024	4/7/2024	Beirut
Productivity Assessment and Improvement of Projects	30/06/2024	4/7/2024	Singapore
Rotating Equipment (Operation , Maintenance and Vibration Analysis)	7/7/2024	11/7/2024	Beirut
Simplification of Work Processes and Procedures	7/7/2024	11/7/2024	Amman
Analysis and Conducting Contracts Medical Insurance	7/7/2024	11/7/2024	Amman
Control of Environmental Pollution in Oil Refineries	7/7/2024	11/7/2024	Singapore
Crisis Management, Security and Effective Decisions	7/7/2024	11/7/2024	Kasablanka
Design, Inspection, Repair And Maintenance Concrete Structure In Petrochemical Plants.	7/7/2024	11/7/2024	Amman
Advanced Risk Assessment with Production & Operation	14/07/2024	18/07/2024	Kuala Lumpur
Applied Geostatistics For Oil & Gas	14/07/2024	18/07/2024	Dubai
Business Systems Analysis and Design	14/07/2024	18/07/2024	Kasablanka
Designing and Implementing an Occupational Health and Safety Management System (OHSMS)	14/07/2024	18/07/2024	Paris
Drilling Engineering and Calculations (Problems & Solutions)	14/07/2024	18/07/2024	Kuala Lumpur
Customer Service and Dealing with the Public in Hospitals	21/07/2024	25/07/2024	Cairo

Machine Failure Analysis	21/07/2024	25/07/2024	Beirut
Managers Aiming for Zero Machine Breakdowns	21/07/2024	25/07/2024	Istanbul
Mechanical Seals: Designs, Application, Selection, Installation, Troubleshooting and Maintenance	21/07/2024	25/07/2024	Athens
Modern methods of analysis and Testing of oil wells	21/07/2024	25/07/2024	Singapore
Modern Trends in Managing Project Teams	21/07/2024	25/07/2024	Beirut
Modern Trends of Safety Supervision and Preparation of Safety Strategies and Plans	28/07/2024	1/8/2024	Cairo
Oil Recovery & Solids Removal	28/07/2024	1/8/2024	Amman
Advanced Procedures for Risk Assessment and Analysis in the Workplace	28/07/2024	1/8/2024	Proxel
Assessment of Risk to Health from Chemical Substances	28/07/2024	1/8/2024	Istanbul
Commissioning and Troubleshooting Control Systems	28/07/2024	1/8/2024	Sharm shekh
Design & Inspection of Refractory Materials for Refineries, Power Generation & Petrochemical Plants	28/07/2024	1/8/2024	Istanbul
Security and Safety in Ports	28/07/2024	1/8/2024	Proxel
Achieving Excellence in Management of Health and Medical Services	28/07/2024	1/8/2024	Amman
Behavioral Based Safety:Development, Implementation& Practice	4/8/2024	8/8/2024	London
Advanced Investigation Techniques	4/8/2024	8/8/2024	Kuala Lumpur
Advanced Risk Management	4/8/2024	8/8/2024	Dubai
Assessment of Safety and Health Programs According to OSHA	4/8/2024	8/8/2024	Cyprus

Communication and Dealing skills and Strategy of Customer Satisfaction	4/8/2024	8/8/2024	Beirut
Management of Occupational Safety and Health According to American OSHA and British Characteristic	4/8/2024	8/8/2024	Kuala Lumpur
Security Fire And Loss Prevention And Emergency Management	4/8/2024	8/8/2024	Dubai
Accident Investigation and finding out their Solutions	11/8/2024	15/08/2024	Alexandria
Advanced Health & Safety Management	11/8/2024	15/08/2024	Amman
Air , Water and Soil Pollution	11/8/2024	15/08/2024	Jakarta
Auditor Role in Security Risk Management	11/8/2024	15/08/2024	Amman
Designing, Specifying and constructing with Modern Concrete	11/8/2024	15/08/2024	Alexandria
Developing of Communication Skills for Hospitals Staff	11/8/2024	15/08/2024	Amman
Drilling, Reservoir & Petroleum Engineering	11/8/2024	15/08/2024	Jakarta
Electric Power Distribution System For Industrial Plants	11/8/2024	15/08/2024	Amman
Excellence in Management of Hospitals and Medical Institutions	11/8/2024	15/08/2024	Amman
Firewalls, Perimeter Protection & VPNs	11/8/2024	15/08/2024	Jakarta
Hazardous Waste Management & Pollution Prevention	11/8/2024	15/08/2024	Alexandria
Improving Productivity through Quality and Cost Reduction	11/8/2024	15/08/2024	Amman
Infection Control in Health Care and Public Places	11/8/2024	15/08/2024	Jakarta
Introduction to Pipeline Technology	11/8/2024	15/08/2024	Amman

Maintenance of Equipments: Reliability Best Practices, Contracting & Outsourcing	11/8/2024	15/08/2024	Alexandria
Management of Hospitals and Medical Records	11/8/2024	15/08/2024	Amman
Managing Time and Cost of Projects	11/8/2024	15/08/2024	Jakarta
Methods of Economic Evaluation and Comon of Investment Projects	11/8/2024	15/08/2024	Amman
Optimizing Equipment Maintenance & Replacement Decisions	11/8/2024	15/08/2024	Alexandria
Petroleum Oil Well Services	11/8/2024	15/08/2024	Amman
Planning of Distribution Systems for Electricity Grids	11/8/2024	15/08/2024	Jakarta
Process Control and Automation	11/8/2024	15/08/2024	Amman
Quality Management in Healthcore	11/8/2024	15/08/2024	Amman
Risk Assessment & Risk Management	11/8/2024	15/08/2024	Jakarta
S/Station Operation,Maintenance and Protection System	11/8/2024	15/08/2024	Alexandria
Safety in transportation& Handling, storage material	11/8/2024	15/08/2024	Amman
Security Management & Coordination in Organizations	11/8/2024	15/08/2024	Jakarta
Computerized Maintenance Management System (CMMS)	11/8/2024	15/08/2024	Istanbul
Safety Technology & Risk Management	11/8/2024	15/08/2024	London
Accounting in the Industrial, Construction and Oil Firms	18/08/2024	22/08/2024	Cairo
Achieving Excellence in Management of Health and Medical Services	18/08/2024	22/08/2024	Proxel

Advanced Power System Analysis in Electrical Networks using ETAP Power Station	18/08/2024	22/08/2024	Dubai
Detailing in Concrete Structure	18/08/2024	22/08/2024	Cairo
Developing the Skills of the Workers in the Management of Registration and Licensing	18/08/2024	22/08/2024	Dubai
Excellence in the Work of the Audit, Evaluation and Periodic Inspections of Facilities	18/08/2024	22/08/2024	Dubai
Health & Safety Management, Safety Culture and Assessing Pure Risk in the Workplace	18/08/2024	22/08/2024	Cairo
Hospitals Management & Total Quality	18/08/2024	22/08/2024	Cairo
Indexing and Medical Classification	18/08/2024	22/08/2024	Dubai
Maintenance Shutdown Planning	18/08/2024	22/08/2024	Cairo
Managerial, Behavioral & Technical Skills in Nursing Administration	18/08/2024	22/08/2024	Dubai
Petroleum Economics & Risk Analysis	18/08/2024	22/08/2024	Cairo
Petroleum Risk, Decision Analysis & Economics	18/08/2024	22/08/2024	Dubai
Recent Trends in Excellent and Innovative Leadership of Security and Safety Directors	18/08/2024	22/08/2024	Dubai
Safe Management of Liquid and Solid Wastes	18/08/2024	22/08/2024	Cairo
Safety Engineering & Risk Management	18/08/2024	22/08/2024	Cairo
Security and Safety According to British NEBOSH	18/08/2024	22/08/2024	Dubai
Behavioural Skills of Security Supervisors	25/08/2024	29/08/2024	Sharm shekh
Developing an Effective Safety Culture	25/08/2024	29/08/2024	Proxel

Electrical Distribution Equipment Operation & Maintenance	25/08/2024	29/08/2024	Sharm shekh
Health and safety benchmarking principles and practice	25/08/2024	29/08/2024	Proxel
How to Conduct a Network Vulnerability Assessment	25/08/2024	29/08/2024	Proxel
Investigation of Accidents and Fires Originating out of Electricity	25/08/2024	29/08/2024	Sharm shekh
Management of Construction Projects	25/08/2024	29/08/2024	Proxel
Methods of Food Processing and Preservation	25/08/2024	29/08/2024	Sharm shekh
Petroleum Engineering for Non-Petroleum Engineers	25/08/2024	29/08/2024	Proxel
Process Management: Mapping and Improvement	25/08/2024	29/08/2024	Sharm shekh
Safety and Environmental Management Program (SEMP)	25/08/2024	29/08/2024	Proxel
Safety Grounding and Power Plant Safety	25/08/2024	29/08/2024	Proxel
Safety Leadership And Safety Culture	25/08/2024	29/08/2024	London
Behavioral Based Safety	25/08/2024	29/08/2024	Dubai
Principles, Design and Operation of Distillation Techniques	25/08/2024	29/08/2024	Jakarta
Best Practice in Sewage & Industrial Waste Water Treatment & Environmental Protection	1/9/2024	5/9/2024	Amman
Developing Leadership Skills in Security Management s	1/9/2024	5/9/2024	Istanbul
Electrical Equipment & Control Systems: Commissioning, Testing & Start-Up of Electrical Systems	1/9/2024	5/9/2024	London
Health Care Services Management	1/9/2024	5/9/2024	Cairo

How to Deal with Hospital Wastes	1/9/2024	5/9/2024	Jakarta
ISO 31000:2009 International Risk Management Compliance	1/9/2024	5/9/2024	Kasablanka
Management of Environmental and occupational health wastes	1/9/2024	5/9/2024	Dubai
Modern Maintenance & Reliability Management: Planning, Estimating	1/9/2024	5/9/2024	Vienna
Petroleum Fractionation Tower Design	1/9/2024	5/9/2024	Beirut
Process Safety Management Compliance	1/9/2024	5/9/2024	London
Safety and Occupational Health Management	1/9/2024	5/9/2024	Amman
Safety in Electricity Generation Stations	1/9/2024	5/9/2024	Istanbul
Comprehensive Course in Forensic Medicine - Advanced	8/9/2024	12/9/2024	Istanbul
Design of Electric Distribution Networks	8/9/2024	12/9/2024	Amman
Electrical Equipment: Transformers, Inverters, Rectifiers, Uninterruptible Power Systems, Generators	8/9/2024	12/9/2024	Dubai
Fundamentals of Oil and Gas Facilities	8/9/2024	12/9/2024	Kuala Lumpur
Lab Techniques and Water Quality Control	8/9/2024	12/9/2024	Istanbul
Modern techniques in exploration and oil production methods	8/9/2024	12/9/2024	London
Occupational Safety and Health Administration (American OSHA)	8/9/2024	12/9/2024	Cairo
Production and Operation Management	8/9/2024	12/9/2024	Istanbul
Risk Based Inspection Implementation Integration & Management	8/9/2024	12/9/2024	Dubai

Condition Monitoring of Power System Equipment	15/09/2024	19/09/2024	Ottawa
Design of Electric Switchboards (LV & MV) only of Design & Engineering Engineers	15/09/2024	19/09/2024	Amman
Electrical Installations in Buildings , Hospitals and Factories	15/09/2024	19/09/2024	Istanbul
Gas Lift at Intermediate Level	15/09/2024	19/09/2024	Athens
Leadership and Direct Health Care Institutions	15/09/2024	19/09/2024	Amsterdam
Modern Techniques in Protecting Critical Infrastructure	15/09/2024	19/09/2024	Manama
Oil & Gas Accounting & Performance Measurement	15/09/2024	19/09/2024	Amman
Production Planning and Control	15/09/2024	19/09/2024	Doha
Risk Management, Problem Solving and Effective Decision Making	15/09/2024	19/09/2024	Amman
Construction & Maintenance of Asphalt & Gravel Roads	22/09/2024	26/09/2024	Dubai
Electrical Installations in Hazardous Areas: Classification, Safe Handling, Operation & Maintenance`	22/09/2024	26/09/2024	Dubai
Environmental Risk Assessment and Management	22/09/2024	26/09/2024	Amman
Evidence of Microbial Food Products	22/09/2024	26/09/2024	Ottawa
Gas Lift Design & Optimization Technology	22/09/2024	26/09/2024	Quebec
Modern Techniques in Water Treatment	22/09/2024	26/09/2024	Dubai
Oil & Gas Reserves Evaluation	22/09/2024	26/09/2024	Michigan
Quality & Security Of Electric Power Delivery Systems	22/09/2024	26/09/2024	Amman

Risk-Based Process Safety Management	22/09/2024	26/09/2024	London
Behavioral Based Safety:Development, Implementation& Practice	22/09/2024	26/09/2024	Istanbul
Analysis and Conducting Contracts Medical Insurance	29/09/2024	3/10/2024	Kuala Lumpur
Control of Environmental Pollution in Oil Refineries	29/09/2024	3/10/2024	Beirut
Crisis Management, Security and Effective Decisions	29/09/2024	3/10/2024	Dubai
Design, Inspection, Repair And Maintenance Concrete Structure In Petrochemical Plants.	29/09/2024	3/10/2024	New York
Early detection of occupational diseases	29/09/2024	3/10/2024	Kuala Lumpur
Electrical Power Factor Improvement	29/09/2024	3/10/2024	Beirut
Engineering Materials for Buildings and Bridges	29/09/2024	3/10/2024	Dubai
Hazard Analysis and Critical Control Points (HACCP)	29/09/2024	3/10/2024	New York
Health Sector Reform Policies	29/09/2024	3/10/2024	Kuala Lumpur
Integrated and Creative Perspective of Project Management	29/09/2024	3/10/2024	Kuala Lumpur
Protection and Coordination of Electric Networks	6/10/2024	10/10/2024	Dubai
Application Of Electrical Science To Power Generation, Transmission and Utilization	6/10/2024	10/10/2024	Kuala Lumpur
Best Understanding & Implementation of Modern HSE Management System	6/10/2024	10/10/2024	Amman
Cost Accounting in Health Sector	6/10/2024	10/10/2024	Sharm shekh
Designing and analyzing Water Networks using Computer Applications	6/10/2024	10/10/2024	Amman

Earthling of Utility and Industrial Distribution System	6/10/2024	10/10/2024	Kuala Lumpur
Emergency Management and Safety of Utilities and Employees	6/10/2024	10/10/2024	Sharm shekh
Enhanced Oil Recovery (EOR)	6/10/2024	10/10/2024	Amman
Hazardous Chemicals: Handling, Storage, Disposal, Monitoring & Response	6/10/2024	10/10/2024	Amman
Integrated Total Project Management	6/10/2024	10/10/2024	Kuala Lumpur
Lean Principles: Removing Waste in Organizations	6/10/2024	10/10/2024	Sharm shekh
Maintenance Contracting & Outsourcing	6/10/2024	10/10/2024	Amman
Measuring Customer Satisfaction for Medical Services Provided to Them	6/10/2024	10/10/2024	Kuala Lumpur
Modern Maintenance Technologies: Challenging Traditional Approaches in Maintenance	6/10/2024	10/10/2024	Amman
Modern Trends in Management of Health Care Institutions	6/10/2024	10/10/2024	Sharm shekh
Oil- Field Electricity	6/10/2024	10/10/2024	Amman
Practical Hydraulic Systems: Operation and Troubleshooting	6/10/2024	10/10/2024	Kuala Lumpur
Project Feasibility Studies by Using Computer	6/10/2024	10/10/2024	Sharm shekh
Protection Scheme & Devices	6/10/2024	10/10/2024	Amman
Rotating Equipment (Operation , Maintenance and Vibration Analysis)	6/10/2024	10/10/2024	Amman
Six Sigma Quality Applications for Business Growth	6/10/2024	10/10/2024	Kuala Lumpur
Economics of Projects and Process Analysis	6/10/2024	10/10/2024	Amman

Supervisory Skills for Safety & Security Officers	6/10/2024	10/10/2024	Vienna
Chemical Engineering for Non Chemical Engineers	6/10/2024	10/10/2024	Frankfurt
Management Crisis in Food	13/10/2024	17/10/2024	London
Customer Service and Dealing with the Public in Hospitals	13/10/2024	17/10/2024	Beijing
Emergency Response Management :Planning, Leadership & Communication	13/10/2024	17/10/2024	Alexandria
Environmental Protection : Loss Prevention & Pollution Control	13/10/2024	17/10/2024	Beijing
Advanced Risk Assessment with Production & Operation	13/10/2024	17/10/2024	Kasablanka
Applied Geostatistics For Oil & Gas	13/10/2024	17/10/2024	Istanbul
Business Systems Analysis and Design	13/10/2024	17/10/2024	Singapore
Designing and Implementing an Occupational Health and Safety Management System (OHSMS)	13/10/2024	17/10/2024	Amman
Drilling Engineering and Calculations (Problems & Solutions)	13/10/2024	17/10/2024	Kasablanka
Economic & Technical Evaluations in Engineering & Maintenance Projects	13/10/2024	17/10/2024	Istanbul
Environmental Health	13/10/2024	17/10/2024	Singapore
Fire - fighting and Emergency Control	13/10/2024	17/10/2024	Kasablanka
HAZARDOUS MATERIAL EMERGENCY SPILL RESPONSE	13/10/2024	17/10/2024	Amman
Industrial Pollution Control	13/10/2024	17/10/2024	Kasablanka
Integration of HSE&QMS Management Systems	13/10/2024	17/10/2024	Istanbul

Managing Health Risks	13/10/2024	17/10/2024	Kasablanka
Mechanical Integrity & Reliability In Refineries Petrochemical & Process Plants	13/10/2024	17/10/2024	Istanbul
Modern Methods for Health Research	13/10/2024	17/10/2024	Singapore
Oil fires - the measures of prevention and control techniques	13/10/2024	17/10/2024	Amman
Planning and Organization in Hospital Management	13/10/2024	17/10/2024	Kasablanka
Preparing and Writing of Medical Services Reports	13/10/2024	17/10/2024	Istanbul
Public key Infrastructure (PKI) in the Enterprise.	13/10/2024	17/10/2024	Singapore
Refractory Design, Installation, Inspection, & Repair	13/10/2024	17/10/2024	Kasablanka
Rotating Equipment Fundamental & Performance Monitoring	13/10/2024	17/10/2024	Amman
Security and Safety of Hospitals and Medical Institutions	13/10/2024	17/10/2024	Kasablanka
Sizing, Selecting, and Applying Process Control Valves	13/10/2024	17/10/2024	Istanbul
Advanced Power Transmission Technologies	20/10/2024	24/10/2024	Kuala Lumpur
Assessment & review of safety operations in oil Facilities	20/10/2024	24/10/2024	Amman
Combustion Control System	20/10/2024	24/10/2024	Istanbul
Crisis Management and Incident Controller	20/10/2024	24/10/2024	Alexandria
Advanced Power Transmission Technologies	20/10/2024	24/10/2024	Kuala Lumpur
Assessment & review of safety operations in oil Facilities	20/10/2024	24/10/2024	Amman

Combustion Control System	20/10/2024	24/10/2024	Istanbul
Crisis Management and Incident Controller	20/10/2024	24/10/2024	Alexandria
Customer Service and Dealing with the Public in Hospitals	20/10/2024	24/10/2024	Beijing
Designing High Performance Concrete Structures	20/10/2024	24/10/2024	Madrid
Development of Professional Relationships and Assure The Positive Interaction	20/10/2024	24/10/2024	Kuala Lumpur
Economics of Projects and Process Analysis	20/10/2024	24/10/2024	Amman
Emergency Response Management :Planning, Leadership & Communication	20/10/2024	24/10/2024	Alexandria
Environmental Impact Assessment	20/10/2024	24/10/2024	Istanbul
Environmental Protection : Loss Prevention & Pollution Control	20/10/2024	24/10/2024	Beijing
Facility Management	20/10/2024	24/10/2024	Kuala Lumpur
Hazardous Material Emergency Spill Response (OSHA & NFPA Standards)	20/10/2024	24/10/2024	Madrid
Industrial Accounting in Oil Companies	20/10/2024	24/10/2024	Kuala Lumpur
International Arbitration in Petroleum Contracts	20/10/2024	24/10/2024	Amman
Machine Failure Analysis	20/10/2024	24/10/2024	Alexandria
Managers Aiming for Zero Machine Breakdowns	20/10/2024	24/10/2024	Kuala Lumpur
Mechanical Seals: Designs, Application, Selection, Installation, Troubleshooting and Maintenance	20/10/2024	24/10/2024	Amman
Modern methods of analysis and Testing of oil wells	20/10/2024	24/10/2024	Istanbul

Modern Trends in Managing Project Teams	20/10/2024	24/10/2024	Alexandria
Modern Trends of Safety Supervision and Preparation of Safety Strategies and Plans	20/10/2024	24/10/2024	Cairo
Development of Professional Relationships and Assure The Positive Interaction Between Different Disciplines	20/10/2024	24/10/2024	Kuala Lumpur
Environmental Impact Assessment	20/10/2024	24/10/2024	Istanbul
Facility Management	20/10/2024	24/10/2024	Kuala Lumpur
Hazardous Material Emergency Spill Response (OSHA & NFPA Standards)	20/10/2024	24/10/2024	Madrid
Industrial Accounting in Oil Companies	20/10/2024	24/10/2024	Kuala Lumpur
International Arbitration in Petroleum Contracts	20/10/2024	24/10/2024	Amman
Machine Failure Analysis	20/10/2024	24/10/2024	London
Managers Aiming for Zero Machine Breakdowns	20/10/2024	24/10/2024	Kuala Lumpur
Mechanical Seals: Designs, Application, Selection, Installation, Troubleshooting and Maintenance	20/10/2024	24/10/2024	Amman
Modern Methods Of Analysis And Testing Of Oil Wells	20/10/2024	24/10/2024	Istanbul
Modern Trends in Managing Project Teams	20/10/2024	24/10/2024	London
Modern Trends of Safety Supervision and Preparation of Safety Strategies and Plans	20/10/2024	24/10/2024	Beirut
Oil Recovery & Solids Removal	20/10/2024	24/10/2024	Madrid
Pharmaceutical System In Hospitals And Health Units	20/10/2024	24/10/2024	Kuala Lumpur
Prevention against Security Risks in Industrial Organizations	20/10/2024	24/10/2024	Amman

Project Management (From A to Z)	20/10/2024	24/10/2024	London
Pump Technology (Selection, Operation & Maintenance)	20/10/2024	24/10/2024	Istanbul
Pumps, Compressors Design, Maintenance and Troubleshooting	20/10/2024	24/10/2024	Dubai
Recent Trends in Monitoring , Preparedness and Emergency Response	20/10/2024	24/10/2024	Kuala Lumpur
Rotating Equipment Vibration and Monitoring	20/10/2024	24/10/2024	Madrid
Security and Safety in Petroleum Operations	20/10/2024	24/10/2024	Kuala Lumpur
Designing High Performance Concrete Structures	20/10/2024	24/10/2024	Madrid
Pharmaceutical system in hospitals and health units	20/10/2024	24/10/2024	Kuala Lumpur
Prevention against Security Risks in Industrial Organizations	20/10/2024	24/10/2024	Amman
Pump Technology (Selection, Operation & Maintenance)	20/10/2024	24/10/2024	Istanbul
Pumps, Compressors Design, Maintenance and Troubleshooting	20/10/2024	24/10/2024	Beijing
Recent Trends in Monitoring , Preparedness and Emergency Response	20/10/2024	24/10/2024	Kuala Lumpur
Rotating Equipment Vibration and Monitoring	20/10/2024	24/10/2024	Madrid
Security and Safety in Petroleum Operations	20/10/2024	24/10/2024	Kuala Lumpur
Designing High Performance Concrete Structures	20/10/2024	24/10/2024	Madrid
Advanced Procedures for Risk Assessment and Analysis in the Workplace	27/10/2024	31/10/2024	Istanbul
Assessment of Risk to Health from Chemical Substances	27/10/2024	31/10/2024	London

Commissioning and Troubleshooting Control Systems	27/10/2024	31/10/2024	Amman
Design & Inspection of Refractory Materials for Refineries, Power Generation & Petrochemical Plants	27/10/2024	31/10/2024	Kuala Lumpur
Design of Construction Documents and Tender Preparation	27/10/2024	31/10/2024	Kasablanka
Distribution Systems of Electrical Power	27/10/2024	31/10/2024	Istanbul
Effective Planning and Management of Hospitals and Health Services	27/10/2024	31/10/2024	Dubai
Environmental Management Systems	27/10/2024	31/10/2024	Amman
Evaluation and Improvement of the Quality of Leather	27/10/2024	31/10/2024	Kasablanka
Advanced Procedures for Risk Assessment and Analysis in the Workplace	27/10/2024	31/10/2024	Istanbul
Design of Construction Documents and Tender Preparation	27/10/2024	31/10/2024	Kasablanka
Effective Planning and Management of Hospitals and Health Services	27/10/2024	31/10/2024	Proxel
International Standards for Safety and Occupational Health in Petroleum Refineries	27/10/2024	31/10/2024	Proxel
Managing Health and Safety in the Workplace	27/10/2024	31/10/2024	Istanbul
Occupational Health and Safety in Hospitals	27/10/2024	31/10/2024	Kasablanka
Security and Safety in Ports	27/10/2024	31/10/2024	Istanbul
Industrial Boilers Operation and Troubleshooting	27/10/2024	31/10/2024	Istanbul
International Standards for Safety and Occupational Health in Petroleum Refineries	27/10/2024	31/10/2024	Proxel
Managing Health and Safety in the Workplace	27/10/2024	31/10/2024	Istanbul

Medical Records Management	27/10/2024	31/10/2024	Madrid
Modern Petroleum Well Test Analysis	27/10/2024	31/10/2024	Amman
Monitoring, Assessment and Supervision of Health Services	27/10/2024	31/10/2024	Kuala Lumpur
Occupational Health and Safety in Hospitals	27/10/2024	31/10/2024	Kasablanka
Planning and managing shutdowns, turnarounds	27/10/2024	31/10/2024	Istanbul
Principles and Practice of Air Pollution Control	27/10/2024	31/10/2024	Dubai
Pumps & Compressors: Predictive Maintenance & Diagnostics	27/10/2024	31/10/2024	Amman
Quality Assurance Systems in Hospitals	27/10/2024	31/10/2024	Kuala Lumpur
Quality Control and Quality Assurance of Concrete	27/10/2024	31/10/2024	London
Recent Trends in the Design and Decorating of Gardens (Innovative Approach)	27/10/2024	31/10/2024	Istanbul
Security and Safety in Ports	27/10/2024	31/10/2024	Istanbul
Managing Projects Using Microsoft Project	3/11/2024	7/11/2024	Amman
Medical Terminology	3/11/2024	7/11/2024	Dubai
Modern Systems in the Management and Development of Health Services	3/11/2024	7/11/2024	Kuala Lumpur
Nutritional Projects Management	3/11/2024	7/11/2024	Madrid
Petroleum Reservoir Management	3/11/2024	7/11/2024	London
Planning For Effective Management of Nursing	3/11/2024	7/11/2024	Istanbul

Procedures of Occupational Safety and Health According to American OSHA and British	3/11/2024	7/11/2024	Dubai
Pumps and Pipe Networks Maintenance	3/11/2024	7/11/2024	Kuala Lumpur
Maintenance Management: Systems, Tools and Techniques	10/11/2024	14/11/2024	Singapore
Quality Management in Healthcore	10/11/2024	14/11/2024	Vienna
Risk Assessment & Risk Management	10/11/2024	14/11/2024	Sharm shekh
S/Station Operation, Maintenance and Protection System	10/11/2024	14/11/2024	Dubai
Safety in transportation & Handling, storage material	10/11/2024	14/11/2024	Vienna
Security Management & Coordination in Organizations	10/11/2024	14/11/2024	Sharm shekh
Computerized Maintenance Management System (CMMS)	10/11/2024	14/11/2024	Kuala Lumpur
Advanced Maintenance Management	10/11/2024	14/11/2024	Amman
Hospitals Management & Total Quality	17/11/2024	21/11/2024	Dubai
Indexing and Medical Classification	17/11/2024	21/11/2024	Amsterdam
Maintenance Shutdown Planning	17/11/2024	21/11/2024	Singapore
Managerial, Behavioral & Technical Skills in Nursing Administration	17/11/2024	21/11/2024	Amman
Petroleum Economics & Risk Analysis	17/11/2024	21/11/2024	Paris
Petroleum Risk, Decision Analysis & Economics	17/11/2024	21/11/2024	New York
Recent Trends in Excellent and Innovative Leadership of Security and Safety Directors	17/11/2024	21/11/2024	New York

Safe Management of Liquid and Solid Wastes	17/11/2024	21/11/2024	Istanbul
Safety Engineering & Risk Management	17/11/2024	21/11/2024	Paris
Security and Safety According to British NEBOSH	17/11/2024	21/11/2024	Dubai
Behavioral Based Safety:Development, Implementation & Practice	24/11/2024	28/11/2024	Dubai
Behavioural Skills of Security Supervisors	24/11/2024	28/11/2024	Athens
Developing an Effective Safety Culture	24/11/2024	28/11/2024	London
Electrical Distribution Equipment Operation & Maintenance	24/11/2024	28/11/2024	Istanbul
Health And Safety Benchmarking Principles And Practice	24/11/2024	28/11/2024	Dubai
How to Conduct a Network Vulnerability Assessment	24/11/2024	28/11/2024	Kuala Lumpur
Investigation of Accidents and Fires Originating out of Electricity	24/11/2024	28/11/2024	Istanbul
Management of Construction Projects	24/11/2024	28/11/2024	Amman
Methods of Food Processing and Preservation	24/11/2024	28/11/2024	London
Administrative Skills in Hospitals & Health Institutions	1/12/2024	5/12/2024	Dubai
Best Practice in Sewage & Industrial Waste Water Treatment & Environmental Protection	1/12/2024	5/12/2024	London
Electrical Equipment & Control Systems: Commissioning, Testing & Start-Up of Electrical Systems	1/12/2024	5/12/2024	Amman
Health Care Services Management	1/12/2024	5/12/2024	Dubai
Management of Environmental and Occupational Health Wastes	1/12/2024	5/12/2024	Dubai

Modern Maintenance & Reliability Management: Planning, Estimating	1/12/2024	5/12/2024	Dammam
Petroleum Fractionation Tower Design	1/12/2024	5/12/2024	Kuala Lumpur
Design of Electric Distribution Networks	8/12/2024	12/12/2024	London
Electrical Equipment: Transformers, Inverters, Rectifiers, Uninterruptible Power Systems, Generators	8/12/2024	12/12/2024	Kuala Lumpur
Fundamentals of Oil and Gas Facilities	8/12/2024	12/12/2024	Kasablanka
Lab Techniques and Water Quality Control	8/12/2024	12/12/2024	Kasablanka
Modern Techniques In Exploration And Oil Production Methods	8/12/2024	12/12/2024	Cairo
Occupational Safety and Health Administration (American OSHA)	8/12/2024	12/12/2024	London
Comprehensive Course in Forensic Medicine - Advanced	8/12/2024	12/12/2024	Barcelona
Condition Monitoring of Power System Equipment	15/12/2024	19/12/2024	Amman
Design of Electric Switchboards (LV & MV) only of Design & Engineering Engineers	15/12/2024	19/12/2024	Dubai
Electrical Installations in Buildings , Hospitals and Factories	15/12/2024	19/12/2024	Amman
Oil & Gas Accounting & Performance Measurement	15/12/2024	19/12/2024	Istanbul
Condition Monitoring of Power System Equipment	15/12/2024	19/12/2024	Athens
Design of Electric Switchboards (LV & MV) only of Design & Engineering Engineers	15/12/2024	19/12/2024	Dubai
Electrical Installations in Buildings , Hospitals and Factories	15/12/2024	19/12/2024	Madrid
Gas Lift at Intermediate Level	15/12/2024	19/12/2024	Istanbul

Leadership and Direct Health Care Institutions	22/12/2024	26/12/2024	Ottawa
Oil & Gas Accounting & Performance Measurement	22/12/2024	26/12/2024	Dubai
Production Planning and Control	22/12/2024	26/12/2024	London
Risk Management, Problem Solving and Effective Decision Making	22/12/2024	26/12/2024	Singapore
Risk and Crisis Management	22/12/2024	26/12/2024	Frankfurt
Safety Technology & Risk Management	22/12/2024	26/12/2024	Quebec
Behavioral Based Safety:Development, Implementation& Practice	29/12/2024	2/1/2025	Beirut
Industrial Pollution Control	29/12/2024	2/1/2025	Beirut
Designing High Performance Concrete Structures	29/12/2024	2/1/2025	Singapore
Modern Trends of Safety Supervision and Preparation of Safety Strategies and Plans	29/12/2024	2/1/2025	Beirut
Pumps, Compressors Design, Maintenance and Troubleshooting	29/12/2024	2/1/2025	Beirut
Recent Trends in Monitoring , Preparedness and Emergency Response	29/12/2024	2/1/2025	Amman



Stores, Purchasing & Logistics Management

Stores, Purchasing, Logistics 2024

Title	From	To	Venue
Franchising Specialist Advanced Course	7/1/2024	11/1/2024	Amman
Logistics & Supply Chain Management	7/1/2024	11/1/2024	New York
Professional Purchase Skills (PPS)	7/1/2024	11/1/2024	Amman
Rules and Regulations of Internal and External Purchase	7/1/2024	11/1/2024	Barcelona
Certified Sales Manager	14/01/2024	18/01/2024	Dubai
Logistics & Transportation Techniques	14/01/2024	18/01/2024	Tunis
Skills of marketing and Electronic Sales	14/01/2024	18/01/2024	Amsterdam
Computer Applications in Stores Management and Stock Control	14/01/2024	18/01/2024	Istanbul
Management of Procurement and Contract Logistics	14/01/2024	18/01/2024	Istanbul
Excellence in Warehouse Management and Technology Strategies	14/01/2024	18/01/2024	Kuala Lumpur
Purchase and Stores Management by Computer	14/01/2024	18/01/2024	Beirut
Purchase Problem – Solving Techniques (Innovative Approach)	14/01/2024	18/01/2024	Istanbul
Stores Management and Stock Control	14/01/2024	18/01/2024	Amman
Developing the Skills of the Officials of Warehouses and Stores	21/01/2024	25/01/2024	Beirut
External purchases, shipping and customs clearance	21/01/2024	25/01/2024	Paris
Fundamentals of Purchasing	21/01/2024	25/01/2024	Beirut

How to Overcome the Problems of the Branches of Franchising	21/01/2024	25/01/2024	Amman
Logistics Management of Materials According to TQM	21/01/2024	25/01/2024	Istanbul
Material Requirments Planning (MRP)	21/01/2024	25/01/2024	Beirut
Procurement and Supply Chain Management Best Practices	21/01/2024	25/01/2024	Paris
Developing Value Added Marketing Strategies	28/01/2024	1/2/2024	Tunis
Excellence in Warehouse and Inventory	28/01/2024	1/2/2024	Dubai
Implementing a Logistics Process in your Organization	28/01/2024	1/2/2024	Amsterdam
Managing Franchise Agreements: Transfers and Renewals	28/01/2024	1/2/2024	Beirut
Modern Purchase Techniques and Provision Management	28/01/2024	1/2/2024	Tunis
Modern Trends in the Management of Purchase and Stores	28/01/2024	1/2/2024	Los Angeles
Purchase, Stores & Logistic	28/01/2024	1/2/2024	Cyprus
Strategic Logistics: Planning and Management	28/01/2024	1/2/2024	Istanbul
The Integrated Approach of Moving from Product Selling to Solution Selling	28/01/2024	1/2/2024	Beirut
Total Quality Management of Purchase and Stores	28/01/2024	1/2/2024	Kuala Lumpur
Advanced Contracts and Purchasing Management	4/2/2024	8/2/2024	Amman
Creative Marketing Policies in Mobile Companies.	4/2/2024	8/2/2024	Cairo
Dynamic Selling Skills during Recession	4/2/2024	8/2/2024	Singapore

Effective Purchasing and contract Negotiation Strategies	4/2/2024	8/2/2024	Cairo
Innovation in Stores , Material and Stock Management	4/2/2024	8/2/2024	Kasablanka
Integrated Skills of Purchase and Stores Management	4/2/2024	8/2/2024	Amman
Managing Franchise Problems	4/2/2024	8/2/2024	Cairo
Modern Skills of Marketing and Promotion	4/2/2024	8/2/2024	Vienna
Modern Trends of Bid Analysis and Evaluation	4/2/2024	8/2/2024	Singapore
Strategic Planning for Marketing ,Sales and Promotion Management	4/2/2024	8/2/2024	Kasablanka
Strategic planning for stores and dealing with idle stock and accumulated and identify needs	4/2/2024	8/2/2024	Amman
Advanced Logistics Management	11/2/2024	15/02/2024	Amman
Creativity in Sales and Managing VIP Accounts	11/2/2024	15/02/2024	Dubai
Effective Control of Warehouses and Stores	11/2/2024	15/02/2024	Athens
Effective Purchasing and Inventory Management	11/2/2024	15/02/2024	Tunis
Integrating Purchasing, Logistics and Inventory with Suppliers	11/2/2024	15/02/2024	Amman
Managing Freight And Logistics Management	11/2/2024	15/02/2024	Beirut
Modern Strategies in Purchase Management	11/2/2024	15/02/2024	Dubai
Negotiation Strategies for Better Purchasing Value	11/2/2024	15/02/2024	Athens
Strategic planning for stores and Stock Control	11/2/2024	15/02/2024	Amman

The Integrated Skills in Warehouse Management and Inventory Control	11/2/2024	15/02/2024	Amman
Advanced Management of Tenders and Purchase Contracts Legally and Practically	18/02/2024	22/02/2024	Beirut
Customer Relation Management (CRM)	18/02/2024	22/02/2024	Istanbul
Effective Inventory Planning and Stock Control	18/02/2024	22/02/2024	Beirut
Advanced Purchasing Management:	18/02/2024	22/02/2024	Vienna
Developed Methods in the Management of Purchases and Supplier Performance Evaluation	25/02/2024	28/02/2024	Dubai
Effective management of warehouses, stores and logistics	25/02/2024	28/02/2024	Kuala Lumpur
Effective Storekeeping Skills	25/02/2024	28/02/2024	New York
Inventory and Stock Control Management	25/02/2024	28/02/2024	Dubai
Developing Facilitation Skills & Maximizing the Results of Business Meetings and Discussions	3/3/2024	7/3/2024	Amman
Effective Purchase Management and Incoterms	3/3/2024	7/3/2024	Vienna
e-Marketing and Sales under Current and Future Changes	3/3/2024	7/3/2024	Amman
Fundamentals of Purchasing for the New Buyer	3/3/2024	7/3/2024	Amman
How to be as a Master Franchisee	10/3/2024	14/03/2024	Kasablanka
Inventory Management Techniques	10/3/2024	14/03/2024	Singapore
Legal Aspects of Purchase Contracts	10/3/2024	14/03/2024	Sharm shekh
Marketing Strategies in Light of Competition and Team Building Marketing and Selling	10/3/2024	14/03/2024	Sharm shekh

Exceeding Customer Expectations by Providing VIP Standard Customer Service	17/03/2024	21/03/2024	Amman
How to Overcome the Language Barrier with the Customer	17/03/2024	21/03/2024	Istanbul
Keys to Successful Franchising Licensing	17/03/2024	21/03/2024	Kuala Lumpur
Modern Techniques of Purchase, Stores and Logistic System	17/03/2024	21/03/2024	Amman
Computer Applications in Stores Management and Stock Control	31/03/2024	4/4/2024	Singapore
Effective Purchasing, Tendering & Supplier Selection	31/03/2024	4/4/2024	Istanbul
External purchases, shipping and customs clearance	31/03/2024	4/4/2024	Amman
How to Overcome the Language Barrier with the Customer	31/03/2024	4/4/2024	Dubai
Managing Franchise Problems	7/4/2024	11/4/2024	Kasablanka
Modern Techniques in Planning, Accounting and Stores Control	7/4/2024	11/4/2024	Madrid
Modern Trends of Bid Analysis and Evaluation	7/4/2024	11/4/2024	Paris
Strategic Logistics: Planning and Management	7/4/2024	11/4/2024	London
Advanced Techniques of Purchase Management, Negotiation and Evaluation of Suppliers	14/04/2024	18/04/2024	Singapore
Creativity in Sales and Managing VIP Accounts	14/04/2024	18/04/2024	Cairo
Effective Control of Warehouses and Stores	14/04/2024	18/04/2024	Madrid
Innovation in Stores , Material and Stock Management	14/04/2024	18/04/2024	Proxel
Customer Relation Management (CRM)	21/04/2024	25/04/2024	Istanbul

Effective Inventory Planning and Stock Control	21/04/2024	25/04/2024	Jakarta
Exceeding Customer Expectations by Providing VIP Standard Customer Service	21/04/2024	25/04/2024	Cairo
Managing proactive sales teams & avoiding crisis	21/04/2024	25/04/2024	Istanbul
Organization and Management of Purchase	28/04/2024	2/5/2024	Jakarta
Developed Methods in the Management of Purchases and Supplier Performance Evaluation	28/04/2024	2/5/2024	Amman
Effective management of warehouses, stores and logistics	28/04/2024	2/5/2024	Cyprus
Logistics & Supply Chain Management	28/04/2024	2/5/2024	Beirut
Developing Facilitation Skills & Maximizing the Results of Business Meetings and Discussions	5/5/2024	9/5/2024	Barcelona
Effective Purchase Management and Incoterms	5/5/2024	9/5/2024	Sharm shekh
Marketing Strategies in Confrontation of Contemporary Challenges	5/5/2024	9/5/2024	Barcelona
Preparing and Executing an Effective Marketing Plan	5/5/2024	9/5/2024	Sharm shekh
Advanced Contracts and Purchasing Management	12/5/2024	16/05/2024	Ottawa
Advanced Purchasing and Cost Saving Techniques	12/5/2024	16/05/2024	Sharm shekh
Developing the Skills of Storekeepers	12/5/2024	16/05/2024	Alexandria
Integrated Skills of Purchase and Stores Management	12/5/2024	16/05/2024	Istanbul
Inventory Management Techniques	12/5/2024	16/05/2024	Sharm shekh
Integrating Purchasing, Logistics and Inventory with Suppliers	19/05/2024	23/05/2024	Istanbul

Advanced Logistics Management	19/05/2024	23/05/2024	Ottawa
Advanced Selling Skills for Retail Markets	19/05/2024	23/05/2024	Beirut
Advanced Stores & Inventory Management	19/05/2024	23/05/2024	New York
External Purchase Techniques	19/05/2024	23/05/2024	Amman
Advanced Management of Tenders and Purchase Contracts Legally and Practically	26/05/2024	30/05/2024	Dubai
Advanced Strategies of Defining and Implementing Winning Solutions for Target Markets	26/05/2024	30/05/2024	Alexandria
Developing the Skills of the Officials of Warehouses and Stores	26/05/2024	30/05/2024	Amman
Familiarity and its Impact on the Sales Process	26/05/2024	30/05/2024	Singapore
Advanced Procurement Management	2/6/2024	6/6/2024	Tunis
After - sale Services as an Approach to Retain Customers	2/6/2024	6/6/2024	Cyprus
Developing Value Added Marketing Strategies	2/6/2024	6/6/2024	Amman
Franchising Specialist Advanced Course	2/6/2024	6/6/2024	Sharm shekh
Certified Sales Manager	9/6/2024	13/06/2024	Barcelona
Effective Purchasing and contract Negotiation Strategies	9/6/2024	13/06/2024	Amman
Fundamentals of Purchasing for the New Buyer	9/6/2024	13/06/2024	New York
Modern Skills of Marketing and Promotion	9/6/2024	13/06/2024	Ottawa
Effective Purchasing and Inventory Management	16/06/2024	20/06/2024	Dubai

How to be as a Master Franchisee	16/06/2024	20/06/2024	Tunis
Modern Strategies in Purchase Management	16/06/2024	20/06/2024	Dubai
Store and Purchase Management , Cost Reduction and Dealing with Overstock	16/06/2024	20/06/2024	Tunis
Stores & Inventory Control	30/06/2024	4/7/2024	Beirut
Effective Storekeeping Skills	30/06/2024	4/7/2024	Singapore
Excellence in Warehouse and Inventory	30/06/2024	4/7/2024	Kasablanka
How to Overcome the Problems of the Branches of Franchising	30/06/2024	4/7/2024	Amman
Creative Marketing Policies in Mobile Companies.	7/7/2024	11/7/2024	Istanbul
Dynamic Selling Skills during Recession	7/7/2024	11/7/2024	Istanbul
e-Marketing and Sales under Current and Future Changes	7/7/2024	11/7/2024	Dubai
Implementing a Logistics Process in your Organization	7/7/2024	11/7/2024	Beirut
Advanced Techniques of Purchase Management, Negotiation and Evaluation of Suppliers	14/07/2024	18/07/2024	Kuala Lumpur
Creativity in Sales and Managing VIP Accounts	14/07/2024	18/07/2024	Dubai
Effective Control of Warehouses and Stores	14/07/2024	18/07/2024	Kasablanka
Innovation in Stores , Material and Stock Management	14/07/2024	18/07/2024	Dubai
Advanced Stores & Inventory Management	21/07/2024	25/07/2024	Istanbul
Customer Relation Management (CRM)	21/07/2024	25/07/2024	Athens

Effective Inventory Planning and Stock Control	21/07/2024	25/07/2024	Singapore
Exceeding Customer Expectations by Providing VIP Standard Customer Service	21/07/2024	25/07/2024	Beirut
Advanced Strategies of Defining and Implementing Winning Solutions for Target Markets	28/07/2024	1/8/2024	Proxel
Developed Methods in the Management of Purchases and Supplier Performance Evaluation	28/07/2024	1/8/2024	Istanbul
Effective management of warehouses, stores and logistics	28/07/2024	1/8/2024	Sharm shekh
Familiarity and its Impact on the Sales Process	28/07/2024	1/8/2024	Istanbul
Outstanding Performance in Customer Service	28/07/2024	1/8/2024	Sharm shekh
Professional Methods of VIP Account Management in the Telecom Sector	28/07/2024	1/8/2024	Istanbul
Purchase and Stores Management by Computer	28/07/2024	1/8/2024	Dubai
Retail Marketing and Sales in the Telecom Industry	28/07/2024	1/8/2024	Proxel
Effective Purchasing and Contract Negotiation Strategies	28/07/2024	1/8/2024	Paris
Logistics & Supply Chain Management	28/07/2024	1/8/2024	Vienna
Warehousing and stores Computerizing,	28/07/2024	1/8/2024	Proxel
Advanced Purchasing Management:	4/8/2024	8/8/2024	Kuala Lumpur
Supply Chain & Logistics Management	4/8/2024	8/8/2024	Sharm shekh
Contract Negotiation and Effective Purchasing Strategies	4/8/2024	8/8/2024	Amman
After - sale Services as an Approach to Retain Customers	4/8/2024	8/8/2024	Dubai

Developing Facilitation Skills & Maximizing the Results of Business Meetings and Discussions	4/8/2024	8/8/2024	Cyprus
Effective Purchase Management and Incoterms	4/8/2024	8/8/2024	Beirut
Franchising Specialist Advanced Course	4/8/2024	8/8/2024	Dubai
Logistics & Supply Chain Management	4/8/2024	8/8/2024	Dubai
Marketing Strategies in Confrontation of Contemporary Challenges	4/8/2024	8/8/2024	Cyprus
Preparing and Executing an Effective Marketing Plan	4/8/2024	8/8/2024	Beirut
Professional Purchase Skills (PPS)	4/8/2024	8/8/2024	Dubai
Purchase, Stores & Logistic	4/8/2024	8/8/2024	Kuala Lumpur
Rules and Regulations of Internal and External Purchase	4/8/2024	8/8/2024	Dubai
Total Quality Management of Purchase and Stores	4/8/2024	8/8/2024	Kuala Lumpur
Advanced Contracts and Purchasing Management	11/8/2024	15/08/2024	Alexandria
Advanced Purchasing and Cost Saving Techniques	11/8/2024	15/08/2024	Amman
Certified Sales Manager	11/8/2024	15/08/2024	Jakarta
Developing the Skills of Storekeepers	11/8/2024	15/08/2024	Amman
Integrated Skills of Purchase and Stores Management	11/8/2024	15/08/2024	Alexandria
Inventory Management Techniques	11/8/2024	15/08/2024	Amman
Logistics & Transportation Techniques	11/8/2024	15/08/2024	Jakarta

Marketing Strategies in Light of Competition and Team Building Marketing and Selling	11/8/2024	15/08/2024	Amman
Purchase System : Correspondence , Negotiation , Contraction and Arbitration	11/8/2024	15/08/2024	Amman
Skills of marketing and Electronic Sales	11/8/2024	15/08/2024	Jakarta
Strategic planning for stores and dealing with idle stock and accumulated and identify needs	11/8/2024	15/08/2024	Alexandria
The Purchasing & Contracts Masterclass	11/8/2024	15/08/2024	Amman
Advanced Logistics Management	18/08/2024	22/08/2024	Istanbul
Advanced Selling Skills for Retail Markets	18/08/2024	22/08/2024	Dubai
Integrating Purchasing, Logistics and Inventory with Suppliers	18/08/2024	22/08/2024	Cairo
Keys to Successful Franchising Licensing	18/08/2024	22/08/2024	Dubai
Purchasing and Suppliers Management	18/08/2024	22/08/2024	Dubai
Strategic planning for stores and Stock Control	18/08/2024	22/08/2024	Cairo
The Integrated Skills in Warehouse Management and Inventory Control	18/08/2024	22/08/2024	Cairo
Warehouse and Stores Management	18/08/2024	22/08/2024	Dubai
Advanced Management of Tenders and Purchase Contracts Legally and Practically	25/08/2024	29/08/2024	Proxel
Developing the Skills of the Officials of Warehouses and Stores	25/08/2024	29/08/2024	Sharm shekh
International Logistics Management	25/08/2024	29/08/2024	Proxel
Material Requirments Planning (MRP)	25/08/2024	29/08/2024	Sharm shekh

Strategic Selling and its Effect in Winning and Retaining Customers	25/08/2024	29/08/2024	Dubai
The Integrated Skills of Purchase and Stores Management	25/08/2024	29/08/2024	Proxel
Advanced Procurement Management	1/9/2024	5/9/2024	Jakarta
Developing Value Added Marketing Strategies	1/9/2024	5/9/2024	Jakarta
Inventory and Stock Control Management	1/9/2024	5/9/2024	Jakarta
Modern Purchase Techniques and Provision Management	1/9/2024	5/9/2024	Jakarta
The Art of Sales and its Relationship to the Success of the Organization	1/9/2024	5/9/2024	Jakarta
The New Concept and Scope of Strategic Marketing	1/9/2024	5/9/2024	Jakarta
Consumer Buyer Behavior	1/9/2024	5/9/2024	London
Implementing a Logistics Process in your Organization	1/9/2024	5/9/2024	Amman
Effective Purchasing and contract Negotiation Strategies	8/9/2024	12/9/2024	Istanbul
Fundamentals of Purchasing for the New Buyer	8/9/2024	12/9/2024	Istanbul
Modern Skills of Marketing and Promotion	8/9/2024	12/9/2024	Istanbul
Stock Inventory and Idle Stock	8/9/2024	12/9/2024	Alexandria
Effective Purchasing and Inventory Management	15/9/2024	19/09/2024	Beirut
How to be as a Master Franchisee	15/09/2024	19/09/2024	Istanbul
Modern Strategies in Purchase Management	15/9/2024	19/09/2024	Ottawa

Store and Purchase Management , Cost Reduction and Dealing with Overstock	15/09/2024	19/09/2024	Amman
Purchase Problem – Solving Techniques (Innovative Approach)	15/09/2024	19/09/2024	Quebec
Stores & Inventory Control	15/09/2024	19/09/2024	Michigan
Effective Purchasing, Tendering & Supplier Selection	22/09/2024	26/09/2024	Dubai
External Purchases, Shipping and Customs Clearance	22/09/2024	26/09/2024	Amman
Logistics Management of Materials According to TQM	22/09/2024	26/09/2024	Cairo
Modern Strategies of Sales and Marketing	22/09/2024	26/09/2024	Ottawa
Procurement and Supply Chain Management Best Practices	22/09/2024	26/09/2024	Amman
Effective Storekeeping Skills	29/09/2024	3/10/2024	Beirut
Excellence in Warehouse and Inventory	29/09/2024	3/10/2024	Dubai
How to Overcome the Problems of the Branches of Franchising	29/09/2024	3/10/2024	New York
Managing Franchise Agreements: Transfers and Renewals	29/09/2024	3/10/2024	Kuala Lumpur
Modern Strategies of Material Coding , Description and Classification	29/09/2024	3/10/2024	Beirut
Modern Trends in the Management of Purchase and Stores	29/09/2024	3/10/2024	Dubai
Stores Management and Stock Control	29/09/2024	3/10/2024	New York
The Integrated Approach of Moving from Product Selling to Solution Selling	29/09/2024	3/10/2024	Kuala Lumpur
Creative Marketing Policies in Mobile Companies.	6/10/2024	10/10/2024	Kuala Lumpur

Dynamic Selling Skills during Recession	6/10/2024	10/10/2024	Amman
e-Marketing and Sales under Current and Future Changes	6/10/2024	10/10/2024	Sharm shekh
Managing Franchise Problems	6/10/2024	10/10/2024	Kuala Lumpur
Modern Techniques in Planning, Accounting and Stores Control	6/10/2024	10/10/2024	Sharm shekh
Modern Trends of Bid Analysis and Evaluation	6/10/2024	10/10/2024	Amman
Strategic Logistics: Planning and Management	6/10/2024	10/10/2024	Amman
Effective Purchasing and Contract Negotiation Strategies	6/10/2024	10/10/2024	Vienna
Advanced Techniques of Purchase Management, Negotiation and Evaluation of Suppliers	13/10/2024	17/10/2024	Kasablanka
Creativity in Sales and Managing VIP Accounts	13/10/2024	17/10/2024	Istanbul
Effective Control of Warehouses and Stores	13/10/2024	17/10/2024	Singapore
Innovation in Stores , Material and Stock Management	13/10/2024	17/10/2024	Amman
Legal Aspects of Purchase Contracts	13/10/2024	17/10/2024	Kasablanka
Managing Freight And Logistics Management	13/10/2024	17/10/2024	London
Negotiation Strategies for Better Purchasing Value	13/10/2024	17/10/2024	Singapore
Retail Selling: Creating Memorable Shopping Encounters	13/10/2024	17/10/2024	Kasablanka
Advanced Stores & Inventory Management	20/10/2024	24/10/2024	Kuala Lumpur
Customer Relation Management (CRM)	20/10/2024	24/10/2024	Amman

Effective Inventory Planning and Stock Control	20/10/2024	24/10/2024	Istanbul
Exceeding Customer Expectations by Providing VIP Standard Customer Service	20/10/2024	24/10/2024	Alexandria
External Purchase Techniques	20/10/2024	24/10/2024	Beijing
Integrated Logistics & Supply Chain Management	20/10/2024	24/10/2024	Madrid
Latest Franchising Hints and Tips	20/10/2024	24/10/2024	Kuala Lumpur
Managing proactive sales teams & avoiding crisis	20/10/2024	24/10/2024	Amman
Modern Techniques of Purchase, Stores and Logistic System	20/10/2024	24/10/2024	Alexandria
Organization and Management of Purchase	20/10/2024	24/10/2024	Istanbul
Purchasing Management Masterclass	20/10/2024	24/10/2024	Kuala Lumpur
Strategic Planning for Marketing and Entering Large Markets	20/10/2024	24/10/2024	Madrid
Warehouse, Stores & Stock Control Management	20/10/2024	24/10/2024	Kuala Lumpur
Advanced Strategies of Defining and Implementing Winning Solutions for Target Markets	27/10/2024	31/10/2024	Istanbul
Developed Methods in the Management of Purchases and Supplier Performance Evaluation	27/10/2024	31/10/2024	Proxel
Effective management of warehouses, stores and logistics	27/10/2024	31/10/2024	Amman
Familiarity and its Impact on the Sales Process	27/10/2024	31/10/2024	Kuala Lumpur
Fundamentals of Purchasing	27/10/2024	31/10/2024	Kasablanka
Latest Practices of Purchase , Supplies and Stock Management	27/10/2024	31/10/2024	Istanbul

Managing the Franchise Business Life Cycle	27/10/2024	31/10/2024	Proxel
Outstanding Performance in Customer Service	27/10/2024	31/10/2024	Amman
Professional Methods of VIP Account Management in the Telecom Sector	27/10/2024	31/10/2024	Kuala Lumpur
Purchase and Stores Management by Computer	27/10/2024	31/10/2023	Kasablanka
Retail Marketing and Sales in the Telecom Industry	27/10/2024	31/10/2024	Istanbul
Warehousing and stores Computerizing, and Management of Procurement, Negotiation and Evaluation of the Performance of Suppliers	27/10/2024	31/10/2024	Istanbul
Advanced Purchasing Management: Mastering Purchasing Process from Specification to Contract Completion	3/11/2024	7/11/2024	London
Effective Purchase Management and Incoterms	3/11/2024	7/11/2024	Kuala Lumpur
Franchising Specialist Advanced Course	3/11/2024	7/11/2024	Madrid
Inventory Management Techniques: Inventory in the Supply Chain	3/11/2024	7/11/2024	Dubai
After - sale Services as an Approach to Retain Customers	3/11/2024	7/11/2024	Kuala Lumpur
Developing Facilitation Skills & Maximizing the Results of Business Meetings and Discussions	3/11/2024	7/11/2024	Dubai
Effective Purchase Management and Incoterms	3/11/2024	7/11/2024	Kuala Lumpur
Logistics & Supply Chain Management	3/11/2024	7/11/2024	Kuala Lumpur
Marketing Strategies in Confrontation of Contemporary Challenges	3/11/2024	7/11/2024	Dubai
Preparing and Executing an Effective Marketing Plan	3/11/2024	7/11/2024	Kuala Lumpur
Professional Purchase Skills (PPS)	3/11/2024	7/11/2024	Madrid

Purchase, Stores & Logistic	3/11/2024	7/11/2024	London
Rules and Regulations of Internal and External Purchase	3/11/2024	7/11/2024	Kuala Lumpur
Total Quality Management of Purchase and Stores	3/11/2024	7/11/2024	London
Advanced Contracts and Purchasing Management	10/11/2024	14/11/2024	Dubai
Advanced Purchasing and Cost Saving Techniques	10/11/2024	14/11/2024	Vienna
Developing the Skills of Storekeepers	10/11/2024	14/11/2024	Beirut
Integrated Skills of Purchase and Stores Management	10/11/2024	14/11/2024	Dubai
Inventory Management Techniques	10/11/2024	14/11/2024	Vienna
Logistics & Transportation Techniques	10/11/2024	14/11/2024	Sharm shekh
Marketing Strategies in Light of Competition and Team Building Marketing and Selling	10/11/2024	14/11/2024	Beirut
Purchase System : Correspondence , Negotiation , Contraction and Arbitration	10/11/2024	14/11/2024	Vienna
Skills of marketing and Electronic Sales	10/11/2024	14/11/2024	Sharm shekh
Strategic planning for stores and dealing with idle stock and accumulated and identify needs	10/11/2024	14/11/2024	Dubai
The Purchasing & Contracts Masterclass	10/11/2024	14/11/2024	Vienna
Certified Sales Manager	10/11/2024	14/11/2024	London
Advanced Selling Skills for Retail Markets	17/11/2024	21/11/2024	New York
Strategic planning for stores and Stock Control	17/11/2024	21/11/2024	Amman

The Integrated Skills in Warehouse Management and Inventory Control	17/11/2024	21/11/2024	Madrid
Advanced Logistics Management	17/11/2024	21/11/2024	Amman
Advanced Selling Skills for Retail Markets	17/11/2024	21/11/2024	Sharm shekh
Integrating Purchasing, Logistics and Inventory with Suppliers	17/11/2024	21/11/2024	Dubai
Keys to Successful Franchising Licensing	17/11/2024	21/11/2024	Istanbul
Purchasing and Suppliers Management	17/11/2024	21/11/2024	Cairo
Strategic planning for stores and Stock Control	17/11/2024	21/11/2024	Paris
The Integrated Skills in Warehouse Management and Inventory Control	17/11/2024	21/11/2024	Istanbul
Warehouse and Stores Management	17/11/2024	21/11/2024	New York
Advanced Management of Tenders and Purchase Contracts Legally and Practically	24/11/2024	28/11/2024	Amman
Developing the Skills of the Officials of Warehouses and Stores	24/11/2024	28/11/2024	Athens
International Logistics Management	24/11/2024	28/11/2024	Amman
Material Requirments Planning (MRP)	24/11/2024	28/11/2024	Athens
Strategic Selling and its Effect in Winning and Retaining Customers	24/11/2024	28/11/2024	Amman
The Integrated Skills of Purchase and Stores Management	24/11/2024	28/11/2024	Amman
Logistics & Supply Chain Management	24/11/2024	28/11/2024	Madrid
Effective Purchasing and Inventory Management	24/11/2024	28/11/2024	Amman

Advanced International Logistics	1/12/2024	5/12/2024	Dammam
Advanced Procurement Management	1/12/2024	5/12/2024	London
Developing Value Added Marketing Strategies	1/12/2024	5/12/2024	Cairo
Inventory and Stock Control Management	1/12/2024	5/12/2024	Dubai
Modern Purchase Techniques and Provision Management	1/12/2024	5/12/2024	Cairo
The New Concept and Scope of Strategic Marketing	1/12/2024	5/12/2024	Dubai
Certified Sales Manager	8/12/2024	12/12/2024	Sharm shekh
Effective Purchasing and contract Negotiation Strategies	8/12/2024	12/12/2024	Istanbul
Fundamentals of Purchasing for the New Buyer	8/12/2024	12/12/2024	Barcelona
Modern Skills of Marketing and Promotion	8/12/2024	12/12/2024	Ottawa
Modern Strategies in Purchase Management	15/12/2024	19/12/2024	Amman
Store and Purchase Management , Cost Reduction and Dealing with Overstock	15/12/2024	19/12/2024	Dubai
Contract Negotiation and Effective Purchasing Strategies	15/12/2024	19/12/2024	Amman
Advanced Stores & Inventory Management	15/12/2024	19/12/2024	Amman
External Purchase Techniques	15/12/2024	19/12/2024	Quebec
Integrated Logistics & Supply Chain Management	22/12/2024	26/12/2024	Singapore
Latest Franchising Hints and Tips	22/12/2024	26/12/2024	Amman

Preparing Professional Selling Plans in Mobile-based Companies	22/12/2024	26/12/2024	Ottawa
Purchasing Management Masterclass	22/12/2024	26/12/2024	Amman
Strategic Planning for Marketing and Entering Large Markets	22/12/2024	26/12/2024	Singapore
Consumer Buyer Behavior	22/12/2024	26/12/2024	Dubai
Advanced Strategies of Defining and Implementing Winning Solutions for Target Markets	29/12/2024	2/1/2025	Beirut
Familiarity and its Impact on the Sales Process	29/12/2024	2/1/2025	New York
Latest Practices of Purchase , Supplies and Stock Management	29/12/2024	2/1/2025	Kasablanka
Professional Methods of VIP Account Management in the Telecom Sector	29/12/2024	2/1/2025	New York
Retail Marketing and Sales in the Telecom Industry	29/12/2024	2/1/2025	Dubai
Warehousing and stores Computerizing	29/12/2024	2/1/2025	Beirut
After - sale Services as an Approach to Retain Customers	29/12/2024	2/1/2025	Cairo



Education, Sport and Tourism

Education, Sport and Tourism 2024

Title	From	To	Venue
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Advanced Education Technology	7/1/2024	11/1/2024	London
Assets and skills of tourist Guidance	7/1/2024	11/1/2024	Beirut
Educational Methods and Learning Techniques	7/1/2024	11/1/2024	New York
How to Use and Produce Educational Materials	7/1/2024	11/1/2024	Beirut
Modern Methods of Coordination with Relevant Institutions in Tourism	7/1/2024	11/1/2024	New York
Building Standards and Measurement Tools for Instruction and Educational Programs	14/01/2024	18/01/2024	New York
Educational Technology	14/01/2024	18/01/2024	Amman
Modern Methods of Supervising Practical Education Programs	14/01/2024	18/01/2024	Amman
Business Management in the Field of Sports	14/01/2024	18/01/2024	Amman
Innovative Programs in Painting and Art	14/01/2024	18/01/2024	Tunis
Innovation and Creativity in Education	14/01/2024	18/01/2024	Istanbul
Applications of Quality Concepts in the Educational Process	21/01/2024	25/01/2024	London
Checking Shipping Documents vs. Letters of Credit and Insurance Civil Liability	21/01/2024	25/01/2024	Istanbul
Developing the Academic Excellence Skills	21/01/2024	25/01/2024	Beirut
Educational Management	21/01/2024	25/01/2024	Paris
Effective Communication Skills with Tourists and Visitors	28/01/2024	1/2/2024	Beirut
Employing Mind Mapping in the Educational Process	28/01/2024	1/2/2024	Amman

international Tourism regional trends	28/01/2024	1/2/2024	Istanbul
Management of the Affairs of Students in the University	28/01/2024	1/2/2024	Beirut
Modern Methods in the Direction and Guidance	28/01/2024	1/2/2024	Paris
Modern Trends for Classroom Management and Developing the Effective Teaching Skills	28/01/2024	1/2/2024	Beirut
Modern Vision of Tourism Development	28/01/2024	1/2/2024	Dubai
Applications of Financial Analysis to Assess the Investment Performance of Tourism Projects	4/2/2024	8/2/2024	Cyprus
Globalization Tourism	4/2/2024	8/2/2024	Cyprus
Laws, regulations and administrative in sport	4/2/2024	8/2/2024	Beirut
Management of Tourism Development	4/2/2024	8/2/2024	Tunis
Media and Domestic Tourism	4/2/2024	8/2/2024	Los Angeles
Modern Trends in Sports Management	4/2/2024	8/2/2024	Athens
Accounting in the Field of Tourism	4/2/2024	8/2/2024	Amman
Contemporary Educational Methods and Methods of Teaching	4/2/2024	8/2/2024	Cairo
Developing the Personal and Professional Skills for Faculty Members	4/2/2024	8/2/2024	Cairo
Development of Technical and Administrative Skills for Faculty Members	4/2/2024	8/2/2024	Los Angeles
Development of the Efficient and Effective Teaching Skills	11/2/2024	15/02/2024	Singapore
Evaluation of Programs for Sports Training	11/2/2024	15/02/2024	Kasablanka

Excellence in Tourism Services Delivery	11/2/2024	15/02/2024	London
Lessons Planning and Preparing	11/2/2024	15/02/2024	Sharm shekh
Management of Tourism Offices	11/2/2024	15/02/2024	Cairo
Media in The Field of Sports	11/2/2024	15/02/2024	Doha
New Teaching Strategies	11/2/2024	15/02/2024	Istanbul
Activating the Participation of Local Communities and Integrating them into the Tourism	11/2/2024	15/02/2024	Amman
Contemporary Strategies of Tourism Media	11/2/2024	15/02/2024	Beirut
Developing the Professional Competence of the Teachers and Staff in Education	11/2/2024	15/02/2024	Tunis
Development of the Personal Skills of the Faculty Member	11/2/2024	15/02/2024	Athens
Feasibility Studies for Tourism Projects	18/02/2024	22/02/2024	Amman
Management and Arrangement of Sports Events	18/02/2024	22/02/2024	Beirut
Management of Tourism Projects	18/02/2024	22/02/2024	Tunis
Methodology in Assessing the Performance of Workers in Educational Institutions	18/02/2024	22/02/2024	Athens
New Methods of Teaching (Advanced)	18/02/2024	22/02/2024	Singapore
Administrative and Leadership Innovation in Educational Supervision	25/02/2024	28/02/2024	Beirut
Contemporary Trends in Developing Curricula	25/02/2024	28/02/2024	Beirut
Developing Tourism Events	25/02/2024	28/02/2024	Istanbul

Different Learning Theories and Applying them in the Field of Teaching	25/02/2024	28/02/2024	Beirut
Adoption of the Tourism Sector as a Tool to Improve the Economy	3/3/2024	7/3/2024	Beirut
Contemporary Trends in Teaching	3/3/2024	7/3/2024	Dubai
Development and Investment of Cultural Tourism and Heritage	3/3/2024	7/3/2024	New York
Economic Benefits of Domestic Tourism	3/3/2024	7/3/2024	Kuala Lumpur
Designs of Research Proposals in Humanities	10/3/2024	14/03/2024	Amman
Development of Competitive Features for Tourism	10/3/2024	14/03/2024	Amman
Economic Prosperity through Sustainable Tourism Development	10/3/2024	14/03/2024	Vienna
Effective Presentation Skills for Teachers and Faculty Members	10/3/2024	14/03/2024	Amman
Bases and Criteria for Selection of Teaching Aids	17/03/2024	21/03/2024	Sharm shekh
Developing the Academic Abilities in Chemistry	17/03/2024	21/03/2024	Sharm shekh
Effective University Teaching	17/03/2024	21/03/2024	Kasablanka
Foundations and Skills of Creative Thinking in the Educational Process	17/03/2024	21/03/2024	Singapore
Development of Educational Skills for Teachers	24/03/2024	28/03/2024	Amman
How to Use Communication Technologies in the Service of the Educational Process	24/03/2024	28/03/2024	Istanbul
Management of Sports Organizations	24/03/2024	28/03/2024	Istanbul
Modern Trends in Tourism Investment Management	24/03/2024	28/03/2024	London

international Tourism regional trends	31/03/2024	4/4/2024	Singapore
Managerial leadership in sport	31/03/2024	4/4/2024	Bangkok
Modern Methods in the Direction and Guidance	31/03/2024	4/4/2024	Amman
Modern Trends in Tourism Projects Management	31/03/2024	4/4/2024	Dubai
Concepts of Total Quality Management in Tourism Development	7/4/2024	11/4/2024	Istanbul
Development and Investment of Cultural Tourism and Heritage	7/4/2024	11/4/2024	London
Employing Mind Mapping in the Educational Process	7/4/2024	11/4/2024	Dubai
Laws, regulations and administrative in sport	7/4/2024	11/4/2024	Sharm shekh
Contemporary Educational Methods and Methods of Teaching	14/04/2024	18/04/2024	Doha
Development of Competitive Features for Tourism	14/04/2024	18/04/2024	Istanbul
Development of the Efficient and Effective Teaching Skills	14/04/2024	18/04/2024	Amman
Ethics in University Work	14/04/2024	18/04/2024	Dubai
Bases and Criteria for Selection of Teaching Aids	21/04/2024	25/04/2024	Singapore
Contemporary Strategies of Tourism Media	21/04/2024	25/04/2024	Cairo
Development of the Personal Skills of the Faculty Member	21/04/2024	25/04/2024	Madrid
Evaluation of Programs for Sports Training	21/04/2024	25/04/2024	Cairo
Checking Shipping Documents vs. Letters of Credit and Insurance Civil Liability	28/04/2024	2/5/2024	Singapore

Developing Tourism Events	28/04/2024	2/5/2024	Bangkok
Educational Management	28/04/2024	2/5/2024	Amman
Different Learning Theories and Applying them in the Field of Teaching	28/04/2024	2/5/2024	Jakarta
Maximizing the Economic Returns of Tourism	5/5/2024	9/5/2024	Cairo
Methodology of Evaluating Performance of Employee in Educational Institutions	5/5/2024	9/5/2024	Jakarta
Contemporary Trends in Teaching	5/5/2024	9/5/2024	Amman
Economic Benefits of Domestic Tourism	5/5/2024	9/5/2024	Cyprus
Applications of Financial Analysis to Assess the Investment Performance of Tourism Projects	12/5/2024	16/05/2024	Kasablanka
Designs of Research Proposals in Humanities	12/5/2024	16/05/2024	Barcelona
Economic Prosperity through Sustainable Tourism Development	12/5/2024	16/05/2024	Sharm shekh
Globalization Tourism	12/5/2024	16/05/2024	Kasablanka
Accounting in the Field of Tourism	19/05/2024	23/05/2024	Istanbul
Amphetamine in The Field of Sports	19/05/2024	23/05/2024	Sharm shekh
Developing the Academic Abilities in Chemistry	19/05/2024	23/05/2024	Alexandria
Excellence in Tourism Services Delivery	19/05/2024	23/05/2024	Istanbul
Art of Advertising Tourism	26/05/2024	30/05/2024	Beirut
Art of Tourism Industry	26/05/2024	30/05/2024	New York

Economics of Tourism Industry	26/05/2024	30/05/2024	Amman
Contemporary Trends in Developing Curricula	26/05/2024	30/05/2024	Istanbul
Administrative and Leadership Innovation in Educational Supervision	2/6/2024	6/6/2024	Dubai
Assets and skills of tourist Guidance	2/6/2024	6/6/2024	Alexandria
Developing the Academic Excellence Skills	2/6/2024	6/6/2024	Amman
Educational Methods and Learning Techniques	2/6/2024	6/6/2024	Singapore
Adoption of the Tourism Sector as a Tool to Improve the Economy	9/6/2024	13/06/2024	Tunis
Building Standards and Measurement Tools for Instruction and Educational Programs	9/6/2024	13/06/2024	Cyprus
Developing the Guidance Skills	9/6/2024	13/06/2024	Amman
Educational Technology	9/6/2024	13/06/2024	Sharm shekh
Business Management in the Field of Sports	16/06/2024	20/06/2024	Barcelona
Developing the Personal and Professional Skills for Faculty Members	16/06/2024	20/06/2024	Amman
Effective Presentation Skills for Teachers and Faculty Members	16/06/2024	20/06/2024	New York
Innovative Programs in Painting and Art	16/06/2024	20/06/2024	Barcelona
Developing the Professional Competence of the Teachers and Staff in Education	23/06/2024	27/06/2024	Dubai
Effective University Teaching	23/06/2024	27/06/2024	Tunis
Management of Tourism Projects	23/06/2024	27/06/2024	Dubai

Modern Trends in Tourism Investment Management	23/06/2024	27/06/2024	Tunis
Checking Shipping Documents vs. Letters of Credit and Insurance Civil Liability	30/06/2024	4/7/2024	Barcelona
Developing Tourism Events	30/06/2024	4/7/2024	Kuala Lumpur
Educational Management	30/06/2024	4/7/2024	Istanbul
Emergency Plans & Tourism Sudden Events	30/06/2024	4/7/2024	Beirut
Concepts of Total Quality Management in Tourism Development	7/7/2024	11/7/2024	Amman
Development and Investment of Cultural Tourism and Heritage	7/7/2024	11/7/2024	Singapore
Development of Technical and Administrative Skills for Faculty Members	7/7/2024	11/7/2024	Kasablanka
Employing Mind Mapping in the Educational Process	7/7/2024	11/7/2024	Amman
Contemporary Educational Methods and Methods of Teaching	14/07/2024	18/07/2024	Istanbul
Development of Competitive Features for Tourism	14/07/2024	18/07/2024	Dubai
Development of the Efficient and Effective Teaching Skills	14/07/2024	18/07/2024	Istanbul
Ethics in University Work	14/07/2024	18/07/2024	Beirut
Bases and Criteria for Selection of Teaching Aids	21/07/2024	25/07/2024	Kuala Lumpur
Contemporary Strategies of Tourism Media	21/07/2024	25/07/2024	Dubai
Development of the Personal Skills of the Faculty Member	21/07/2024	25/07/2024	Kasablanka
Evaluation of Programs for Sports Training	21/07/2024	25/07/2024	Paris

Art of Tourism Industry	28/07/2024	1/8/2024	Istanbul
Contemporary Trends in Developing Curricula	28/07/2024	1/8/2024	Athens
Development of Educational Skills for Teachers	28/07/2024	1/8/2024	Beirut
Different Learning Theories and Applying them in the Field of Teaching	28/07/2024	1/8/2024	Singapore
Evaluation of Tourism Projects	4/8/2024	8/8/2024	Amman
Assets and skills of tourist Guidance	4/8/2024	8/8/2024	Proxel
Contemporary Trends in Teaching	4/8/2024	8/8/2024	Istanbul
Economic Benefits of Domestic Tourism	4/8/2024	8/8/2024	Sharm shekh
Educational Methods and Learning Techniques	4/8/2024	8/8/2024	Istanbul
Modern Trends for Classroom Management and Developing the Effective Teaching Skills	4/8/2024	8/8/2024	Dubai
Applications of Financial Analysis to Assess the Investment Performance of Tourism Projects	11/8/2024	15/08/2024	Kuala Lumpur
Building Standards and Measurement Tools for Instruction and Educational Programs	11/8/2024	15/08/2024	Dubai
Designs of Research Proposals in Humanities	11/8/2024	15/08/2024	Cyprus
Economic Prosperity through Sustainable Tourism Development	11/8/2024	15/08/2024	Beirut
Accounting in the Field of Tourism	18/08/2024	22/08/2024	Alexandria
Amphetamine in The Field of Sports	18/08/2024	22/08/2024	Amman
Business Management in the Field of Sports	18/08/2024	22/08/2024	Dubai

Developing the Academic Abilities in Chemistry	18/08/2024	22/08/2024	Amman
Activating the Participation of Local Communities and Integrating them	25/08/2024	29/08/2024	Cairo
Art of Advertising Tourism	25/08/2024	29/08/2024	Dubai
Feasibility Studies for Tourism Projects	25/08/2024	29/08/2024	Cairo
How to Prepare a Successful Lesson	25/08/2024	29/08/2024	Dubai
Management of the Affairs of Students in the University	1/9/2024	5/9/2024	Sharm shekh
Optimum Utilization of Developing the Existing and Promising Tourism Potential	1/9/2024	5/9/2024	Amman
Adoption of the Tourism Sector as a Tool to Improve the Economy	1/9/2024	5/9/2024	Jakarta
Developing the Guidance Skills	1/9/2024	5/9/2024	Jakarta
Foundations and Modern Standards of Evaluation in Educational Institutions (Advanced)	8/9/2024	12/9/2024	Jakarta
Management of Tourism Development	8/9/2024	12/9/2024	Jakarta
Organizational behavior in sport	8/9/2024	12/9/2024	Dubai
Modern Trends of the Travel Industry	8/9/2024	12/9/2024	Madrid
Developing the Personal and Professional Skills for Faculty Members	15/09/2024	19/09/2024	Istanbul
Effective Presentation Skills for Teachers and Faculty Members	15/09/2024	19/09/2024	Alexandria
Management of Tourism Offices	15/09/2024	19/09/2024	Istanbul
Modern Trends in Art Education	15/09/2024	19/09/2024	Dubai

Developing the Professional Competence of the Teachers and Staff in Education	15/09/2024	19/09/2024	Kuala Lumpur
Effective University Teaching	22/09/2024	26/09/2024	Ottawa
Management of Tourism Projects	22/09/2024	26/09/2024	Doha
Modern Trends in Tourism Investment Management	22/09/2024	26/09/2024	Amman
Financial Management in Tourism and Hotels	22/09/2024	26/09/2024	Istanbul
Checking Shipping Documents vs. Letters of Credit and Insurance Civil Liability	29/09/2024	3/10/2024	Beirut
Developing Tourism Events	29/09/2024	3/10/2024	Dubai
Educational Management	29/09/2024	3/10/2024	Amman
Emergency Plans & Tourism Sudden Events	29/09/2024	3/10/2024	Michigan
international Tourism regional trends	29/09/2024	3/10/2024	Beirut
Managerial leadership in sport	29/09/2024	3/10/2024	Dubai
Modern Methods in the Direction and Guidance	29/09/2024	3/10/2024	Amman
Modern Vision of Tourism Development	29/09/2024	3/10/2024	Amman
Methods of Teaching English as a Foreign Language	29/09/2024	3/10/2024	Beijing
Effective Hotel Management	6/10/2024	10/10/2024	Doha
Concepts of Total Quality Management in Tourism Development	6/10/2024	10/10/2024	Kuala Lumpur
Development and Investment of Cultural Tourism and Heritage	6/10/2024	10/10/2024	Beirut

Development of Technical and Administrative Skills for Faculty Members	6/10/2024	10/10/2024	Dubai
Employing Mind Mapping in the Educational Process	6/10/2024	10/10/2024	New York
Laws, regulations and administrative in sport	6/10/2024	10/10/2024	Kuala Lumpur
Marketing of Hotel Services	6/10/2024	10/10/2024	Beirut
Media and Domestic Tourism	6/10/2024	10/10/2024	Dubai
Modren Trends in Sports Management	6/10/2024	10/10/2024	New York
Contemporary Educational Methods and Methods of Teaching	6/10/2024	10/10/2024	Kuala Lumpur
Development of Competitive Features for Tourism	6/10/2024	10/10/2024	Sharm shekh
Development of the Efficient and Effective Teaching Skills	6/10/2024	10/10/2024	Amman
Ethics in University Work	6/10/2024	10/10/2024	Amman
Lessons Planning and Preparing	6/10/2024	10/10/2024	Kuala Lumpur
Marketing strategies in social services institutions (sports, educational, public institutions)	6/10/2024	10/10/2024	Sharm shekh
Media in The Field of Sports	6/10/2024	10/10/2024	Amman
New Methods of Teaching (Advanced)	6/10/2024	10/10/2024	Kasablanka
Bases and Criteria for Selection of Teaching Aids	13/10/2024	17/10/2024	Kasablanka
Contemporary Strategies of Tourism Media	13/10/2024	17/10/2024	Istanbul
Development of the Personal Skills of the Faculty Member	13/10/2024	17/10/2024	Singapore

Evaluation of Programs for Sports Training	13/10/2024	17/10/2024	Amman
How to Use Communication Technologies in the Service of the Educational Process	13/10/2024	17/10/2024	Kasablanka
Management and Arrangement of Sports Events	13/10/2024	17/10/2024	Istanbul
Methodology in Assessing the Performance of Workers in Educational Institutions	13/10/2024	17/10/2024	Singapore
New Strategies of Ensuring Sustainable Development of Tourist Resources	13/10/2024	17/10/2024	Singapore
Art of Tourism Industry	20/10/2024	24/10/2024	Kuala Lumpur
Contemporary Trends in Developing Curricula	20/10/2024	24/10/2024	Amman
Development of Educational Skills for Teachers	20/10/2024	24/10/2024	Alexandria
Different Learning Theories and Applying them in the Field of Teaching	20/10/2024	24/10/2024	Istanbul
Economics of Tourism Industry	20/10/2024	24/10/2024	Beijing
Evaluation of Tourism Projects	20/10/2024	24/10/2024	Madrid
How to Prepare Lessons According to the Methods and Techniques of Modern Technology	20/10/2024	24/10/2024	Kuala Lumpur
Management of Educational Services	20/10/2024	24/10/2024	Amman
Maximizing the Economic Returns of Tourism	20/10/2024	24/10/2024	Alexandria
Methodology of Evaluating Performance of Employee in Educational Institutions	20/10/2024	24/10/2024	Istanbul
Modern Trends in Tourism Projects Management	20/10/2024	24/10/2024	Beirut
New Teaching Strategies	20/10/2024	24/10/2024	Amman

Modern Methods of Coordination with Relevant Institutions in Tourism	20/10/2024	24/10/2024	Kuala Lumpur
Modern Trends for Classroom Management and Developing the Effective Teaching Skills	27/10/2024	31/10/2024	Kasablanka
Assets and skills of tourist Guidance	27/10/2024	31/10/2024	Istanbul
Contemporary Trends in Teaching	27/10/2024	31/10/2024	Proxel
Economic Benefits of Domestic Tourism	27/10/2024	31/10/2024	Amman
Educational Methods and Learning Techniques	27/10/2024	31/10/2024	Kuala Lumpur
Effective Communication Skills with Tourists and Visitors	27/10/2024	31/10/2024	Kasablanka
How to Use and Produce Educational Materials	27/10/2024	31/10/2024	Istanbul
Management of Libraries and Information Centers Electronically	27/10/2024	31/10/2024	Proxel
Methods of Guidance and Directing	27/10/2024	31/10/2024	Amman
Applications of Financial Analysis to Assess the Investment Performance of Tourism Projects	3/11/2024	7/11/2024	London
Building Standards and Measurement Tools for Instruction and Educational Programs	3/11/2024	7/11/2024	Kuala Lumpur
Designs of Research Proposals in Humanities	3/11/2024	7/11/2024	Dubai
Economic Prosperity through Sustainable Tourism Development	3/11/2024	7/11/2024	Kuala Lumpur
Educational Technology	3/11/2024	7/11/2024	Madrid
Globalization Tourism	3/11/2024	7/11/2024	London
Human Resource Management in Tourism	3/11/2024	7/11/2024	Kuala Lumpur

Management of Library and Information Technology	3/11/2024	7/11/2024	Dubai
Methods of Supervision and Control of Tourism Services Performance	3/11/2024	7/11/2024	Kuala Lumpur
Modern Methods of Supervising Practical Education Programs	3/11/2024	7/11/2024	Madrid
Accounting in the Field of Tourism	10/11/2024	14/11/2024	Dubai
Amphetamine in The Field of Sports	10/11/2024	14/11/2024	Vienna
Business Management in the Field of Sports	10/11/2024	14/11/2024	Kuala Lumpur
Developing the Academic Abilities in Chemistry	10/11/2024	14/11/2024	Beirut
Excellence in Tourism Services Delivery	10/11/2024	14/11/2024	Dubai
Foundations and Skills of Creative Thinking in the Educational Process	10/11/2024	14/11/2024	Vienna
Innovative Programs in Painting and Art	10/11/2024	14/11/2024	Sharm shekh
Management of Sports Organizations	10/11/2024	14/11/2024	Beirut
Optimum Use of Tourist Resources and Exploitation of these Resources in Effective Tourism Products	10/11/2024	14/11/2024	Amman
Art of Advertising Tourism	17/11/2024	21/11/2024	Istanbul
Feasibility Studies for Tourism Projects	17/11/2024	21/11/2024	Paris
How to Prepare a Successful Lesson	17/11/2024	21/11/2024	Dubai
Optimum Utilization of Developing the Existing and Promising Tourism	17/11/2024	21/11/2024	Beirut
Administrative and Leadership Innovation in Educational Supervision	24/11/2024	28/11/2024	Amman

Developing the Academic Excellence Skills	24/11/2024	28/11/2024	Athens
Financial Management in Tourism and Hotels	24/11/2024	28/11/2024	Amman
Organizational behavior in sport	24/11/2024	28/11/2024	Beirut
Foundations and Modern Standards of Evaluation in Educational Institutions (Advanced)	1/12/2024	5/12/2024	Dubai
Developing the Personal and Professional Skills for Faculty Members	1/12/2024	5/12/2024	Manama
Management of Tourism Offices	1/12/2024	5/12/2024	Quebec
Modern Trends in Art Education	1/12/2024	5/12/2024	Madrid
Management of Tourism Development	8/12/2024	12/12/2024	Cairo
Adoption of the Tourism Sector as a Tool to Improve the Economy	8/12/2024	12/12/2024	Dubai
Developing the Guidance Skills	8/12/2024	12/12/2024	Cairo
Effective Presentation Skills for Teachers and Faculty Members	8/12/2024	12/12/2024	Istanbul
Developing the Professional Competence of the Teachers and Staff in Education	15/12/2024	19/12/2024	Amman
Effective University Teaching	15/12/2024	19/12/2024	Dubai
Management of Tourism Projects	15/12/2024	19/12/2024	Bareclona
Modern Trends in Tourism Investment Management	15/12/2024	19/12/2024	London
Ethics in University Work	22/12/2024	26/12/2024	New York
Activating the Participation of Local Communities and Integrating them	22/12/2024	26/12/2024	Paris

Concepts of Total Quality Management in Tourism Development	22/12/2024	26/12/2024	Istanbul
Developing the Guidance Skills	22/12/2024	26/12/2024	Ottawa
Art of Tourism Industry	29/12/2024	2/1/2025	Amman
Economics of Tourism Industry	29/12/2024	2/1/2025	Beirut
Evaluation of Tourism Projects	29/12/2024	2/1/2025	Singapore
How to Prepare Lessons According to the Methods and Techniques of Modern Technology	29/12/2024	2/1/2025	Amman
Methods of Teaching English as a Foreign Language	29/12/2024	2/1/2025	Beirut
New Strategies of Ensuring Sustainable Development of Tourist Resources	29/12/2024	2/1/2025	Los Angeles
Management of the Affairs of Students in the University	29/12/2024	2/1/2025	Athens

Tel: 00962 6 5521181 - Fax: 00962 6 5537156 - Mob: 00962 795497080
P.O.Box 954406 Amman 11945 Jordan - www.atlashrd.com
atlas@atlashrd.com - atlas_hrd@yahoo.com